



VILLAGE OF SILVERTON

AGENDA

REGULAR MEETING OF COUNCIL TO BE HELD

March 12, 2019

COUNCIL CHAMBERS – VILLAGE OFFICE – 421 LAKE AVE.

7:00 PM

A. CALL TO ORDER

B. THE VILLAGE OF SILVERTON ACKNOWLEDGES THE INDIGENOUS PEOPLES ON WHOSE TRADITIONAL TERRITORIES WE STAND

C. ADDITION OF LATE ITEMS IF ANY

D. ADOPTION OF THE AGENDA

E. ADOPTION OF THE MINUTES

1. Minutes of Regular Council Meeting of February 12, 2019

F. DELEGATIONS AND PETITIONS

1. Silversmith Power & Light Corporation

Recommendation for consideration as per Delegation request:

That the Village of Silverton Council approve the delegation presentation to be extended from 5 minutes to 15 minutes, as requested by the delegation.

2. Slokan Valley Community Legacy Society Presentation

Recommendation for consideration as per Delegation request:

That the Village of Silverton Council approve the delegation presentation to be extended from 5 minutes to 10 minutes, as requested by the delegation.

G. UNFINISHED BUSINESS/BUSINESS ARISING

None at this time.

H. NEW BUSINESS

None at this time.

I. CORRESPONDENCE FOR INFORMATION

1. Childcare Committee RE: Letter of Support for Childcare Centre
2. Dave Lampron RE: Update for Connecting BC Application
3. RDCK REEP Program Follow up RE: Some Requests

J. COUNCIL REPORTS

1. Mayor Jason Clarke

- AKBLG Executive
- BC Mayors Caucus
- Slokan Lake Arts Council Liaison

2. Councillor Leah Main

- RDCK Director for the Village of Silverton
- West Kootenay Boundary Regional Hospital Board
- Rosebery Parklands and Trails Commission
- Winlaw Regional and Nature Park Commission
- Slokan Valley Economic Development Commission
- FCM Board
- Health Committee – Slokan District Chamber of Commerce

3. Councillor K. Gordon

- Municipal Emergency
- Slokan District Chamber of Commerce

4. Councillor T. Gordon

- Recreation Commission No. 6
- Ktunaxa Kinbasket Treaty Advisory Committee (TAC)

4. Councillor Arlene Yofonoff

- Cultural Planning Group

K. ADMINISTRATION REPORTS

1. CAO Report
2. Public Foreman Report

L. BYLAWS AND POLICY

1. Water Utility Rate Bylaw No. 509 - 2019

Recommendation:

That the Village of Silverton Council reconsider and finally adopt Water Utility Rate Bylaw No. 509 – 2019.

2. Garbage Utility Rate Bylaw No. 508 - 2019

Recommendation:

That the Village of Silverton Council reconsider and finally adopt Garbage Utility Rate Bylaw No. 508 – 2019.

M. PUBLIC INPUT PERIOD/PRESS

Terms of reference as per the Procedure Bylaw include;

- The maximum time allotted is two (2) minutes.
- The Public Input is for items on the Council Agenda only.
- The Public Input Period provides an opportunity for public input only, without expectation of response from Council.

N. **IN CAMERA MEETING**: there will be an In-Camera Meeting at this time. This meeting will be closed to the public in accordance with Sections 90 – 1 (c) employee relations; (i) solicitor-client privilege; 2 (b) provincial government.

The Regular Meeting recessed at _____ pm in order to conduct the Closed Meeting.

The Regular Meeting reconvened at _____ pm

O. ITEMS BROUGHT FORWARD FROM IN CAMERA

P. ADJOURNMENT

MINUTES OF THE *REGULAR COUNCIL MEETING HELD IN COUNCIL CHAMBERS ON TUESDAY, FEBRUARY 12, 2019 AT 7:00PM*

PRESENT: Mayor Clarke, Councillors K. Gordon, T. Gordon, L. Main, A. Yofonoff

ABSENT:

STAFF: H. Elliott, Chief Administrative Officer

A. CALL TO ORDER

Mayor Clarke Called the Meeting to Order at 7:00 pm.

