



VILLAGE OF SILVERTON

AGENDA

REGULAR MEETING OF COUNCIL TO BE HELD

April 10, 2018

COUNCIL CHAMBERS – VILLAGE OFFICE – 421 LAKE AVE.

7:00 PM

A. CALL TO ORDER

B. THE VILLAGE OF SILVERTON ACKNOWLEDGES THE INDIGENOUS PEOPLES ON WHOSE TRADITIONAL TERRITORIES WE STAND

C. ADDITION OF LATE ITEMS IF ANY

D. ADOPTION OF THE AGENDA

E. ADOPTION OF THE MINUTES

1. Minutes of Regular Council Meeting of March 13, 2018

F. DELEGATIONS AND PETITIONS

G. UNFINISHED BUSINESS/BUSINESS ARISING

H. NEW BUSINESS

1. Election to the FCM Board of Directors

Recommendation:

WHEREAS the Federation of Canadian Municipalities (FCM) represents the interests of municipalities on policy and program matters that fall within federal jurisdiction;

WHEREAS FCM's Board of Directors is comprised of elected municipal officials from all regions and sizes of communities to form a broad base of support and provide FCM with the prestige required to carry the municipal message to the federal government; and

WHEREAS FCM's Annual Conference and Trade Show will take place from May 31 to June 3, 2018, during which time the Annual general Meeting will be held and followed by the election of FCM's Board of Directors;

BE IT RESOLVED that Council of the Village of Silverton, British Columbia endorse Leah Main to stand for election on FCM's Board of Directors for the period starting in June 2018 and ending June 2019.

2. Kootenay Boundary Regional Transit

Recommendation:

WHEREAS residents of the Slocan Valley, including the municipalities of New Denver, Silverton, Slocan, Nakusp, Rural Area H and Area K have ongoing need to travel to Nelson, Castlegar and Trail for shopping, medical and other appointments;

AND WHEREAS public transportation through the Slocan Valley to those destinations is only available three days a week;

AND WHEREAS the Kootenay-Boundary Regional Transit Committee is about to undertake a new three year review and plan;

THEREFORE BE IT RESOLVED that we request the Kootenay-Boundary Regional Transit Committee to establish a fourth service day by either adding a day to Route 74 (direct) or to Route 52 connecting to Route 20 and the Kootenay Connector.

I. CORRESPONDENCE FOR INFORMATION

1. Letter, Healthy Community Society
2. Letter, UBCM RDCK Emergency Operations Training Grant

J. COUNCIL REPORTS

1. Mayor Jason Clarke

- Municipal Emergency
- AKBLG Executive
- BC Mayors Caucus

2. Councillor Leah Main

- RDCK Director for the Village of Silverton
- West Kootenay Boundary Regional Hospital Board
- Rosebery Parklands and Trails Commission
- Winlaw Regional and Nature Park Commission
- Slovan Valley Economic Development Commission
- FCM Board

3. Councillor Carol Bell

- Health Committee – Slovan District Chamber of Commerce

4. Councillor Bill Christian

- Recreation Commission No. 6

5. Councillor Arlene Yofonoff

- Slovan District Chamber of Commerce

K. ADMINISTRATION REPORTS

1. CAO Report
2. Public Foreman Report

L. BYLAWS AND POLICY

1. General Elections Bylaw No. 504-2018

M. PUBLIC INPUT PERIOD/PRESS

Terms of reference as per the Procedure Bylaw include;

- The maximum time allotted is two (2) minutes.
- The Public Input is for items on the Council Agenda only.
- The Public Input Period provides an opportunity for public input only, without expectation of response from Council.

N. IN CAMERA MEETING: there will be an In-Camera Meeting at this time. This meeting will be closed to the public in accordance with Section 90 (1) (c) – labour relations or other employee relations.

The Regular Meeting recessed at _____pm in order to conduct the Closed Meeting.

