



VILLAGE OF SILVERTON

AGENDA

REGULAR MEETING OF COUNCIL TO BE HELD

November 13, 2018

COUNCIL CHAMBERS – VILLAGE OFFICE – 421 LAKE AVE.

7:00 PM

A. CALL TO ORDER

B. THE VILLAGE OF SILVERTON ACKNOWLEDGES THE INDIGENOUS PEOPLES ON WHOSE TRADITIONAL TERRITORIES WE STAND

C. ADDITION OF LATE ITEMS IF ANY

D. ADOPTION OF THE AGENDA

E. ADOPTION OF THE MINUTES

1. Minutes of Regular Council Meeting of October 9, 2018.

F. DELEGATIONS AND PETITIONS

G. UNFINISHED BUSINESS/BUSINESS ARISING

None at this time.

H. NEW BUSINESS

1. Council 2019 Meeting Schedule

Recommendation:

That the Village of Silverton Council approves the following schedule of Regular Council meetings for 2019:

2019 Regular Council Meeting Schedule	
Tuesday January 8, 2019	Tuesday July 9, 2019
Tuesday February 12, 2019	Tuesday August 13, 2019
Tuesday March 12, 2019	Tuesday September 10, 2019
Tuesday April 9, 2019	Tuesday October 8, 2019
Tuesday May 14, 2019	Tuesday November 12, 2019
Tuesday June 11, 2019	Tuesday December 10, 2019

I. CORRESPONDENCE FOR INFORMATION

1. Silverton Community Club RE: Seniors Day at Memorial Hall – Wednesday’s
2. Healthy Community Society RE: Memorial Hall November 17, 2018
3. Judi Gardiner RE: Request for plaque on bench at tennis court
4. Slocan Valley Community Legacy Society RE: Memorial Hall April 7, 2019
5. Province of BC RE: Non-medical cannabis
6. Slocan Lake Arts Council RE: Cultural Planning
7. Ken Poznikoff RE: 2018 Council Expenditures for Bull Trout Survey & Hydrogeomorphic Assessment
8. BC Assessment RE: Congratulations to the new Council
9. Selkirk College RE: Congratulations to the new Council
10. RDCK RE: Recycling Depots
11. RDCK RE: Regional Energy Efficiency Program (REEP)

J. COUNCIL REPORTS

1. Mayor Jason Clarke

- AKBLG Executive
- BC Mayors Caucus
- Slovan Lake Arts Council Liaison

2. Councillor Leah Main

- RDCK Director for the Village of Silverton
- West Kootenay Boundary Regional Hospital Board
- Rosebery Parklands and Trails Commission
- Winlaw Regional and Nature Park Commission
- Slovan Valley Economic Development Commission
- FCM Board
- Health Committee – Slovan District Chamber of Commerce

3. Councillor K. Gordon

- Municipal Emergency
- Slovan District Chamber of Commerce

4. Councillor T. Gordon

- Recreation Commission No. 6
- Ktunaxa Kinbasket Treaty Advisory Committee (TAC)

5. Councillor Arlene Yofonoff

K. ADMINISTRATION REPORTS

1. CAO Report
2. Public Foreman Report
3. CFO Quarterly Report to Council

L. BYLAWS AND POLICY

None at this time.

M. PUBLIC INPUT PERIOD/PRESS

Terms of reference as per the Procedure Bylaw include;

- The maximum time allotted is two (2) minutes.
- The Public Input is for items on the Council Agenda only.
- The Public Input Period provides an opportunity for public input only, without expectation of response from Council.

N. IN CAMERA MEETING: there will be an In-Camera Meeting at this time. This meeting will be closed to the public in accordance with Section 90 (1) (c) – labour relations or other employee relations.

The Regular Meeting recessed at _____pm in order to conduct the Closed Meeting.

The Regular Meeting reconvened at _____pm

O. ITEMS BROUGHT FORWARD FROM IN CAMERA

P. ADJOURNMENT

MINUTES OF THE *REGULAR COUNCIL MEETING* HELD IN COUNCIL CHAMBERS ON TUESDAY, OCTOBER 9, 2018 AT 7:00PM

PRESENT: Mayor Clarke, Councillors C. Bell, L. Main, A. Yofonoff
ABSENT: Councillor B. Christian
STAFF: H. Elliott, Chief Administrative Officer

A. CALL TO ORDER

Mayor Clarke Called the Meeting to Order at 7:00 pm.