B. THE VILLAGE OF SILVERTON ACKNOWLEDGES THE INDIGENOUS PEOPLES ON WHOSE TRADITIONAL TERRITORIES WE STAND

C. ADDITION OF LATE ITEMS IF ANY

G1. RDI Climate Adaptation project RE: Letter of Support

J2. Addendum to Councillor Main's report

J4. Councillor T. Gordon's report

D. ADOPTION OF THE AGENDA

007/2019 - Moved, seconded that the Agenda be adopted as amended.

CARRIED

**FEBRUARY 12, 2019 MINUTES OF THE REGULAR COUNCIL
MEETING**

E. ADOPTION OF THE MINUTES

008/2019 - **Moved, seconded** that the Regular Council Meeting Minutes of January 8, 2019 be adopted as presented.

CARRIED

F. DELEGATIONS AND PETITIONS

Trish Dehnel and Carmen Proctor RE: Regional Energy Efficiency Program

G. UNFINISHED BUSINESS/BUSINESS ARISING

G1. RDI CLIMATE ADAPTATION PROJECT

009/2019 - **Moved, seconded** That Village of Silverton Council sends a letter of support regarding the RDI's Climate Adaptation project, as per the previous letter written in 2017.

CARRIED

H. NEW BUSINESS

H1. WEST KOOTENAY BOUNDARY COMMUNITY INVESTMENT CO-OP

010/2019 - **Moved, seconded** That Silverton Council direct staff to research and report back on the feasibility of the Village of Silverton becoming a member of this co-op in 2019.

CARRIED

**FEBRUARY 12, 2019 MINUTES OF THE REGULAR COUNCIL
MEETING**

**H2. APPLICATION FOR DEVELOPMENT PERMIT – FILE NO. 01-2019, 222
LAKE AVE., LOTS 1-2, PLAN NEP574DL 434**

011/2019 - **Moved, seconded** Pursuant to the Chief Administrative Officer's report, the Village of Silverton Council approves Development Permit Application No. 01-2019 as submitted.

CARRIED

I. CORRESPONDENCE FOR INFORMATION

**I2. SLOCAN DISTRICT CHAMBER OF COMMERCE RE: HEALTH
COMMITTEE REQUEST FOR FUNDING**

012/2019 - **Moved, seconded** That Silverton Village Council direct staff to contribute funding from the 2019 Grant-In-Aid budget for the amount of \$1,000 to the Slocan District Chamber of Commerce Health Committee budget for 2019.

CARRIED

I4. SBS RE: LETTER OF SUPPORT

013/2019 - **Moved, seconded** That the Village of Silverton write a letter of support for Silverton Building Supplies to request funding for a defibrillator.

CARRIED

**I6. VILLAGE OF NEW DENVER RE: APPOINTMENT TO VILLAGE OF
NEW DENVER'S HEALTH ADVISORY COMMITTEE**

014/2019 - **Moved, seconded** That Silverton Village Council appoint Councillor Leah Main to the New Denver's Health Advisory Committee.

CARRIED

**FEBRUARY 12, 2019 MINUTES OF THE REGULAR COUNCIL
MEETING**

I10-11. LETTERS REGARDING COMPOST BIN PLACEMENT

015/2019 - **Moved, seconded** That discussion regarding compost bin placement be referred to the next Council Committee of The Whole meeting in the spring.

CARRIED

J. COUNCIL REPORTS

016/2019 - **Moved, seconded** that Council send all of Council to the AKBLG AGM and Convention;

Be it further resolved that Council send the Mayor to FCM AGM and Convention and the Mayor's Caucus.

CARRIED

K. ADMINISTRATION REPORTS

Administration Reports received for information.

L. BYLAWS AND POLICY

L1. WATER UTILITY RATE BYLAW NO. 509 - 2019

017/2019 - **Moved, seconded** That Village of Silverton Council give Water Utility Rate Bylaw No. 509 - 2019 First Reading.

CARRIED

018/2019 - **Moved, seconded** That Village of Silverton Council give Water Utility Rate Bylaw No. 509 – 2019 Second Reading.