The Regular Meeting reconvened at _____pm

O. ITEMS BROUGHT FORWARD FROM IN CAMERA

P. ADJOURNMENT

MINUTES OF THE REGULAR COUNCIL MEETING HELD IN COUNCIL CHAMBERS ON TUESDAY, MARCH 13, 2018 AT 7:00PM

PRESENT: Mayor Clarke, Councillors C. Bell, B. Christian, L. Main, A. Yofonoff

ABSENT:

STAFF: D. Garceau, Chief Administrative Officer

A. CALL TO ORDER

Mayor Clarke Called the Meeting to Order at 7:00 pm.

B. THE VILLAGE OF SILVERTON ACKNOWLEDGES THE INDIGENOUS PEOPLES ON WHOSE TRADITIONAL TERRITORIES WE STAND

C. ADDITION OF LATE ITEMS IF ANY

H5 Composting Pilot Project

D. ADOPTION OF THE AGENDA

028/2018 - Moved, seconded that the Agenda be adopted as amended.

CARRIED

MARCH 13, 2018 MINUTES OF THE REGULAR COUNCIL MEETING

E. ADOPTION OF THE MINUTES

029/2018 - Moved, seconded that the Regular Council Minutes of February 13, 2018 be adopted as presented.

CARRIED

F. DELEGATIONS AND PETITIONS

Information received regarding Composting Pilot project from Julia Greenlaw's presentation.

G. UNFINISHED BUSINESS/BUSINESS ARISING

None at this time.

H. NEW BUSINESS

H1. 2018 COMMUNITY INITIATIVES AND AFFECTED AREAS PROGRAM

030/2018 - Moved, seconded that Silverton Council establish the date of Thursday, April 12, 2018 as the date for Program Proposal presentations of applicants under the 2018 Community Initiatives and Affected Areas Program;

AND FURTHER that Silverton Council hold a Special Meeting on Tuesday, April 24, 2018 to review the applications and provide recommendations to the RDCK Board.

CARRIED

MARCH 13, 2018 MINUTES OF THE REGULAR COUNCIL MEETING

H2. LETTERS TO FLNRO & SPLATZIN DEVELOPMENT CORPORATION

031/2018 - **Moved, seconded** that Silverton Council approves the letters, as presented, to Splatzin Development Corporation and Grant Walton, Resource Operations Manager Forests, Lands, Natural Resource Operations and Rural Development regarding the proposed logging operations in the Silverton and Bartlett Creek Watersheds by Splatzin Development Corporation.

CARRIED

H3. LETTERS OF SUPPORT FOR SLOCAN LAKE GALLERY SOCIETY

032/2018 - **Moved, seconded** that Silverton Council provide Letters of Support for the Slocan Lake Gallery Society to CKCA Minor Capital Arts and the Slocan Lake Legacy Society for office equipment and painting supplies, respectively.

CARRIED

H4. CBT BUILT HERITAGE GRANT

033/2018 - **Moved, seconded** that Silverton Village Council supports the Silverton Gallery building performance improvements project and instructs staff to make a funding application under the Columbia Basin Built Heritage Grant Program;

AND FURTHER that the Village of Silverton will be responsible for overseeing the project for it's duration.

CARRIED

MARCH 13, 2018 MINUTES OF THE REGULAR COUNCIL MEETING

H5. COMPOSTING PILOT PROJECT

034/2018 - Moved, seconded that Silverton Village Council grant \$4,100 to the Composting Pilot Project to accommodate up to three (3) sites;

AND FURTHER to provide administrative support for the coordinator.

CARRIED

I. CORRESPONDENCE FOR INFORMATION

Correspondence received for information.

J. COUNCIL REPORTS

Council Reports received for information.

K. ADMINISTRATION REPORTS

Administration Reports received for information.

MARCH 13, 2018 MINUTES OF THE REGULAR COUNCIL MEETING

L. BYLAWS AND POLICY

L1. GENERAL ELECTIONS BYLAW NO. 504-2018

035/2018 - Moved, seconded first reading of Bylaw No. 504-2018.

CARRIED

036/2018 – Moved, seconded second reading of Bylaw No. 504-2018.

CARRIED

037/2018 – Moved, seconded third reading of Bylaw No. 504-2018.

CARRIED

M. PUBLIC INPUT PERIOD/PRESS

None at this time.

N. IN CAMERA MEETING:

The Regular Meeting recessed at 8:13 pm in order to conduct the Closed Meeting.

