



# VILLAGE OF SILVERTON

## AGENDA

SPECIAL MEETING OF COUNCIL TO BE HELD

June 22, 2022

MEMORIAL HALL – 203 LAKE AVE. & ONLINE

7:00 PM

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A. CALL TO ORDER

B. THE VILLAGE OF SILVERTON ACKNOWLEDGES THE INDIGENOUS PEOPLES ON WHOSE TRADITIONAL TERRITORIES WE STAND

C. ADDITION OF LATE ITEMS IF ANY

D. ADOPTION OF THE AGENDA

E. NEW BUSINESS

1. Bylaw No. 532, 2022 a Bylaw to Authorize Alternate means of Publishing Public Notices

**Recommendation:**

Be it resolved that Silvertown Village Council give first, second and third reading of Bylaw No. 532, 2022 Bylaw to Authorize means of Publishing Public Notices.

2. Bylaw No. 533, 2022 a Bylaw to Establish Procedures for Elections and other Voting

**Recommendation:**

Be it resolved that Silvertown Village Council give first, second and third reading of Bylaw No. 533, 2022 Bylaw to Establish Procedures for Elections and Other Voting.

3. Public Notice Policy A-6 2022

**Recommendation:**

Be it resolved that Silverton Village Council adopt Policy A-6 2022, Public Notice Policy.

4. Bylaw No. 531, 2022 a Bylaw to Amend the Council Procedures Bylaw No. 512, 2019

**Recommendation:**

Be it resolved that Silverton Village Council give first, second and third reading to Bylaw No. 531, 2022 Bylaw to Amend the Council Procedures Bylaw No. 512, 2019.

5. Signing Authority

**Recommendation:**

Be it resolved that Silverton Village Council remove Hillary Elliott from the list of authorized signatories at the Kootenay savings Credit Union for Village of Silverton financial accounts

And further be it resolved that the authorized signatories at the Kootenay savings Credit Union for Village of Silverton financial accounts are:

Mayor Colin Ferguson  
Councillor Leah Main  
Councillor Arlene Yofonoff  
Councillor Clarence benBok  
Councillor Brian Mills  
Chief Financial Officer Chris Jury

6. Letter, Valhalla Fine Arts and Slocan Lakes Art Council – Winter Blues Festival

**Recommendation:**

Be it resolved that Silverton Village Council grant permission to the Valhalla Fine Arts and Slocan Lakes Art Council to host the 2022 Winter Blues Concert on the lawn of the Slocan Lake Fine Arts Centre and further that staff be instructed to author a letter of support and permission regarding a liquor license to be obtained by the organizer for the event.

**F. ADJOURNMENT**

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## REQUEST FOR COUNCIL DECISION

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PREPARED BY: Darrell Garceau, Acting Chief Administrative Officer      DATE: June 22, 2022

SUBJECT: Public Notice Bylaw No. 532, 2022

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**PURPOSE:** To seek adoption of the proposed bylaw.

**OPTIONS:**

1. **Adopt the bylaw.** The new rules will take effect upon final adoption
2. Refer back to staff for further review and report. *Adoption of the bylaw will be delayed.*

**RECOMMENDATION:**

THAT Public Notice Bylaw No. 532, 2022 receive three (3) readings.

**ANALYSIS:**

- A. **Background:** In February 2022, the province updated section 94 of the Community Charter to allow local governments to either continue to use the default publication requirements of publishing in a newspaper once each week for two consecutive weeks or adopt a bylaw to provide for alternative methods of publication (i.e., a public notice bylaw). This change in legislation is welcome in small communities like Silverton where the lack of a newspaper that publishes at least weekly has significant impacts on advertising schedules, causing delays for applicants.
- B. **Discussion:** The province has prepared written guidance material and delivered workshops for election staff to ensure that municipal bylaws effectively inform the public of opportunities to participate in local government decision making and share their views. The methods used must be reliable (providing factual information, published regularly), suitable (all information is legible, meeting timing requirements, notice can be revisited) and accessible (available to a diverse audience, easy to find).  
By requiring three familiar and separate modes of notice (newspaper, website, bulletin board) the proposed approach aims to reach a broad audience. This approach satisfies the principles of reliability, suitability and accessibility and encourages openness and transparency in local government operations. Specific details are included in the accompanying Public Notice Policy so that they can be modified if circumstances require.
- C. **Attachments:**
- Public Notice Bylaw No. 532, 2022
  - Public Notice Policy A-6, 2022
- D. **Financial Implications:** The proposed changes will reduce advertising costs.