CARRIED

**FEBRUARY 12, 2019 MINUTES OF THE REGULAR COUNCIL
MEETING**

019/2019 - Moved, seconded That Village of Silverton Council give Water Utility Rate Bylaw No. 509 – 2019 Third Reading.

CARRIED

L2. GARBAGE UTILITY RATE BYLAW NO. 508 - 2019

020/2019 - Moved, seconded That Village of Silverton Council give Water Utility Rate Bylaw No. 509 - 2019 First Reading.

CARRIED

021/2019 - Moved, seconded That Village of Silverton Council give Water Utility Rate Bylaw No. 509 – 2019 Second Reading.

CARRIED

022/2019 - Moved, seconded That Village of Silverton Council give Water Utility Rate Bylaw No. 509 – 2019 Third Reading.

CARRIED

L3. GRANT-IN-AID POLICY A – 5 2019

023/2019 - Moved, seconded That the Village of Silverton Council Adopt Policy No. A – 5 2019 as amended.

CARRIED

L4. BYLAW NO. 497 – 2016 AMENDMENT

024/2019 - Moved, seconded That the Village of Silverton Council reconsider and finally adopt Bylaw No. 497 – 2016 Village of Silverton Permissive Property Tax Exemption Bylaw Amendment Bylaw (No. 1).

CARRIED

**FEBRUARY 12, 2019 MINUTES OF THE REGULAR COUNCIL
MEETING**

M. PUBLIC INPUT PERIOD/PRESS

Mr. Broughton spoke to his address change.

Valley Voice correspondent Jan McMurray requested further information/clarification regarding Garbage and Water Utility Bylaws.

N. IN CAMERA MEETING:

The Regular Meeting recessed at 8:25 pm in order to conduct the Closed Meeting.

The Regular Meeting reconvened at 9:00 pm.

O. ITEMS BROUGHT FORWARD FROM IN CAMERA

None at this time.

P. ADJOURNMENT

025/2019 – Moved that Council adjourn at 9:01 pm.

CERTIFIED CORRECT:

Mayor Clarke

Chief Administrative Officer

We are emailing you today to request 15 mins at the upcoming council meeting Tuesday, March 12, 2019 at 7 pm. We anticipate the presentation to take about 10 minutes and welcome questioning for the remaining 5 mins. We are prepared to engage longer if that is the wish of the council.

The purpose of our presentation is to share our experience and knowledge as western Canada's first certified green hydroelectric producer, the oldest continuous electricity producer in Canada and as the smallest regulated distribution / generation utility in British Columbia.

We are seeing many changes in the electricity sector. British Columbia is currently stalled in its directions and policies that will guide the future of this essential industry. The old model of big centralized generating facilities owned by monopolies is being questioned as we try to move forward with workable climate change strategies.

Silverton was, until the 1950s, electricity self sufficient. Silverton opted to follow the centralized model along with most municipalities in BC. Nelson was the only municipality that maintained its ownership of local generating facilities. Nelson benefits in many ways that other municipalities do not. Political objectives are under discussion for which way we should go in the future. For example, local, provincial and federal goals to shift to 100% green electricity by certain dates are being proposed, however there is little real discussion about the nuts and bolts of change. There is much confusion about the difference between green & clean and renewable.

We want to bring to your table a discussion about what these changes look like at a local level and real things that your council can do individually and collaboratively with other municipalities to attain these goals. Not only that, these changes need not be a burden on your community, this can be an economic opportunity.

We would like to present a PowerPoint presentation where we show real examples of progressive actions that can be undertaken without hardship by your council that can produce some really great results.

If you require more information please do not hesitate to contact us.

Hal Wright & Vida Turok
Silversmith Power & Light Corporation
Sandon, BC
250.358.2247

Producing clean GREEN electricity since 1897 in Sandon, BC
~ the Power of History ~

March 2019

Dear Silverton Mayor and Council,

The response from a recent email survey confirmed that a licensed childcare facility is much needed in our community. A group of childcare professionals and parents has partnered with School District 10 in working on an application for a 'Childcare BC New Spaces Fund' grant. Two decommissioned classrooms (formally the kindergarten rooms downstairs) would be renovated and refurbished to be home to a childcare center offering multi-aged and afterschool programs. The School District is keen to work on this partnership and hopes to submit the application by mid to late March.

