



VILLAGE OF SILVERTON

AGENDA

REGULAR MEETING OF COUNCIL TO BE HELD

July 10, 2018

COUNCIL CHAMBERS – VILLAGE OFFICE – 421 LAKE AVE.

7:00 PM

A. CALL TO ORDER

B. THE VILLAGE OF SILVERTON ACKNOWLEDGES THE INDIGENOUS PEOPLES ON WHOSE TRADITIONAL TERRITORIES WE STAND

C. ADDITION OF LATE ITEMS IF ANY

D. ADOPTION OF THE AGENDA

E. ADOPTION OF THE MINUTES

1. Minutes of Regular Council Meeting of June 12, 2018
2. Minutes of Special Meeting of June 26, 2018
3. Minutes of Committee of the Whole July 3, 2018

F. DELEGATIONS AND PETITIONS

Kerri Wall, Interior Health – Healthy Communities

G. UNFINISHED BUSINESS/BUSINESS ARISING

1. Chamber of Commerce Health Committee

Recommendation:

Pursuant to the report of the Chief Administrative Officer, Silverton Village Council directs staff to contribute funding from the 2018 Grant-In-Aid budget for the amount of \$2,100 to the Slocan District Chamber of Commerce Health Committee initiatives for 2018.

H. NEW BUSINESS

1. Adjustment to Budget Item - Election

Recommendation:

That Silverton Council approve an Election budget up to \$6,000.00 for the 2018 Local Government Election.

2. Wildfire Mitigation

Recommendation:

3. 60's Era Select Committee

1. Recommendation:

Pursuant to Committee of the Whole meeting held on July 3, 2018, Silverton Village Council supports in principle a 60's Era Exhibit in the existing Village of Silverton museum space.

2. Recommendation:

Pursuant to Committee of the Whole meeting held on July 3, 2018, Silverton Village Council directs staff to create a Draft 60's Era Museum Select Committee Terms of Reference for the August 2018 Regular Council meeting.

I. CORRESPONDENCE FOR INFORMATION

1. Kootenay Rockies Tourism

J. COUNCIL REPORTS

1. Mayor Jason Clarke

- Municipal Emergency
- AKBLG Executive
- BC Mayors Caucus

2. Councillor Leah Main

- RDCK Director for the Village of Silverton
- West Kootenay Boundary Regional Hospital Board
- Rosebery Parklands and Trails Commission
- Winlaw Regional and Nature Park Commission
- Slovan Valley Economic Development Commission
- FCM Board
- Health Committee – Slovan District Chamber of Commerce

3. Councillor Carol Bell

4. Councillor Bill Christian

- Recreation Commission No. 6

5. Councillor Arlene Yofonoff

- Slovan District Chamber of Commerce

K. ADMINISTRATION REPORTS

1. CAO Report

2. Public Foreman Report

L. BYLAWS AND POLICY

None at this time.

M. PUBLIC INPUT PERIOD/PRESS

Terms of reference as per the Procedure Bylaw include;

- The maximum time allotted is two (2) minutes.
- The Public Input is for items on the Council Agenda only.
- The Public Input Period provides an opportunity for public input only, without expectation of response from Council.

N. IN CAMERA MEETING: there will be an In-Camera Meeting at this time. This meeting will be closed to the public in accordance with Section 90 (1) (c) (f) (g) – labour relations or other employee relations; law enforcement; litigation or potential litigation.

The Regular Meeting recessed at _____pm in order to conduct the Closed Meeting.

The Regular Meeting reconvened at _____pm

O. ITEMS BROUGHT FORWARD FROM IN CAMERA

P. ADJOURNMENT

MINUTES OF THE *REGULAR COUNCIL MEETING* HELD IN COUNCIL CHAMBERS ON TUESDAY, JUNE 12, 2018 AT 7:00PM

PRESENT: Mayor Clarke, Councillors C. Bell, B. Christian, L. Main, A. Yofonoff

ABSENT:

STAFF: H. Elliott, Chief Administrative Officer

A. CALL TO ORDER

Mayor Clarke Called the Meeting to Order at 7:00 pm.

B. THE VILLAGE OF SILVERTON ACKNOWLEDGES THE INDIGENOUS PEOPLES ON WHOSE TRADITIONAL TERRITORIES WE STAND

C. ADDITION OF LATE ITEMS IF ANY

I9 First Smart

I10 UBCM Ministerial Meetings

JUNE 12, 2018 MINUTES OF THE REGULAR COUNCIL MEETING

D. ADOPTION OF THE AGENDA

067/2018 - Moved, seconded that the Agenda be adopted as amended.