The Regular Meeting reconvened at 8:36 pm.

O. ITEMS BROUGHT FORWARD FROM IN CAMERA

None at this time.

MARCH 13, 2018 MINUTES OF THE REGULAR COUNCIL MEETING

P. ADJOURNMENT

038/2018 – Moved that Council adjourn at 8:37 pm.

CERTIFIED CORRECT:

Mayor Clarke

Chief Administrative Office



T 1

March 26, 2018

Village of Silverton
New Denver, BC

Dear Mayor and Council:

We are writing to provide you with background about our Affordable Housing Committee, and inform you of our Affordable Housing Plan project.

We expect that our consultant will be in touch with both the New Denver and Silverton Village offices during the planning process to inquire about any land the Villages might have that they would consider making available for affordable housing development, and to inquire about Village bylaws and policies related to housing.

The Healthy Community Society of the North Slokan Valley approved the striking of an Affordable Housing Committee at its October 25, 2017 board meeting. Board member Jan McMurray took the lead on forming the committee. Members are: Danika Hammond, Claire Paradis, Rebecca Sargent, Wendy Harlock, Deborah Sword and Jan. Ann Bunka and Carol Bell also attend our meetings.

Our first committee meeting took place November 21, and we have met monthly since.

We were successful in our project development grant application to the Rural Dividend program (\$10,000) for an Affordable Housing Plan for the North Slokan Valley. Subsequently, CBT offered to match the funding to ensure that we can have a "shovel-ready" project when funding comes available for affordable housing development.

We have approached three consultants, recommended to us by CBT and the Revelstoke Affordable Housing group through Richard Toperczer. We expect to receive a proposal from all three consulting companies. The deadline is March 31. The committee hopes to have chosen the consultant by mid April. The consultant's report will be due October 31.

The scope of work includes assessing the feasibility of at least three properties in the New Denver-Silverton area, and ensuring that at least one affordable housing project is identified and planned out in detail.

The feasibility assessment of at least three properties may include:

- a) Purchasing existing houses/ buildings and converting them into affordable housing units;
- b) Purchasing land, and building affordable housing on the land;
- c) Receiving donated land for the purpose of developing affordable housing on the land;
- d) Increasing stock of in-home secondary suites, rooms, and carriage houses for short or long term boarders and renters.

Planning out at least one identified project in detail may include a capital and operating budget, site plans, and site assessments (engineering, geotechnical, environmental).

We hope that the Village supports the initiative in principle, and that Village staff will be happy to provide any information required during the planning process.

Sincerely,

Jan McMurray, Chair
Affordable Housing Committee
Healthy Community Society of the North Slokan Valley

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Local Government Program Services

...programs to address provincial-local government shared priorities



Administration provided by UBCM

Funding provided by Province of B.C.



For program information, visit the Funding Programs section at:

www.ubcm.ca

LGPS Secretariat

Local Government House
525 Government Street
Victoria, BC, V8V 0A8

E-mail: lgps@ubcm.ca
Phone: (250) 356-2947

March 22, 2018

Mayor Clarke and Council
Village of Silverton
Box 14
Silverton, BC, V0G 2B0

Re: 2018 Emergency Operations Centres & Training - Approval and Terms & Conditions

Dear Mayor and Council,

Thank you for submitting an application under the Community Emergency Preparedness Fund for the 2018 Emergency Operations Centres & Training program.

I am pleased to inform you that the Evaluation Committee has approved funding for your portion of the project, *RDCK EOC Upgrade & Training Initiative - Group Application*, in the amount of \$25,000.00.

As outlined in the Program & Application Guide, grant payments will be issued when the approved project is complete and UBCM has received and approved the required final report and financial summary.

The Ministry of Transportation & Infrastructure has provided funding for this program and the general Terms & Conditions for this grant are enclosed. In addition, in order to satisfy the terms of the contribution agreement, we have the following requirements:

- (1) The funding is to be used solely for the purpose of the above named project and for the expenses itemized in the budget that was approved as part of your application;
- (2) All expenditures must meet eligibility requirements as defined in the Program & Application Guide;
- (3) All project activities must be completed within 12 months and no later than March 29, 2019;
- (4) The final report is required to be submitted to UBCM within 30 days of project completion and no later than April 30, 2019;
- (5) Any unused funds must be returned to UBCM within 30 days following the project end date.