B. THE VILLAGE OF SILVERTON ACKNOWLEDGES THE INDIGENOUS PEOPLES ON WHOSE TRADITIONAL TERRITORIES WE STAND

C. ADDITION OF LATE ITEMS IF ANY

I4. Honourable Katrine Conroy RE: October Foster Family Month
I5. Patricia Dehnel RE: Accelerate Kootenay
J2. Councillor Main Council Report

D. ADOPTION OF THE AGENDA

106/2018 - Moved, seconded that the Agenda be adopted as amended.

CARRIED

OCTOBER 9, 2018 MINUTES OF THE REGULAR COUNCIL MEETING

E. ADOPTION OF THE MINUTES

107/2018 - **Moved, seconded** that the Regular Council Minutes of September 18, 2018 be adopted as presented.

CARRIED

F. DELEGATIONS AND PETITIONS

None at this time.

G. UNFINISHED BUSINESS/BUSINESS ARISING

G1. REOPENING GALLERY TO THE PUBLIC

108/2018 - **Moved, seconded** WHEREAS qualified professionals (architect, engineer) regarding the overall safety of the Silverton Gallery have now deemed the building structurally sound,

AND WHEREAS we have sufficient documentation verifying the safety of the structure in regards to fire via the newly installed fire suppression system;

THEREFORE BE IT RESOLVED THAT we, the Village of Silverton will open the Silverton Gallery effective July 1st, 2018 for the purpose of public events and in accordance with the signed Lease Agreement with the Slocan Lake Arts Council;

BE IT ALSO RESOLVED THAT we, the Village of Silverton will continue to support the tremendous efforts of the Slocan Lake Arts Council, however will no longer be offering our other spaces to them at a cost comparable to what they were currently paying.

CARRIED

G2. 60'S ERA EXHIBIT SELECT COMMITTEE TERMS OF REFERENCE

OCTOBER 9, 2018 MINUTES OF THE REGULAR COUNCIL MEETING

100/2018 - Moved, seconded That Silverton Council approve the 60's Era Exhibit Select Committee Terms of Reference as amended.

CARRIED

G3. REPORT ON POSSIBILITY OF MERGER OF SILVERTON ARCHIVES & SILVERY SLOCAN ARCHIVES

101/2018 - Moved, seconded That Silverton Council approve the merge of Silverton Archives (textual records and photographs) and Silvery Slocan Archives to the interim location of the Silvery Slocan Historical Society building, as per the report by L. Wills, with the understanding that the goal of a permanent storage solution will be forth-coming.

RECESS AT 7:26 pm

RECONVENE AT 7:32 pm

CARRIED

H. NEW BUSINESS

H1. RDCK WILDFIRE MITIGATION SERVICE ESTABLISHMENT BYLAW

102/2018 - Moved, seconded Pursuant to the report of the Chief Administrative Officer, the Village of Silverton does not wish to participate in the proposed RDCK Wildfire Mitigation Service, at this time.

CARRIED

I. CORRESPONDENCE FOR INFORMATION

OCTOBER 9, 2018 MINUTES OF THE REGULAR COUNCIL MEETING

103/2010 – **Moved, seconded** That Silverton Council send a letter of support to the RDCK for the Regional Residential Retrofit (and New Build) Program (RRRP).

CARRIED

104/2010 – **Moved, seconded** That Silverton Council send a letter of support to CBBC regarding CBBC's Connecting BC Funding Application.

CARRIED

J. COUNCIL REPORTS

Council Reports received for information.

K. ADMINISTRATION REPORTS

Administration Reports received for information.

L. BYLAWS AND POLICY

None at this time.

M. PUBLIC INPUT PERIOD/PRESS

OCTOBER 9, 2018 MINUTES OF THE REGULAR COUNCIL MEETING

N. IN CAMERA MEETING:

The Regular Meeting recessed at 8:00 pm in order to conduct the Closed Meeting.

The Regular Meeting reconvened at 8:32 pm.

O. ITEMS BROUGHT FORWARD FROM IN CAMERA

Mr. and Mrs. Broughton are to be given until October 3, 2018 to remove their rooster from the Village before the Village proceeds with further Bylaw Enforcement with a \$100.00 ticket for a first offence.