We are seeking letters of support to be attached to the application. A simple letter could indicate that you support the creation of a licensed childcare center to be located in Lucerne School. Some further details could be added that reflect the value you see in having childcare in the community.

We are eager to create a quality childcare learning center that will offer year round programs, employ local childhood educators and allow parents more work flexibility. Letters would be appreciated at your earliest convenience.

Letters can be dropped off at the school or mailed to:

Sara Wearmouth PO Box 116 Silverton BC V0G 2B0

We can arrange to have them picked up as well.

Please feel free to contact me at sarawear@sbdemail.com for more information.

Thank you,

Sara Wearmouth

On behalf of the Childcare Committee

Betty Burk, Julia Greenlaw, Valerie Piercey, Jessica Rayner

A Proposed Multi-age Childcare Center for New Denver/Silverton Area

PURPOSE:

The purpose of this project is to open a "Multi-aged Childcare Centre" for New Denver/Silverton/Surrounding area.

RATIONALE:

The present provincial government has made available funding through the Ministry of Children and Family Development and other sectors which is available for, and used in the creation of new child care spaces in our province. These granting programs are encouraging partnerships with other community groups and very supportive of school/childcare setting ventures.

BACKGROUND:

This proposal has been discussed with MCFD and Minister Katrine Conroy's office both of whom confirm that our project definitely meets all the criteria of the present grants.

LOGISTICS:

The center would operate Monday to Friday 8:00 am to 5:00 pm, closed on statutory holidays but open on professional development days. The ages of attendees will range between 0-12. Licencing protocol will determine configuration of group sizes and ages.

STAFF AND PARENT INPUT:

Our group of parents and early childcare educators foresee the formation of a non-profit society. This society will run the center.

SCHOOL BOARD INVOLVEMENT:

We have met with the SD10 Superintendent of Schools and Operations Manager to discuss the following items based on upgrades, changes, and requirements to create space for the partnership as well as for the necessary modifications for a Day Care space:

- Center use to include gym, fenced in playground used by Strong Start and New Denver Nursery School, potentially library and greenhouse and garden as discussed with our boards and the school principal.
- Renovations needed to accommodate the center would be acoustic insulations between ceiling and adjoining walls, removal of carpet and re flooring plan, air quality report, water testing, washrooms reopened and toilets switched to smaller version in one of the stalls, single shower usage and creating the infrastructure to house the center.
- School board concerns, protocol etc
- Possibility of proceeding with application as soon as possible as funding is being rolled over into 2019 as a first come first approved according to a needs basis.

LATEST STEPS:

After meeting with Terry Taylor and Nick Graves, a needs survey was sent out, resulting in over 40 respondents. Not all were from parents with young children but also from those who support the idea.

The school board has indicated that they would like to put a grant application in by mid to late March. Result would be known within 6-8 weeks. If successful then a shared use agreement would be created. The grant stipulates that for this level of funding, a 10 year lock in agreement is required.

The childcare committee is working on the operating budget, gathering letters of support to be attached the application, networking with advisors, researching various models for centers, and creating an overall vision and philosophy for the center.

Hillary Elliott

From: Dave Lampron <dlampron@cbt.org>
Sent: February 15, 2019 2:39 PM
To: Bob Luke; Bruce Woodbury ; Darrin Jamieson; Hillary Elliott ; Jason Clarke; Jessican Lunn; Laurie Taylor; Leonard Casley; Michelle Gordon ; Paul Peterson ; Rob Gay (chair@rdek.bc.ca); 'Shawn Tomlin'; Stuart J. Horn; Tom Zeleznik; Walter Popoff
Subject: RE: Connecting BC Application

Dear Colleagues,

I wanted to ensure that you were all up to date with regards to Columbia Basin Trust's application to the Province's Connecting BC Program.