Applicants who submitted funding requests for Justice Institute of British Columbia (JIBC) Emergency Operations Centres courses are advised that if an EOC course is approved for funding under the regular Provincial EOC training program, this cost will no longer be eligible through the CEPF grant.

Please note that descriptive information regarding successful applicants will be posted on the UBCM and/or provincial government websites, and all final report materials will be made available to the provincial government.

On behalf of the Evaluation Committee, I would like to congratulate the Village of Silverton for responding to this opportunity to develop EOC capacity to support the resiliency of BC communities.

If you have any questions, please contact Local Government Program Services at (250) 387-4470 or by email at cepf@ubcm.ca.

Sincerely,



Rebecca Bishop
Program Officer

cc: *Darrell Garceau, CAO*
Travis Abbey, RDCK Emergency Management Supervisor

Enclosure

Mayor Clarke's Report to April 03, 2018

- △ RDCK Budget Presentation (March 07)
 - Attended by some members of the public
 - Small tax increase proposed

- △ VoS Regular Meeting (March 13)
 - See E(1)

- △ Meeting w/Sifco (March 20)
 - Talked about Community Wildfire Protection Plan
 - Next phase will be public engagement
 - Has put together a great map of fires in our area over the last 100 years or so
 - Will be looking to do scheduled burns to help manage forests and fuel sources
 - Suggested we look into becoming a fire smart community

- △ Meeting w/Katrine Conroy (March 22)
 - The medical system is being looked at and improved where it can be
 - Hip and knee clinics
 - Better services for rural folks
 - Shortening the waitlists for dental surgery
 - Looking into making it easier for foreign trained personnel to work in BC
 - Rural high speed internet needs improvement
 - CBBC is doing an overview on what needs to be done in our valley
 - Watershed Governance
 - This is being looked into by the Province.
 - The Province has funding available for affordable housing and childcare

- △ Meeting w/Jamie Moffat - RCMP (March 27)
 - Went over where we are from last years goals
 - Doing well in most areas – will be focusing on traffic/vehicle related incidents for the next year
 - △ Bad year for vehicle accidents.

J 2.

April 2018

Councillor Main

Council Report

28 February 2018

Health Matters Committee

Ongoing discussions around physician recruitment and associated issues, including disposition of the "Doctor's House", and Lab/X-ray Tech recruitment

WKBR Hospital Board

RDCK Director Aimee Watson was elected Chair; KB Director Grace McGregor was elected Vice-Chair; Directors Popoff, Kozak, Russel and Martin were elected to the Executive Committee.

Discussion focused around funding inequities throughout the province, resulting in communities bidding up their hospital district contributions above 40% in order to obtain higher priority in the capital funding stream; and a letter will be sent to Ministry of Health communicating that, due to insufficient funding "The entire process of evaluation and prioritization of needs is at risk of being eroded. If the province will not increase the capital funding envelope to meet the needs projected by health professions then the Province should consider changing its legislation in order to once again level the playing field." We will also actively engage with our respective MLAs to highlight concerns over such matters.

1 March

SVEDC

Approved the release of the second and final portion of funding from the Community Directed Funds grant to West Kootenay Permaculture of \$15,000; allowed the Healthy Community Society an extension on final reporting until 2 weeks prior to the Commission's next meeting; approved contribution of \$10,336 from EDC surplus brought forward, in the first year toward the Rural Dividend project (we will discuss second year funding at our next meeting).

2 March

FCM Strategic Planning Steering Committee

Further refining of our five-year goals, including more detailed discussion around Election Readiness 2019. Also at issue is how we manage our internal resources (personnel) in light of our expanded role and new programs.

5-10 March

FCM Board of Directors

Laval, Quebec

The full Report has been distributed separately.

The Federal Infrastructure Bi-Lateral Agreement with BC was signed on Monday. I believe it stipulates a 40/40/20 cost share, as requested by FCM.

12 March

WK Regional Transit Committee

I was elected Vice-Chair; a new three-year plan is being initiated. I am proposing that we request another day of bus service – see Resolution. I will bring this request to Quartet.