CARRIED

E. ADOPTION OF THE MINUTES

068/2018 - Moved, seconded that the Regular Council Minutes of May 8, 2018 and Special Council Minutes of May 10, 2018 be adopted as presented.

CARRIED

F. DELEGATIONS AND PETITIONS

None at this time.

G. UNFINISHED BUSINESS/BUSINESS ARISING

G1. HYDROLOGIC AND SLOPE STABILITY ASSESSMENTS

069/2018 - Moved, seconded Pursuant to the report of the Chief Administrative Officer, Silverton Village Council directs staff to direct award the contract for the co-work space project to Capasiti Consulting Inc. to undertake a feasibility assessment and business case for the co-work space project, with a maximum budget of \$9,000.

CARRIED

JUNE 12, 2018 MINUTES OF THE REGULAR COUNCIL MEETING

H. NEW BUSINESS

H1. DEPUTY CHIEF ELECTION OFFICER APPOINTMENT

070/2018 - **Moved, seconded** Pursuant to Section 58 of the Local Government Act, Council of the Village of Silverton hereby appoints Christine Baal as the Deputy Chief Election Officer for the purpose of the 2018 General Municipal Election.

CARRIED

H2. PUBLIC ART PROPOSAL

071/2018 - **Moved, seconded** That Silverton Council refer this item to Committee of The Whole, date to be determined.

CARRIED

H3. GALLERY LEASE

072/2018 - **Moved, seconded** That Silverton Council accept lease as presented and direct lease to be signed by all appropriate parties to be effective July 1, 2018.

CARRIED

I. CORRESPONDENCE FOR INFORMATION

072/2018 – **Moved, seconded** That the Sixties Era request for consideration be referred to Committee of The Whole, date to be determined.

CARRIED

JUNE 12, 2018 MINUTES OF THE REGULAR COUNCIL MEETING

073/2010 – Moved, seconded That Silverton Council send a letter of support to the funding agency regarding the Slocan Lake Gallery Society funding request.

CARRIED

J. COUNCIL REPORTS

Council Reports received for information.

K. ADMINISTRATION REPORTS

Administration Reports received for information.

L. BYLAWS AND POLICY

L1. GALLERY AGREEMENT POLICY

074/2018 - Moved, seconded That Silverton Council accept policy as presented.

M. PUBLIC INPUT PERIOD/PRESS

Press requested more information/clarification on item G1.

JUNE 12, 2018 MINUTES OF THE REGULAR COUNCIL MEETING

N. IN CAMERA MEETING:

The Regular Meeting recessed at 7:42 pm in order to conduct the Closed Meeting.

The Regular Meeting reconvened at 7:46 pm.

O. ITEMS BROUGHT FORWARD FROM IN CAMERA

None at this time.

P. ADJOURNMENT

075/2018 – Moved that Council adjourn at 7:46 pm.

CERTIFIED CORRECT:

Mayor Clarke

Chief Administrative Officer

MINUTES OF THE SPECIAL COUNCIL MEETING HELD IN COUNCIL CHAMBERS ON TUESDAY, JUNE 26, 2018 AT 4:00PM



PRESENT: Mayor Clarke, Councillors C. Bell, B. Christian, L. Main, A. Yofonoff

ABSENT:

STAFF: H. Elliott, Chief Administrative Officer

A. CALL TO ORDER

B. THE VILLAGE OF SILVERTON ACKNOWLEDGES THE INDIGENOUS PEOPLES ON WHOSE TRADITIONAL TERRITORIES WE STAND

C. ADDITION OF LATE ITEMS IF ANY

None at this time.

D. ADOPTION OF THE AGENDA

H2 2017 SOFI REPORT

G. UNFINISHED BUSINESS/BUSINESS ARISING

H. NEW BUSINESS

H1. 2017 ANNUAL REPORT AND FINANCIAL STATEMENTS

076/2018 – Moved, seconded Be it resolved the Silverton Village Council adopt the 2017 Annual Report and Financial Statements as presented.

CARRIED

H2. 2017 SOFI REPORT

077/2018 – Moved, seconded Be it resolved the Silverton Village Council adopt the 2017 SOFI Report as presented.