P. ADJOURNMENT

105/2018 – Moved that Council adjourn at 8:33 pm.

CERTIFIED CORRECT:

Mayor Clarke

Chief Administrative Officer

SILVERTON
COMMUNITY
CLUB

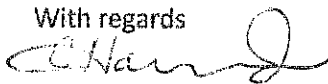
Date October 11, 2018

Dear Mayor Clarke and Council.

Silverton BC

The Silverton Community Club would like to request (for free) the use of the Memorial Hall for a Seniors Day on Wednesdays from 10 to 12 for social time to play cards, have coffee and cookies. The club would set up and take down the tables, put away the chairs, make sure the Hall is clean and provide the coffee and goodies. This would just be for the winter months. If there is an event on Wednesdays we would cancel the Seniors Day. We hope this meets your approval.

With regards



Cheryl Hammond

SILVERTON COMMUNITY CLUB





Healthy Community Society of the North Slokan Valley
Box 98, New Denver, B.C.,
V0G 1S0

Re:
Memorial Hall for Harvest Dinner 2018,

Dear Mayor and Council,

The Healthy Community Society would like to request the Village of Silverton donate the Silverton Memorial Hall in-kind for the upcoming Harvest Dinner on November 17th. This dinner is a large annual potluck that brings community members together for a giant feast highlighting people's favourite fall dishes, many of which are prepared from their gardens. Our society promotes the event, decorates the hall and provides a number of free range turkeys and beverages to the potluck.

Our budget is tighter than usual this year and so we would really appreciate a donation for the use of the hall and the kitchen. We would be sure to leave the premises in good order and we know the ropes!

Thanks very much for considering our request,

Julia Greenlaw- Director, HCS

Judi Gardiner 358-7906

looking for information re placing a memorial plaque
on a bench.

Specifically the bench at the tennis court and the
plaque would be for Kalle Smith (Smitty).

One of Smitty's sons would like to arrange for the plaque.

most of
the family won't be back until July 2019.

RECEIVED
Aug. 14/18

Tuesday, October 16, 2018

To: The Village of Silverton

I am writing on behalf of the Slocan Valley Community Legacy Society to request the use of the Silverton Memorial Hall on Sunday, April 7, 2019. The purpose of the rental is to host our fourth annual Volunteer Recognition event for volunteers throughout the Slocan Valley.

In 2017 we hosted the event at the Memorial Hall, and the village of Silverton very generously donated the \$300 rental amount as their contribution. The location was excellent for our purposes, and we would very much like to repeat our success in 2019.

The date we have chosen is the kick-off for Volunteer Week in Canada (April 7 to 13). We anticipate about 150 people in attendance. The event takes place from 3:00 to 5:00 pm and we would need access starting at 1:00 pm for set up and decorating. We will require use of the kitchen, dishes and wine glasses. We try to minimize our environmental impact by using real dishes and glasses as much as possible!

If the hall is available, and if the village is willing to once again contribute the use of the hall, we would be most appreciative.

Thanks for your consideration of this request.

Sincerely,

V. Mayes

Secretary, SVCLS
250-226-7399

RECEIVED
Oct. 17/18



October 4, 2018

Mayor and Council
Village of Silverton
PO Box 14
Silverton BC V0G 2B0

Dear Mayor and Council:

The Province will be able to issue licences for the retail sale of non-medical cannabis on or after October 17, 2018, and we are currently in the process of assessing the applications that have been submitted to us.

Our consultations with local governments indicated you wanted to ensure that the needs of your communities were considered as part of the licensing process. We would like to take this opportunity to explain the important role local governments have in cannabis licensing.

It will be up to each municipality to determine if and where non-medical cannabis can be sold, and whether it is sold in private or government stores, or a mixture of both.

Once an application is received by the provincial government and it is deemed to contain the required information, the Province will notify the respective local government of the area where the proposed store is located.

Upon receipt of notice, local governments can:

- choose not to make any recommendation in respect of the application for a cannabis retail store licence (Note: this would end a licence application in progress because the Province cannot issue a licence unless the local government gives a positive recommendation that the licence be issued)
- choose to make comments and recommendations in respect of an application for a cannabis retail store licence.