Councillor Main
13 March
VOS Council

Council Report

April 2018

14 March
RDCK Rural Affairs Committee
Attended as observer

15 March
RDCK Board

Volunteer Firefighter Long Service Awards were given out to members serving from 10-35+ years; Budget 2018 was adopted (holy cow!); approved the Arrow Slokan Tourism Association, Municipal Regional District Tax Program Application; approved sending a letter to Health Canada supporting FCM and UBCM efforts to ensure that Local Governments are consulted in the development of Cannabis regulations for the cultivation of cannabis, and that Health Canada clarify their expectations for the RD in issuing building permits for cannabis cultivation facilities; approved sending a letter to Honourable Doug Donaldson, Minister of Forests, Lands and Natural Resource Operations, outlining the Board's concerns that the current professional reliance model used in approval of Forest Stewardship Plans and cutting permits does not adequately consider serious community concerns regarding slope stability and changes to local hydrology.

Sinixt Honouring Ceremony and Homecoming

I attended this historic ceremony as a guest of Colville Confederated Tribes Arrow Lakes Facilitator and Coordinator Shelly Boyd. About 100 members of the Colville Sinixt people attended – it was a powerful, moving and humbling ceremony. The legal manoeuvrings continue, as the Province is appealing the latest Court decision regarding the Sinixt; however, the CCT is working with the Okanagan Nations Alliance on fisheries matters, and is also in discussion with the Province of BC regarding Columbia River Treaty negotiations.

20 March
SIFCO update meeting

22 March
Minister Conroy meeting

27 March
Community Co-operative Investment Initiative
Business Planning Session #1: Strategy, Case Studies and Regulatory Environment
SVEDC will participate in this initiative, and I am attending these sessions as EDC representative, until our next Commission meeting, when we will appoint an official representative.

28 March
WKBR Hospital Board
Passed the 2018 Budget, including maintaining ongoing \$1.2 M annual contribution to Capital Reserves.

We also had a presentation from IH on a "Patient Medical Home/Primary Care Network Pilot Program, which, due to its success, will be rolling out in more communities over the next period of time. It is a

realignment of patient care responsibilities amongst an expanded practitioner team, with additional supports delivered through a broader, formalized network of services.

3 April

FCM Rural Conference Planning Working Group

Detail planning for Rural Town Hall and Rural Plenary sessions, as well as alignment of rural-focused workshops, with a focus this year on concrete take-aways and increased participant engagement.

CSLAC Agenda Prep meeting

Agenda Items to include: Watershed Governance Workshop planning; 2050 Renewable Kootenays; Specified Risk Material recommendation to award(program development) contract; RDI Climate Change Adaptation Indicator Report

4 April

Health Matters Committee

We continue to work with IH and the Divisions of Family Practice in our search for physicians. Dr. Burkholder has secured locum commitments covering the next few months, including one physician who may be interested in moving here, who will be doing a "trial" placement in May and June. We are also discussing other aspects of health care delivery in our communities – including advocating for increased education and training opportunities in BC (particularly through Selkirk College), and Rural and Remote Nursing Certification and training - and anticipate that this will be an ongoing relationship between us and IH.

10 April

CSLAC

K 1

Administrative Report: Darrell Garceau, CAO

Village of Silverton Council

Regular Meeting, April 10, 2018

This administrative report covers the period March 14, 2018 to April 5, 2018 as to the activities, functions and meetings I have attended in my capacity as Chief Administrative Officer for the Village of Silverton.

Financial Operations:

The financial audit and financial statements are anticipated to be completed by the third week of April. Once these documents have been completed we will prepare for presentation to Village Council. Once the requisitions have been received from the requisition authorities, the tax levy bylaw and 5 year financial plan bylaws will be prepared for presentation to Village Council.

Functions:

Our application for funding to Columbia Basin Trust under the Built Heritage Grant Program has been submitted. The project value has been estimated at \$82,048 with an application for funding to CBT in the amount of \$65,638 representing 80% of the project costs. The municipal contribution would be \$16,410.

The outdoor exercise equipment has been ordered and we anticipate delivery within 5 weeks. This will allow sufficient time for staff to prepare the 8 sites, the equipment should be accessible by the second week of June.