Recall that we submitted our application in early October, 2018. Since that submission we've twice received follow-up questions and have provided associated responses. Last week, we received a third round of feedback and are now actively preparing a response. While we can't make any predictions on the status of our application, dialogue between us and the grant administrator (Northern Development Initiative Trust) has been very active. We hope to provide a more substantive update in the near future. Thank you again for your commitment to this proposal and your collective patience through this process.

Please feel free to contact me if you have any questions.

Dave Lampron | Chief Operating Officer
Columbia Basin Broadband Corporation

Direct 1.250.304.1672 | 1.800.505.8998
Mobile 1.778.677.0288 | ourtrust.org

Hillary Elliott

From: Patricia Dehnel <pdehnel@communityenergy.bc.ca>
Sent: February 19, 2019 9:47 AM
To: 'Hillary Elliott'; jason.clarke@silverton.ca; kerry.gordon@silverton.ca; tanya.gordon@silverton.ca; arlene.yofonoff@silverton.ca; leah.main@silverton.ca; Catherine Allaway; mayor@newdenver.ca; fyke@newdenver.ca; gustafson@newdenver.ca; moss@newdenver.ca; wagner@newdenver.ca
Cc: Paris Marshall Smith; 'Carmen Proctor'; Coules, Mary Anne
Subject: RDCK - REEP Program Presentation Follow Up - New Denver and Silverton

Dear Villages of New Denver and Silverton: Mayor, Council and Staff.

Thanks for the meetings on February 12. It was our pleasure to spend the afternoon in New Denver and evening in Silverton. Below please find a program summary, responses to questions of Council and **some requests for the Villages.**

To summarize:

The Regional Energy Efficiency Program (REEP) is a regional approach to energy efficiency building and has 2 components:

- **New Home** – to support the region's building industry transition to building all new homes to Step 3 or higher to meet the 2022 version of the BC Building Code.
- **Home Renovations** – to provide education and support to residents across the region to access home energy assessments and do home energy upgrades/retrofits to save energy and money in their homes. This expands the Nelson EcoSave program to a regional program for all residents of RDCK.

Questions we heard:

- **The cost of working with an Energy Advisor for new homes.** Information on finding and working with an Energy Advisor: <https://energystepcode.ca/energy-advisors/>. There are many variables in determining the cost to model a new home and builders are best to contact an Energy Advisor directly for a quote. We understand the fee ranges about \$800-1000. For case studies on building costs please see: <https://energystepcode.ca/case-studies/>
- **Please Note: Wait for the official REEP launching marketing materials!** We ask that any official marketing/information sharing/ website posting about REEP rebates wait until we send the official marketing for the upcoming April/May information event. That way the rebate and utility information will line up with the program launch, and the REEP program can handle any inquiries. Whereas prior to program launch (April), REEP will not be able to register people that want to participate.
- **Rebate information** - (after April please!) a great source to consult and advertise through the New Denver and Silverton social media/newsletter is: www.encybc.ca
- **ECAP program: Program details** found at <https://www.bchydro.com/powersmart/residential/savings-and-rebates/savings-based-on-income/free-product-install-and-advice.html> (once again, please wait to share this information until program has begun.) *Improve the comfort and efficiency of your home, free of charge. The Energy Conservation Assistance Program (ECAP) provides income-qualified residential customers with a free home energy evaluation, energy-saving products and advice. You must have a combined household income no higher than the maximums below (proof of income required):*

| Household size | Maximum household income |
|----------------|--------------------------|
|----------------|--------------------------|

| | |
|------------------|----------|
| 1 person | \$32,900 |
| 2 people | \$41,000 |
| 3 people | \$50,400 |
| 4 people | \$61,200 |
| 5 people | \$69,400 |
| 6 people | \$78,300 |
| 7 or more people | \$87,200 |

Our requests for the Village:

- 1) **Complete the Initial Notification form for stepcode.** Thank you New Denver. I believe this is underway, please confirm. And how about for Silverton? Form found at: <https://energystepcode.ca/notification/>.
(The information submitted does not commit local government to any further action regarding BC Energy Step Code; The Province would like this form completed as a way to notify industry the direction in thinking from each community.)
 - Documentation of some early Step Code stakeholder consultation in the RDCK: CEEP/SCEEP development 2014-2016; Region wide staff meeting November 2016; Builders workshop Nelson Feb 2017; Nelson Green Home Show Sept 2017; Community workshops Creston and Castlegar April 2018; Elected Officials Step Code training July 2018; Nelson Green Home Show Sept 2018; Builders and staff workshops Nelson and Castlegar Oct 2018; REEP Community Launch: Council, staff and community meetings January to April 2019.)