**THE CORPORATION OF THE VILLAGE OF SILVERTON**

**BYLAW NO. 532, 2022**

**A BYLAW TO AUTHORIZE ALTERNATE MEANS OF PUBLISHING PUBLIC NOTICES**

**WHEREAS** the Community Charter provides that Council may, by bylaw, provide for alternative means of publishing a public notice;

**AND WHEREAS** Council has considered the principles of reliability, suitability and accessibility as they apply to the means of publishing a public notice;

**NOW, THEREFORE**, Council of the Village of Silverton, in open meeting assembled, **ENACTS AS FOLLOWS:**

**1. Title**

This Bylaw may be cited as "Public Notice Bylaw No. 532, 2022".

**2. Definitions**

**Village Office** means the Village of Silverton Municipal Office located in Silverton, BC

**Village Office Bulletin Board** means the public notice posting place located at the Village Office

**Municipal website** means the Village of Silverton website

**Village** means the Village of Silverton

**3. Advertising Method**

- 3.1. Any notice required to be advertised in accordance with section 94 of the Community Charter may instead be given, in accordance with section 94.2 of the Community Charter, by publishing the notice once in a local newspaper, electronically posting a copy of the notice on the municipal website, and posting a copy of the notice at the Village Office Bulletin Board.

**4. Effective Date**

This bylaw shall take effect upon adoption.

READ A FIRST TIME this 22nd day of June, 2022.

READ A SECOND TIME this 22nd day of June, 2022.

READ A THIRD TIME this this 22nd day of June, 2022.

RECONSIDERED AND ADOPTED this    day of    , 2022.

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MAYOR

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CORPORATE OFFICER

Certified to be a true copy of "Public Notice Bylaw No. 532, 2022"

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CORPORATE OFFICER

**THE CORPORATION OF THE VILLAGE OF SILVERTON**

**BYLAW NO. 533, 2022**

**A BYLAW TO ESTABLISH PROCEDURES FOR ELECTIONS AND OTHER VOTING**

The Council of the Village of Silverton, in open meeting assembled, enacts as follows:

**1. Title**

This Bylaw may be cited as "Election Procedures Bylaw No. 533, 2022".

**2. Access to Nomination and Endorsement Documents**

- 2.1. The chief election officer may give public access to nomination documents by the internet or other electronic means from the time of filing until 30 days after the declaration of the election results.
- 2.2. The chief election officer may give public access to elector organization endorsement documents by the internet or other electronic means from the time of filing until 30 days after the declaration of the election results.

**3. Elector Registration**

The most current available Provincial list of voters prepared under the Election Act shall form the register of resident electors and shall become the register of electors on the 52<sup>nd</sup> day prior to general voting day.

**4. Advance Voting Opportunities**

- 4.1. Required advance voting will be held in accordance with the Local Government Act.
- 4.2. The chief election officer may:
  - a. establish additional voting opportunities to be held in advance of general voting day; and
  - b. designate the voting places and set the voting hours for these voting opportunities.

**5. Special Voting Opportunities**

- 5.1. The chief election officer may establish the dates, locations, and voting hours within the limits set out in the Local Government Act, for the special voting opportunities.
- 5.2. The following restrictions apply as to who may vote at the special voting opportunities:
  - a. Only electors who, on the date on which the special voting opportunities are held, are residents or patients or family members thereof, or are employees of the facilities at which special voting opportunities are conducted.
- 5.3. The chief election officer is authorized to limit the number of candidate representatives who may be present at the special voting opportunities.

**6. Mail Ballot Voting**

- 6.1. Mail ballot voting shall be permitted in accordance with the provisions of the Local Government Act.

VILLAGE OF SILVERTON  
BYLAW NO. 533, 2022

6.2. The chief election officer shall keep sufficient records so that challenges of the elector's right to vote may be made in accordance with the intent of section 126 of the Local Government Act.

6.3. The chief election officer shall determine the time limits in relation to voting by mail ballot.

**7. Resolution of Tie Vote**

7.1. In the event of a tie vote after a judicial recount, the tie vote will be resolved by conducting a lot in accordance with section 151 of the Local Government Act.

**8. Repeal**

Village of Silverton Elections Procedure Bylaw No. 470, 2011 and all amendments thereto are hereby repealed.

**9. Effective Date**

This bylaw shall take effect upon adoption.

READ A FIRST TIME this 22 day of June, 2022.

READ A SECOND TIME this 22 day of June, 2022.

READ A THIRD TIME this 22 day of June, 2022.