I am working on the Operating/Lease Agreement between the Village and the Gallery Society for the Gallery Building.

Projects:

Silverton Gallery Project:

The interior work at the Gallery is on track for the March timeline, the first 2 weeks of April are scheduled for commissioning the mechanical and fire suppression systems. The last phase of this current project is to have the exterior stairs installed, we hope to have this work completed by the end of April.

Meetings:

Thank you for the opportunity to report on my activities undertaken in the capacity as your Chief Administrative Officer.

Darrell Garceau, CAO

K 2

VILLAGE OF SILVERTON
PUBLIC WORKS MONTHLY REPORT

April 10, 2018 Council Meeting

Attended regular meetings with the CAO for efficient and effective operations management.

Road and Streets

- Plowing and sanding streets and side walks
- Service equipment with oil changes and minor repairs

Parks and Recreation

- Plowing and sanding walking trails
- Starting on municipal campground clean up
- Planning tree removal and tree replacement

Utilities

- Garbage pickup
- Meeting with SPL over the Village road assessment they completed for Village
- Managing some spring water run off
- Installing new water service line for Gallery and Village office
- Working with the GIS consultant on our infrastructure mapping

Capital Projects:

Gallery Building up Grades

Exercise equipment placement and install

**VILLAGE OF SILVERTON
BYLAW NO. 504 - 2018**

A Bylaw to provide for the determination of various procedures for the conduct of local government elections and other voting.

WHEREAS under the Local Government Act, Council may, by bylaw, determine various procedures and requirements to be applied in the conduct of general local elections and other voting;

AND WHEREAS Council wishes to establish various procedures and requirements under that authority;

NOW THEREFORE the Council of the Village of Silverton, in open meeting assembled, enacts as follows:

1. Citation

This Bylaw may be cited for all purposes as "General Local Election Bylaw No. 504-2018."

2. Application

This bylaw applies to all Village elections and all other voting opportunities required or permitted to be held under the Local Government Act.

3. Provincial List of Voters

The most current available Provincial List of Voters prepared under the Elections Act is deemed to be the register of resident electors for the municipality 52 days prior to general voting day.

4. Advance Voting Opportunities

4.1 As required under Section 97 of the Local Government Act, there will be one advance voting opportunity on the 10th day of the month before general voting day, between the hours of 8:00 am and 8:00 pm

4.2 As authorized under Section 97(3) of the Local Government Act, Council declares that the required second advance voting opportunity referred to in Section 97(2)(b) of the Local Government Act will not apply within the municipality.

5. Mail Ballot Voting

5.1 As authorized under Section 100 of the Local Government Act, voting and registration may be done by mail for those electors who meet the criteria specified in Section 100(2) of the Local Government Act.

5.2 As provided for in Section 100(4)(b) of the Local Government Act, time limits in relation to voting by mail ballot will be determined by the Chief Election Officer.

6. Resolution of Tie Vote After Judicial Recount

In the event of a tie vote after a judicial recount, the tie vote will be resolved by conducting a lot in accordance with Section 141 of the Local Government Act.

7. General

7.1 Any enactment referred to herein is a reference to an enactment of British Columbia and regulations thereto, as amended, revised, consolidated or replaced from time to time.

7.2 If any part, section, sentence, clause, phrase or word of this bylaw is for any reason held to be invalid by the decision of any court of competent jurisdiction, the invalid portion shall be severed and the decision that it is invalid shall not affect the validity of the remainder which shall continue in full force and effect and be construed as if the bylaw had been adopted without the invalid portion.

8. Repeal

Village of Silverton "General Local Election Bylaw No. 470-2011 is hereby repealed.

9. That this Bylaw shall come into force and take effect as of and from the date of final adoption.

READ A FIRST TIME THIS	13	DAY OF March	, 2018.
READ A SECOND TIME THIS	13	DAY OF March	, 2018.
READ A THIRD TIME THIS	13	DAY OF March	, 2018.
RECONSIDERED AND ADOPTED THIS	10	DAY OF April	, 2018.

MAYOR

CHIEF ADMINISTRATIVE OFFICER