- 2) **Confirm the New Denver/Silverton Community Launch date ASAP.** This is so the date can be included in the region wide REEP publicity. (Date not public yet, but proposed to be held at the Silverton Memorial Hall April 24)

- 3) Through the Village's communication channels, assist in **promoting information on the REEP program:** how and where to access program information, the launch, information session and on-going registration, marketing materials will be sent to you once they are completed. Nothing is required until you have been sent some materials from us.

- 4) Assist with getting the **word out to interested local contractors.** We have someone working on this list, so if you have interested contractors, please ask them to email Carmen at cproctor@nelson.ca. Erin Thompson is handling this list and she will be in touch regarding a business license list for relevant local contractors.

We look forward to the REEP launch in New Denver and Silverton.

Thank you so much,

Trish Dehnel and Carmen Proctor.

Patricia (Trish) Dehnel, MCIP RPP
 Community Relations Manager
 Community Energy Association
pdehnel@communityenergy.bc.ca
www.communityenergy.bc.ca
 Direct/Cell 250.505.3246
Connecting communities, energy and sustainability

Mayor Clarke's Report to March 04, 2019

- ▲ VoS Regular Meeting (February 12)
 - See E(1)

- ▲ Slocan Lake Arts Council (February 13)
 - Merging with the Valhalla Fine Arts Society
 - Will be operating as a committee under that organization

- ▲ AKBLG Executive Meeting (February 26)
 - 2019 AGM planning is coming along well
 - Board handbook is nearing completion
 - Nominations are open – I intend to run again for director at large

- ▲ Elected Official Seminar (February 26 – March 1)
 - Great attendance – information packed sessions
 - Presentations will be posted on the LGLA website
 - Waiting to hear back from LGLA staff on when that will be done

15 February

Kootenay-Boundary Regional Hospital (Trail) Funding Announcement

- This was a Provincial announcement of funding for Phase 2 & 3 of the major renovations to Trail Hospital (KBRH) – a \$40 M project over approximately 5 years (including Phase 1, which is already under way)
- I attended by invitation as Acting Chair of West Kootenay-Boundary Regional Hospital District Board

19 February

CSLAC (Community Sustainable Living Advisory Committee) Meeting

- Carried out Second Stage Evaluation/Intake on Biofuel Scoping Study: analyze business potential and determine the role of local govt. including demand and supply, regional fuel analysis (wood waste) toward Full Fibre Utilization of waste wood feedstock for fibre products, district heating and/or energy generation
- Reviewed matrix re: Communication with Community Halls per energy efficiency and sustainability opportunities
- Watershed Governance Initiative: investigate local government role in watershed governance with the intent to protect watersheds where consumptive water sources are our could be at risk, with consideration given to how to best serve the needs of the communities, agencies and overarching interests involved. Studies being recommended for Bourke, Sitkum & Duhamel Community Watershed (Area F); Arrow Creek Community Watershed (Area B); Ymir Community Watershed (Area G); Argenta Watershed (Area D); Harrop (Area E); and Deer Creek (Area J)
- Confirmed Contribution Agreement to Regional Residential Energy and Retrofit Program

20 February

Rural Affairs Committee

- Attended as observer

Organics Diversion Planning Session

Curbside Pickup Possibilities for Castlegar, Nelson and Creston

- Potential exists to develop a curbside organics pick-up program in these three municipalities, with storage/processing sites to be developed at two existing RDCK decommissioned landfills. This meeting demonstrated how aggregating the program could present significant costs savings to each municipality.