CARRIED

JUNE 26, 2018 MINUTES OF THE SPECIAL COUNCIL MEETING

L. BYLAWS AND POLICY

M. PUBLIC INPUT PERIOD/PRESS

Terms of reference as per the Procedure Bylaw include;

- The maximum time allotted is two (2) minutes.
- The Public Input is for items on the Council Agenda only.
- The Public Input Period provides an opportunity for public input only, without expectation of response from Council.

P. ADJOURNMENT

078/2018 – Moved that Council adjourn at 4:20 pm.

CERTIFIED CORRECT:

Mayor Clarke

Chief Administrative Officer

MINUTES OF THE COMMITTEE OF THE WHOLE COUNCIL MEETING HELD IN COUNCIL CHAMBERS ON TUESDAY, JULY 3, 2018 AT 4:00PM

PRESENT: Mayor Clarke, Councillors C. Bell, B. Christian, L. Main, Councillor A. Yofonoff

ABSENT:

STAFF: H. Elliott, Chief Administrative Officer

CALL TO ORDER

Mayor Clarke called the meeting to order at 4:00pm.

ADOPTION OF THE MINUTES/AGENDA

Minutes of the Committee of Whole Council Meeting held October 12, 2017 accepted as presented.

Agenda accepted as amended: addition of G4, G5

DELEGATION

None at this time.

GENERAL GOVERNANCE

G1. PUBLIC ART PROPOSAL

Direct staff to create a Draft Public Art Policy for the Regular Council meeting August 14, 2018.

G2. SIXTIES ERA PROPOSAL

Recommendations for consideration at next Regular Council meeting:

1. "Silverton Village Council supports in principle a 60's Era Exhibit in the existing Village of Silverton museum space."
2. "Silverton Village Council directs staff to create a Draft 60's Era Museum Select Committee Terms of Reference for the August 2018 Regular Council meeting."

G3. UBCM MINISTERIAL MEETINGS

Direct staff to book a meeting with Ministry of Transportation and Infrastructure regarding provincial highways running through communities without a mechanism or structure for engagement or consultation when challenges arise due to disparate views between the Municipality and the mandate of the Ministry.

G4. MUNICIPAL NATURAL ASSETS INITIATIVE

Received for information.

JULY 3, 2018 Committee of Whole Council Meeting Minutes

G5. SOLAR PROJECT

Received for information.

ADJOURNMENT

Meeting adjourned at 5:13 pm.

CERTIFIED CORRECT:

Mayor Clarke

Chief Administrative Officer



Administrative Report: Hillary Elliott, CAO

Village of Silverton Council

Regular Meeting of Silverton Village Council July 10, 2018

Executive Summary

The purpose of this report is to present information regarding the request for funding from the Slocan District Chamber of Commerce (SDCoC) for their 2018 Health Committee Budget.

Background

In September 2017 at the Regular Council meeting the following resolution was passed:

F1. SLOCAN DISTRICT CHAMBER OF COMMERCE HEALTH COMMITTEE FUNDING REQUEST

063/2017 - Moved, seconded be it resolved the Village of Silverton contribute \$1,000.00 towards the Slocan Community Health Centre promotional film.

CARRIED

The contribution of \$1,000.00 for their 2017 Budget was not given to the SDCoC in 2017, and therefore will be deducted from the Grant-In-Aid 2018 budget.

The attached 2018 Budget from the Chamber of Commerce Health Committee was sent to the Village on June 27, 2018.

Discussion

The SDCoC Health Committee in 2017 initiated a professional and successful recruitment video for doctors to consider working at the Slocan Community Health Centre in New Denver.

In 2018, the SDCoC Health Committee wishes to continue their great work and have provided a budget demonstrating where the contributions would be spent and how the funding would benefit the Village of Silverton and the whole Slocan Valley community.

Recommendation:

Pursuant to the report of the Chief Administrative Officer, Silverton Village Council directs staff to contribute funding from the 2018 Grant-In-Aid budget for the amount of \$2,100 to the Slocan District Chamber of Commerce Health Committee initiatives for 2018.

Sincerely,

Hillary Elliott
CAO, Village of Silverton

SLOCAN
 DISTRICT
CHAMBER OF COMMERCE
HEALTH COMMITTEE

- 2018 BUDGET -

INCOME

RDCK Area H	\$ 2,100
Village of New Denver	2,100
Village of Silverton	2,100
Village of Slocan	<u>2,100</u>
	<u>\$ 8,400</u>

EXPENSE

Social Media Manager	\$ 2,500
'Love Our Locums!' Program	3,000
Advertising/Marketing	2,500
Miscellaneous	<u>400</u>
	<u>\$ 8,400</u>

SOCIAL MEDIA MARKETING:

Paying someone to help keep videos 'current' on various internet platforms . . . Facebook, YouTube, Instagram, etc. Working with our recruiter to find different sites and pages to post our video link.