RECONSIDERED AND ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CORPORATE OFFICER

Certified to be a true copy of "Election Procedures Bylaw No. 533, 2022"

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CORPORATE OFFICER

# Village of Silverton Policy Manual

**Section: Administration**

**Public Notice Policy**

**Policy Number: A-6 2022**

**Effective Date:** Upon Adoption

**Resolution No.:**

**Revision Date:**

## **POLICY STATEMENT:**

When providing alternative means of public notice in accordance with Section 94.2 of the Community Charter, the Village of Silverton shall publish as follows:

- Local Newspaper: Valley Voice
- Village Website: [www.silverton.ca](http://www.silverton.ca)
- Village Office Bulletin Board: the notice board outside of the Village Office at 421 Lake Avenue

## **POLICY SCOPE:**

This Policy applies to all public notices given in accordance with Public Notices Bylaw No. 532, 2022 and Section 94.2 of the Community Charter.

## **POLICY PURPOSE:**

To clarify the application of Public Notice Bylaw No. 532, 2022

## **DEFINITIONS:**

The definitions found in Public Notice Bylaw No. 532, 2022 apply to this policy. In addition:

**Local Newspaper** means the Valley Voice

**Village Website** means [www.silverton.ca](http://www.silverton.ca)

**Village Office Bulletin Board** means the notice boards outside the Village Office at 421 Lake Avenue, Silverton, BC



**PROCEDURE:**

1. The principles of reliability, suitability and accessibility, and a goal of open and transparent government will guide staff choices regarding the publication of public notices.
  
2. Additional methods of publication, including but not limited to the following, can be used at the discretion of staff:
  - mail drops
  - mailouts

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**Mayor**

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**Chief Administrative Officer**

**THE CORPORATION OF THE VILLAGE OF SILVERTON  
BYLAW NO. 531, 2022**

**A BYLAW TO AMEND THE COUNCIL PROCEDURES BYLAW 512, 2019**

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**WHEREAS** the Council of the Village of Silverton has adopted the Council Procedure Bylaw No. 512, 2019

**AND WHEREAS** the Council of the Village of Silverton deems it necessary and expedient to amend the Council Procedure Bylaw No. 512,2019

**NOW THEREFORE** the Council of the Village of Silverton in open meeting assembled, **ENACTS AS FOLLOWS:**

**CITATION**

1. This Bylaw may be cited for all purposes as the Council Procedure Amendment (Electronic Meetings) Bylaw No. 531, 2022.

**AMENDMENTS**

**2. Part 1 Section 2 – Definitions**

Section 2 is amended by changing the definition of “Public Notice Posting Places” to read as follows:

means the notice board at the Village Office and the Village of Silverton website

**3. Part 2 Section 8 – Electronic Meetings**

Section 8 of the Procedure Bylaw is repealed and replaced in its entirety with the following:

8. (1) A regular or special council meeting or other Council committee meeting may be conducted by electronic means
- (2) Electronic meetings will follow the rules established by the Community Charter Section 128 and Council policies pertaining to electronic meetings.
- (3) Advance public notice of meetings that are open to the public, will be posted in the public notice posting places according to the procedures established in this bylaw for giving notice, and will include:
  - (a) the way in which the electronic meeting will be conducted, and
  - (b) the place where the public may attend to hear, or watch and hear, the proceedings.

**THE CORPORATION OF THE VILLAGE OF SILVERTON  
BYLAW NO. 531, 2022**

**Read** a first time this 22nd day of June , 2022

**Read** a second time this 22nd day of June, 2022

**Read** a third time this 22nd day of June, 2022

**Reconsidered and adopted** this day of , 2022

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MAYOR

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CORPORATE OFFICER

Certified to be a true copy of "Council Procedure Amendment (Electronic Meetings) Bylaw No. 531, 2022"

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CORPORATE OFFICER

June 7, 2022

Katrina Sumrall  
Valhalla Fine Arts  
Box 45  
New Denver BC

Martine Denbok  
Slocan Lakes Art Council

To the Mayor and Council Of Silverton Village,

Our two societies are coming together to ask permission from the Village to host a concert on the lawn of the Slocan Lake Arts Council. Our proposal is to host a Winter Blues Concert in the summer on September 3, 2022.

This concert has been a tradition for the past 25 years. The concert was usually held the first weekend in February in Memorial Hall and was a fundraiser for the PreSchool. For the past two years the concert has not been held due to Covid. Our societies thought hosting the concert in the summer would allow for it to be an outdoor concert.

We have two bands, "Baker Street Blues" and "Dr Fun and the NightCrawlers". We would like to use the orange fencing and surround the lawn area to allow us to sell beer and wine. We would create an environment much like they did during the "Christmas by the Lake."

Our plan would be to start the music at 7:00 and end at 11:30. The bands would perform at the front of the building and people would gather on the lawn. We would have a place to purchase alcohol which would be wine, beer and cider. No hard liquor.

We had thought of using the Silverton Day Park as a second choice for a location, but prefer the lawn at Slocan Lake Arts Centre.

We are asking the council to support this event by granting us permission to use the lawn and allow us to get a liquor licence. We thank you for your consideration.

Sincerely,



Katrina Sumrall