21 February

RDCK Board Meeting

- Board appointed Area H Director Walter Popoff to sit on the New Denver and Area Select Health Advisory Committee
- Approved hiring of 11 summer staff for terms of 16-26 weeks each, in: Administration, Development Services and Environmental Services
- Approved Sending a Resolution to AKBLG "that Old Growth Management Areas and provisions in the Water Sustainability Act be entrenched in legislation with enforceable and monitored regulations

22 February

RDCK Board – Budget Meeting

- Reviewed Draft Budgets for General Administration and Rural Administration; Planning; Building Inspection; Emergency Services; Castlegar Complex and Regional Parks

25 February

FCM – Conference Planning Rural Stream (by phone)

- I was unable to participate in this, as I was en route to EOS in Kimberly, but was able to submit suggested workshop topics via email

26-28 February

Elected Officials Seminar

4 March

West Kootenay Regional Transit Committee

- I was elected Chair of this regional Committee, with Salmo Mayor Diana Lockwood as Vice-Chair
- Membership of the Committee includes:
 - Rik Logtenberg, City of Nelson
 - Bruno Tassone, City of Castlegar
 - Diana Lockwood, Village of Salmo
 - Linda Worley, RDKB Area B
 - Robert Cacchioni, RDKB City of Trail
 - Arlene Parkinson, RDKB Village of Warfield
- Submissions have been received from Slocan Valley, Kaslo and area and Salmo and area requesting improved/increased service to these sub-regions
- BC Transit Staff presented on area Transit Future Service Plan development, and Infrastructure development
- Community Engagement sessions will be arranged throughout the region over the next couple of months to assist in development of the next 3-year plan

5 March

(FCM) Toward Parity Project Webinar

- This was part of a federally-funded initiative to identify barriers to women's participation in government both as elected officials and as staff (particularly senior staff), as we work toward achieving parity in our legislatures and administrations

6 March

FCM Municipal Infrastructure and Transportation Policy Committee
Agenda Meeting with Chairs and Staff (by phone)

(KBRHDB) West Kootenay-Boundary Regional Hospital District Board

This Board is responsible for assessing and supporting capital expenditure on Health Service assets throughout the defined region, and includes facilities in Rock Creek, Greenwood, Castlegar, Kaslo, Salmo, Nakusp, New Denver Nelson and Trail. Membership includes representatives from defined Rural Areas of RDCK and RDKB, as well as municipal Directors. Staff is supplied through RDCK. Meetings are held in Castlegar (Recreation Centre). We partner with IHA to maintain these facilities.

- We approved request for 40% contribution funding for equipment costing \$5,000-\$100,000 at hospitals and health care centres throughout the region (\$379,200)
- Regional Information Management and Information Technology (IMIT) 40% contribution (\$384,200)
- Phase 2&3 KBRH Pharmacy and Ambulatory Care Project 40% contribution (\$15,510,000) (We have already funded Phase 1 of this Project, which has a Total Budget of \$38,775,000) (This money will probably be raised in whole or part by borrowing. Decision on this is pending)
- Primary Care Space at Castlegar Community Health Centre, dedicated to learning and orientation toward regional primary care service needs 40% contribution (\$140,000)
- Contribution to Capital Reserve Fund \$643,736

- Referred to Executive Committee to develop a strategy for navigating Primary Care Network funding requests in the future
- Requested Staff to research and recommend the possibility of establishing an Assets Reserve, and report back in November

8 March

Rosebery Parklands and Galena Trail Commission
Budget Meeting (by phone)

FCM Strategic Plan Steering Committee (by phone)

11-15 March

FCM Board of Directors – Pentitcton

Administrative Report: Hillary Elliott, CAO

Village of Silverton Council

Regular Meeting – March 12, 2019

This administrative report covers the period February 7, 2019 to March 7, 2019 as to the activities, functions, and meetings I have attended in my capacity as Chief Administrative Officer for the Village of Silverton.

Financial Operations:

Staff continue to gather information and finalize year-end for 2018, as well as, continue preparations and reports for the 2019 Budget, including Utility (water and garbage) rates, as well as, a 5-year Financial Plan.

We are preparing for printing and the distribution of the Utility bills to be sent out before the end of this month after Council approval of the 2019 fees and charges.