'LOVE OUR LOCUMS!' PROGRAM:

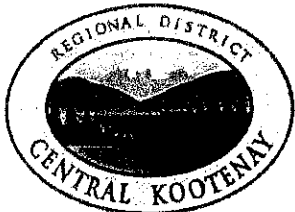
Wine and dine program for Locums intended to make locums feel welcome and increase and maintain our locum pool. Expenses included but not limited to . . . gift baskets including food, spirits (Beer and wine), gift certificates at local stores, restaurants and recreational sites (eg. golf club, Idaho Peak tours, river rafting, skiing, etc.)

ADVERTISING/MARKETING

Newspaper and Internet advertising (Newspaper ads and articles, internet and newspaper classified ads and websites), film opening nights (Slocan and New Denver), poster design and printing/copying

MISCELLANEOUS

Mostly expenses incurred by recruiter - eg. telephone expenses, office supplies, etc..



REGIONAL DISTRICT OF CENTRAL KOOTENAY Board Report

Date of Report: June 8, 2018
Date & Type of Meeting: June 21, 2018 Open Regular Board Meeting
Author: Mike Morrison , Manager of Corporate Administration
Subject: ESTABLISHMENT OF RDCK WILDFIRE MITIGATION SERVICE
File: 01-0500-02

SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is to provide background information to the RDCK Board to support a decision on whether or not to proceed with establishing a wildfire mitigation service for the RDCK.

SECTION 2: BACKGROUND / ANALYSIS

Wildfire mitigation work within the RDCK has historically been completed within Service A101 Emergency Consolidated Services. This service is experiencing growth and change, and staff have identified advantages to establishing a standalone Wildfire Mitigation Service:

- Wildfire Management is one of the RDCK’s Strategic Priorities, and the severe 2017 wildfire season heightened awareness of the need for a comprehensive wildfire mitigation program.
- Given the wildfire risks faced by RDCK communities the program has the potential for significant growth in the near future
- Wildfire mitigation work is operationally distinct from, although complementary to, the emergency planning or fire department administration activities in Service A101
- The wildfire mitigation program has different participants than fire service administration or emergency management
- A separate wildfire mitigation service would reduce the possibility of program costs being blended with other activities within a ‘catch all’ service.

The Regional District Central Kootenay Wildfire Mitigation Program supports all electoral areas within the Regional District and the Villages of Slocan, New Denver, Nakusp, Silvertown, Kaslo, Salmo, the Town of Creston and the City of Nelson. The City of Castlegar has expressed interest in joining the Wildfire Mitigation service .The Wildfire Mitigation Program seeks to reduce community and individual vulnerability to wildfire within the two kilometer wildland urban interface. The program is supported by full time Wildfire Mitigation Program Supervisor, a .4 FTE temporary Administrative Support and a seasonal, grant funded staff of 8.

The Regional District Central Kootenay Wildfire Mitigation Program provides the following services:

1. Maintains and updates Community Wildfire Protection Plans for all areas to inform wildfire mitigation efforts on crown and private land, and guide land use planning.
2. Provides district wide wildfire fuel management on crown land through the completion of Fuel Management Prescriptions and Operational Fuel Treatment Units.
3. Administration and leadership of a multi-year Collaborative Planning Group to Inform a district wide strategy for wildfire fuel management.
4. FireSmart HomePartners and FireSmart Community Recognition Programs to support vulnerable

residents on private land.

5. Wildfire Preplans and Emergency Planning zones for Wildfire Interface incidents.
6. Liaison with other stakeholder agencies in the development of wildfire mitigation initiatives.
7. Applies for and administers grants as available to support FireSmart, Community Wildfire Protection Plans, Planning, Prescription and Operational Treatment initiatives.

SECTION 3: DETAILED ANALYSIS

a. Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Financial Plan Amendment: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
Debt Bylaw Required: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Public/Gov't Approvals req'd: <input checked="" type="checkbox"/> YES <input checked="" type="checkbox"/> NO

The financial implication of establishing wildfire mitigation as an RDCK service is detailed in the attached spreadsheet. The taxation amount in the spreadsheet are based upon the 2018 budget of \$103,700 for the wildfire mitigation programs. For high level planning purposes, staff assumes that all municipalities and electoral areas would be participants in the new service. The taxation levied for each participant would depend ultimately upon who the participants are in the service, and the priorities established within a given budget year.