Please book a Budget meeting in March.

Functions:

I have been busy continuing to work diligently to address the needs of the community and its residents while also attending to regular corporate business on a daily and monthly basis.

This is a busy time of year with meetings for budget, partnerships and funding/grants, as well as, updating the software with utility and taxation information for Village billing in 2019.

Council has accommodation booked for AKBLG AGM in April and has been sent the registration information.

Projects:

Asset Management Phase 2:

I have attended the first meeting of the Phase 2 project with the consultant and other municipal partners. We are organizing an in-person meeting in the spring as part of the Phase 2 criteria to work and learn collaboratively within a cohort model.

The CAO presented in a webinar hosted by FCM regarding our experiences with Asset Management, with 70 participants online and others on a waiting list. I forwarded further

information to the webinar host for follow up and offered my email for those interested in asking questions directly to Silverton. We received very positive feedback for the presentation.

The webinar portion presented by Silverton focused on successes and challenges of works completed and our experiences in Phase 1.

Fuel Management 2018-19:

Staff continue to work with SIFCO and the first report has been completed and sent to UBCM for the first funding installment.

FireSmart & ESS Enhancement Initiative

The Village has signed sent off the information provided by the RDCK regarding these two regional partnership grants through UBCM. Once the funding is received it is all directly paid to the RDCK for the work they completed for the project.

Furnace in PW's building:

Staff are continuing to investigate options for a heating system in the PW's building as that furnace is beyond repair with parts no longer available, and it also runs on oil. We will be looking at a variety of options now that the building has sufficient power due to the upgrades during with addition of the new power pole and utility room to power the Municipal block was completed last year. Currently, the furnace is not working more than it is working.

Public Works:

Public Works continuing with snow removal (and repairing the sander that seized), as well as, cleaning and finishing renovations for the Museum in the Gallery building. Also, working with the CAO and CFO with budget discussions for 2019 and the 5-year Financial Plan.

Meetings:

Attended the regularly scheduled weekly meetings with Mayor Clarke.

Attended the budget meeting for the Silverton/New Denver/Area H Fire Service for 2019 and follow up discussions with partners and our CFO.

Attended the first meeting for our Asset Management Phase 2 project.

Attended the Dry-Run and the next day presented on our Asset Management Phase 1 & 2 project.

Had meetings and correspondence with several community members/groups regarding concerns, requests or questions.

Meet with staff regularly.

CAO Training/Courses:

Staff have booked and registered for both Village Office members to attend the local LGMA AGM in April 10-12, 2019 in Rossland. Staff booked one hotel room for both staff members.

Please note this will mean the office may need to close early on April 10th and will be closed on April 11th. We will be posting this closure on our regular posting sites.

I have registered for a LGMA Webinar on May 14th regarding Public Hearings for OCP and Zoning Bylaws.

I will be booking a course for Fall of 2019 to start the Local Government Leadership Development Certificate, as per guidance from Mayor Clarke.

I have approved a couple of specific webinars for the Administrative Assistant to attend to further her expertise in areas of need for the Village, without unnecessary duplication of staff training and responsibilities.

Please note: staff utilize free webinars as much as possible.

Hillary Elliott, CAO

VILLAGE OF SILVERTON
PUBLIC WORKS March 2019 MONTHLY REPORT
Council Meeting

Attended regular meetings with the CAO for efficient and effective operations management.

Road and Streets

- Winter plowing and sanding as needed
- Cleaning up snow piles
- Proceed with budget requirements for 2019

Parks and Recreation

- Doing building checks over the cold snap
- Working on 2019 budget items
- Review kids slide options for the playground

Utilities

- Review options for garbage for cost effectiveness and efficiencies
- Working on budget items for 2019
- Repairing shop furnace
- Updating water lines Map

Buildings

- Working on budget items
- Monitoring all buildings over cold snap
- Working on the historical portion of the Gallery building
- Waiting on parts for the Memorial Hall dishwasher

Projects:

Looking into furnace options for the shop, as the one we have is broken beyond repair.

Planning for installation of exercise equipment as soon as the weather permits.