The establishment of a wildfire mitigation service would facilitate possible restructuring of Fire and Emergency services by removing the wildfire component from the main service. A standalone service would, by design, advance the principle underlying the regional district model that participants should not receive services that they do not fund, or fund services that they do not receive.

Directors are reminded that the activities for the proposed service are currently taxed for in services S157 through S163, so it is expected that any taxation for the wildfire mitigation service would result in a corresponding decrease to taxation in that service. Currently the Firesmart program in rural areas is partially funded through a \$40,000 contribution from the Rural Administration service. This funding would continue through Rural Administration with a standalone service.

As per the Local Government Act (LGA) Section 339 exceptions for “programs in preparation for emergencies”, a bylaw to establish this service would not be required to contain a maximum taxation limit. It has been confirmed with Ministry staff that this exception applies to the proposed service. It may be advantageous to not define a maximum taxation limit for this service, as there are foreseeable circumstances where the Board at its discretion may wish in a given year to proceed with an unusually large amount of mitigation work to respond to climatic conditions.

b. Legislative Considerations (Applicable Policies and/or Bylaws):

Consent of participants will be acquired in accordance with the Local Government Act. The LGA 339 exception for the service establishment bylaw allows this service being established without an elector approval process. LGA 346 allows municipal councils to consent on behalf of the electors by notification to the regional district. LGA 347 allows for participating electoral area approval via electoral area directors providing written consent for the service establishment bylaw:

347 (1) For a proposed electoral participating area, the board may authorize participating area approval to be given under this section

(b) in the case of an establishing bylaw for a service referred to in section 339 (2) [no requisition limit required], if

(i) the participating area includes all of the electoral area, and

(ii) the service can be established without borrowing.

The conditions noted in (i) and (ii) would apply with the establishment of the wildfire mitigation service. The elimination of an elector approval process would shorten the normal process for establishing a new service considerably. The following timeline is proposed :

Milestone	Time Frame
Board Direction to prepare service establishment bylaw	June 21
3 readings of service establishment bylaw	August 16
Acquire Municipal and Electoral Area consent for bylaw	August 16 – September 30
Ministry approval of bylaw	October 1 – November 15
Final adoption of service establishment bylaw	November 15

c. Environmental Considerations:

Hotter, drier summers for western Canada are a projected effect of climate change, and this is being observed locally. Wildfire mitigation work is necessary to protect communities from the effects of wildfires.

d. Social Considerations:

Following the severe 2017 fire season in BC there is a heightened public awareness of the need for wildfire mitigation work to take place in most communities in the RDCK.

e. Economic Considerations:

Wildfire mitigation activity can provide economic stimulus in rural communities. Often local contractors are hired to complete mitigation projects.

f. Communication Considerations:

Should the Board wish to proceed with establishment of the wildfire mitigation service the following strategic messages could be considered :

- The RDCK takes the threat of wildfire seriously and the establishment of the wildfire mitigation service is a result of our desire to respond effectively to the local effects of a changing climate
- Wildfire management was identified several years ago as an RDCK strategic priority
- Wildfire mitigation work is a growth area for the RDCK and establishing a standalone service allows continued growth in this area to be managed efficiently
- Establishing a standalone service for wildfire mitigation demonstrates accountability and transparency in management of our services
- Most activities associated with the proposed service are already taxed and funded under the emergency program. A modest increase in taxation would be required to fund this program in 2019.

h. Board Strategic Plan/Priorities Considerations:

This issue directly aligns with Wildfire Management strategic priority.

SECTION 4: OPTIONS & PROS / CONS

Option 1 – Proceed with establishing a Wildfire Mitigation Service

- Provides more options for service participants
- Provides an optimized structure and secured resources for continue service delivery
- Aligns with growth and restructuring in Fire and Emergency Services Dept.

Option 2 – Continue wildfire mitigation work within Service A101 Emergency Consolidated Service

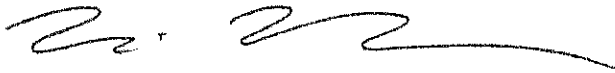
- No requirement for staff time to establish new service
- Possible blending of costs between wildfire mitigation and other activities

SECTION 5: RECOMMENDATION(S)

That staff be directed to prepare a service establishment bylaw for a Wildfire Mitigation Service for consideration of three readings at the August 2018 RDCK Board meeting.

Respectfully submitted,

Signature:



Mike Morrison , Manager of Corporate Administration

CONCURRENCE

Chief Administrative Officer
GM Fire & Emergency Services/Regional Fire Chief

Initials:



REGIONAL DISTRICT OF CENTRAL KOOTENAY

WILDFIRE MITIGATION
2018 REVISED ASSESSMENTS

HOSPITAL VALUES

PROPERTY CLASS	OCCURRENCES	ACTUAL		RESIDENTIAL CONVERTED
		ASSESSMENT	FACTOR	

1	RESIDENTIAL	34550	\$8,916,881,737	10.00%	\$891,688,174
2	UTILITY	679	\$447,265,275	35.00%	\$156,542,846
3	SUPPORTIVE HOUSING	4	\$8	10.00%	\$1
4	MAJOR INDUSTRY	39	\$78,271,600	34.00%	\$26,612,344
5	LIGHT INDUSTRY	262	\$51,507,000	34.00%	\$17,512,380
6	BUSINESS AND OTHER	2092	\$666,599,435	24.50%	\$163,316,862
7	MANAGED FOREST LAND	103	\$28,999,500	30.00%	\$8,699,850
8	REC/NON PROFIT	396	\$16,613,301	10.00%	\$1,661,330
9	FARM	1215	\$12,735,821	10.00%	\$1,273,582
TOTALS		39340	\$10,218,873,677		\$1,267,307,369

FOR BUDGETTING PURPOSES FOR EVERY \$100,000 IN TAXATION THE TAX RATES WOULD BE:

ACTUAL RATE	\$0.0098/\$1000
RESIDENTIAL RATE	\$0.0079/\$1000
TAXATION ON RESIDENTIAL ASSESSMENT OF \$100,000 WOULD BE \$0.79	



KOOTENAY ROCKIES TOURISM
1905 Warren Avenue
Kimberley, BC V1A 1S2
CANADA
T 250-427-4838 x 201
F 250-427-3344
Kathy@KootenayRockies.com

June 22, 2018

Mayor Jason Clarke
Village of Silverton
P.O. Box 14,
Silverton, BC V0G 2B0

Dear Mayor Clarke,

Kootenay Rockies Tourism Association (KRT), one of five official Regional Destination Management Organizations in BC, is an industry-led, not-for-profit society. KRT represents and works with over 700 tourism businesses and stakeholders in the southeastern corner of BC providing leadership and marketing expertise. The tourism industry in British Columbia is a \$17 billion industry, comprised of a variety of stakeholders all playing a role in helping BC be a stronger competitor in the global landscape.

On behalf of our Chair, Mike Smith, and our Board & staff, Kootenay Rockies Tourism would like to invite you to our annual Tourism Industry Conference & AGM, which will be held on **October 15 & 16, 2018** at the **Prestige Rocky Mountain Resort in Cranbrook.**

Our regional Tourism Industry Conference provides a premier opportunity for business owners and operators, municipal, regional & provincial tourism leaders, and tourism sector professionals to come together to share best practices and learn about new trends and opportunities. The objective for this year's conference is to provide new tools and insights to all stakeholders at the event so they can become more strategic and outstanding in the delivery of their unique value proposition and marketing strategies. Guest speakers, informative updates from Destination British Columbia, workshops and plenty of networking opportunities are some of the highlights at this year's event.

To register for the event and to find out more about the agenda, as well as information on accommodation options, please contact our office or visit our website: www.KRTourism.ca/conference-registration.

We hope to see you in Cranbrook on October 15th & 16th.

Best regards,

Kathy Cooper, CEO
Kootenay Rockies Tourism

RECEIVED
July 3/18

Mayor Clarke's Report to July 04, 2018

- △ AKBLG Executive Meeting (June 08/09)
 - Finalizing the convention coordinator position
 - Closing date July 25th
 - Interview in August
 - Hire shortly after
 - Reviewed the Fernie convention report
 - Picked up lessons learned
 - Working on 2019 convention theme
- △ VoS Special Meeting (June 26)
 - See E(2)
 - Presented and received the annual report
- △ Canada Day Celebration (July 01)
 - Marched in the parade
 - Grand opening of the Water Main Replacement project
 - Grand opening of the Silverton Gallery
 - Greetings at the cake ceremony
 - All events were well attended
 - Folks were very excited about what this Council has achieved
- △ VoS COTW Meeting (July 04)
 - Public Art Proposal
 - Council initiative in general
 - Staff directed to draft a policy
 - Sixties Era Proposal
 - Council supports initiative in general
 - Select committee will be created
 - UBCM Ministerial Meetings
 - Staff to arrange meeting with Ministry of Transportation
 - △ Talk about how jurisdiction is parceled out
 - Communities like ours are not in charge of their own main streets
 - Municipal Natural Assets Initiative
 - We have done so much on our own it's not worth the money to buy in to the offer presented
 - Solar Energy Initiative
 - We don't have enough information to make a decision

12 June

VoS Council

19 June

CSLAC (Community Sustainable Living Advisory Committee)

We reviewed activities supported by this service, including:

- Central Food Policy Council – we funded this Council \$10,000; supported governance development, wrote a policy manual, assisted development of the Regional Food Directory, and other administrative support. The Council has now formed an independent Society and hired their own co-ordinator, therefore our hands-on involvement will decrease, though we may still contribute financially for another year while they seek other funding streams.
- Specified Risk Material Management (meat carcass disposal) – administered on behalf of Resource Recovery; hired a Project Manager, results and report back is expected in August.
- Watershed Workshop with Polis
- Kootenay Lake Partnership – on-going support and development, particularly regarding Shoreline Habitat Inventory template and Shoreline Guidance Document templates (Kootenay and Slocan Lakes), which will be made available for use by other communities.
- Kootenay & Boundary Farm Advisors Program – launch of year 2, including evaluation of effectiveness, and community input.
- Regional Residential Retrofit Program – Funding will be forthcoming from outside agencies, and Nelson Hydro will be responsible for on-the-ground implementation throughout the RD. This program will target both community buildings and residential properties. More details to come!
- Accelerate Kootenays
- CARIP reporting – under way, looks like RDCK is getting close to being Carbon Neutral for Corporate and Community buildings.

We also reviewed our Terms of Reference and clarified the Project Intake Process, which will be presented to the Board next month.

20 June

RAC

Joint Resource

- Revised Soil Acceptance Program – lowered fees, streamlined process to assess levels of expected contamination (industrial)
- Renewed contract to supply portable toilets for staff use at various Transfer Stations and Landfills
- Approved funds toward completion of Ootischenia Landfill Hydrogeological Study
- Approved \$18,000 annual grant for three years to Wildsafe for delivery of WildsafeBC Programs throughout RDCK

- Still no agreement with Recycle BC on delivery of their program, the last offering of which would represent lower levels of service, therefore RDCK would still need to provide supports – at our cost - to maintain the existing service level.

21 June

RDCK Board

- Approved the \$300 Rec 6 award of Grant to July 1st Committee
- Year-round Hazardous Household Waste disposal is being considered for a Nelson site (Nelson Leafs), but there are numerous issues around this proposal and no final agreement has been reached with the parties involved.
- RDCK is exploring options regarding the private lands surrounding RDCKs Cottonwood Regional Park
- RDCK Wildfire Mitigation Service Establishment – the report has been distributed to Council. I seek direction from Council regarding Silverton’s desire to participate in the proposed service.
- RDCK will apply to Investing in Canada Infrastructure Grant program for a multi-year linear asset replacement project covering several RDCK owned water systems
- RDCK will submit Resolutions to UBCM regarding: regulation of forested private lands, health (patient) transportation, and protection of drinking water sources/Community Watersheds
- Approved Community Development Grants, including from Area H Director Popoff Slocan Valley EDC \$12,416 and Silverton Gallery Society \$500. Thank you, Director Popoff!
- Approved through Rural Affairs Committee, land use planning – Cannabis Act, Land Use Amendments(rural areas) – in anticipation of legalization
-

27 June

WKBRHDB – Cancelled

1 July

Canada Day celebrations

Gallery Opening

3 July

Committee of the Whole

4 July

FCM Special Advocacy Fund

Marcy Mahr – SLSS – Watershed

CSLAC pre-Agenda review

Administrative Report: Hillary Elliott, CAO

Village of Silverton Council

Regular Meeting - July 10, 2018

This administrative report covers the period June 5, 2018 to July 6, 2018 as to the activities, functions and meetings I have attended in my capacity as Chief Administrative Officer for the Village of Silverton.

Financial Operations:

The 2017 financial statements have been completed and the Annual Report was completed and adopted at a Special meeting of Village Council at the end of June before the legislated deadline. The property tax and utility payment deadline was July 4, 2018 and the 10% penalty has been charged to the accounts still outstanding.

Staff are continuing our training in financial operations and software, working with the CFO and City of Nelson staff to ensure we are fiscally responsible, on budget, and knowledgeable regarding all our financial operations.

Functions:

As the new CAO, I have been busy working diligently to address the needs of the community and its residents while also learning more detailed aspects of all functions of the corporation from community planning, finance, projects, Village Council priorities, and the up-coming local government election in the fall.

Staff is continuing work on cleaning up the boulevards, walkways and areas that need repair as a result of the gravel residual from winter and the water infrastructure work in 2017.

The construction of the addition to the curling rink was completed for the July 1st celebrations.

Mayor Clarke has asked that staff undertake a review of our Emergency Preparedness Plan and staff are continuing to gather information, attend Emergency Management workshops, and working with partners to formulate a plan for the review. Including a meeting with RDCK staff regarding the impacts of the 911 service now centralized out of Kelowna. There will be further information regarding these impacts and possible address changes within the community for ensured emergency services to arrive at the proper address in the coming months.

Attended to several meetings and trouble-shooting appointments that created numerous work interruptions with our new IT contractor due to the transition of MAIS software from the MAIS

server to the Village's, facilitated computer changes necessary with office staff changes, as well as continuing training the new Administrative Assistant, Christine Baal. She has a great foundation of our municipal functions, and we are training her in new areas of the corporation as per the job description. She is learning very quickly during a very busy time of year with tax and utility deadlines and is a fantastic addition to the Village of Silverton team.

Projects:

Silverton Gallery Project:

All scopes of work by the contractors at the Silverton Gallery have been completed, repairs to the leak in the sprinkler system have been repaired. Staff are working to address the deficiencies noted in the final inspection to allow for public access and final checks on the repairs due to the water damages from the failed sprinkler system on the top floor. Replacement of the main entrance doors as well as the doors to the utility room will not be completed until the fall. Work on the Lease agreement is progressing and we hope to have discussions completed by the end of July.

We worked with representatives of the Gallery Society in preparation of the facility opening on July 1, 2018. Village Council allowed for the Grand Opening and Art Show with some minor building deficiencies as public safety equipment was functional and staff were able to address most deficiency items before July 1, 2018.

Utility Upgrades

The new power lines and power utility shed for the municipal block has been assessed by the engineer and the noted deficiencies have been completed as of July 5. We intend to have the work finalized by the end of July.

Outdoor Exercise Equipment Project:

Staff will prepare a site location map and equipment illustrations for Village Council to review and consider. We would like to arrange for a site tour with Village Council to gain acceptance of the proposed locations. The date and time of this walk about has not been determined as yet but we will let you know in the next month.

Meetings:

I have met with the CFO regarding municipal finances and have a tentative meeting with Nelson staff regarding Village of Silverton finances and MAIS software later this week.

Attended a meeting with LG partners regarding the watershed work by Apex in relation to the proposed logging and have a meeting booked with the logging company for an update on July 11, 2018.

Assisted Mayor and Council with hosting Honourable Katrine Conroy's visit to showcase the provincial funding for our water infrastructure upgrades in 2017 and her attendance at the Gallery Building Grand Opening ribbon-cutting and cake ceremony.

Attended a meeting for the Village sponsored project, co-work space, in the former General Store building. Prepared the contract for the consultant and met the consultants for the signing of the contract.

Met with GIS technician, Municipal partner liaison regarding 911 service, Village mapping and planning/zoning, and the services provide by the RDCK for the municipalities.

Prepared for and attended the Village of Silverton's Special Council Meeting on June 26th and the CotW meeting on July 3rd.

Had meetings and correspondence with community members regarding concerns or questions.

Hillary Elliott, CAO

VILLAGE OF SILVERTON
PUBLIC WORKS MONTHLY REPORT

July 10, 2018 Council Meeting

Attended regular meetings with the CAO for efficient and effective operations management.

Road and Streets

- Sweeping streets when weather permits
- Service equipment with oil changes and minor repairs
- Continuing boulevard cleanup, laying grass seed

Parks and Recreation

- Tree removal and Tree replacement
- Clean up around the whole Village in preparation for July 1st celebrations
- Grass cutting and landscaping
- Working with a group on the placement of exercise equipment
- Curling rink/July 1st celebration work on permanent shelter
- Repairing equipment (wood chipper, riding lawn mower, etc.)

Utilities

- Garbage pickup
- Installing and repairing water services for residents
- Maintaining water pump manually until part arrives

Capital Projects

**Gallery Building up Grades – clean up after sprinkler leak, preparing for July
1st grand opening**
Exercise equipment placement and install preparations

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