If the local government makes a recommendation to deny the application then the Province may not issue the licence, and if a recommendation in favour of the application is made, then the Province has discretion whether or not to issue the licence, but must consider the local government's recommendation in the decision whether to issue a licence.

RECEIVED
Oct 16/18
.../2

Mayor and Council
Page 2

The Province will notify local governments about applications in the order that they are confirmed as complete. This ensures that you will have all the information you need to begin your process of making a recommendation.

We would also like to remind local governments that they may delegate the recommendation decision to staff.

We invite you to review the enclosed Local Government's Role in Licensing Cannabis Retail Stores for detailed information that will help you navigate the recommendation process. If after reviewing this information you have any questions, please email Cannabis.Licensing@gov.bc.ca.

Thank you for your consideration in this important new process.

Yours truly,



David Eby, QC
Attorney General



Mike Farnworth
Minister of Public Safety
and Solicitor General

Enclosure

pc: Chief Administrative Officer



Local Governments' Role in Licensing Non-Medical Cannabis Retail Stores

If you have any questions about this document, please contact the Liquor and Cannabis Regulation Branch toll-free at 1-866 209-2111, or email cannabisregs@gov.bc.ca. NOTE: This document will be updated from time to time as additional information surrounding the regulatory framework for cannabis retail sales becomes available. (Last updated 28 September, 2018)

Non-medical cannabis retail licence

The province will be issuing licences for non-medical cannabis retail stores. A cannabis retail store must be a standalone business. This licence requires input and a positive recommendation from a local government in whose area the proposed store is located.

The province recognizes the importance of ensuring carefully regulated access to non-medical cannabis in all areas of the province, including rural areas.

As a first step, the province will open opportunities to apply for regular retail licences. Once the regional distribution of retail non-medical cannabis stores is known, the province will consider issuing licences to service rural or remote areas that are not sufficiently served by existing retail cannabis stores.

The role of local governments in the cannabis retail store licensing process

Applicants for a non-medical cannabis retail store licence must submit a licence application to the LCRB. When an application is received, the LCRB will notify the local government of the area where the proposed store will be located.

Upon receipt of notice, local governments can:

- choose not to make any recommendation in respect of the application for a cannabis retail store licence (Note: this would end a licence application in progress because the LCRB cannot issue a licence unless the local government gives the LCRB a positive recommendation that the licence be issue)
- choose to make comments and recommendations in respect of an application for a cannabis retail store licence. Note that:
 - if the local government chooses to make a comments and recommendation on the licensee's application to the LCRB, it must gather the views of residents
 - if it makes a recommendation to deny the application then the LCRB may not issue the licence
 - if it makes a recommendation in favour of the application, then the LCRB has discretion whether or not to issue the licence, but must consider the local government's recommendation.

What if the recommendation does not meet the regulatory requirements?

If the recommendation does not meet the regulatory requirements, the LCRB will ask the local government to provide new or amended comments that address outstanding issues.

How long does the local government have to provide comments?

Unlike in the process for liquor licensing, local governments are not required to provide a recommendation on a cannabis retail store application within a specific time period. Please note that delays in the application process can have a significant impact on the applicant. If the applicant is the reason for the delay, please notify the LCRB. If the applicant is not trying to move an application forward, the application can be cancelled.

Can the local government recommend approval subject to certain conditions?

In some circumstances, the local government can recommend that the LCRB approve the application as long as certain restrictions (e.g. hours of operation) are placed on the licence. In these situations, the recommendation should clearly explain the rationale for placing restrictions.

If the local government intends to request that the LCRB impose terms and conditions on a licence, prior to sending such a recommendation the local government should consult with the LCRB so that the LCRB can determine whether it has the authority to impose the requested terms and conditions before finalizing their conditional recommendation.

The local government may also have the ability to impose other operating rules on the proposed store through the terms and conditions of the applicant's business licence, zoning or bylaw. The local government is responsible for enforcing these rules.

Floor Plans

Applicants must submit a floor plan with their licence application for approval so the LCRB can identify store features such as sales, storage and delivery areas. Unlike for some kinds of liquor licence applications, local governments are not required to provide occupant load stamps or approve the applicant's floor plans as part of the provincial licensing process for cannabis retail stores.

A municipal council or regional district board can delegate authority to their staff to provide comments and a recommendation to the LCRB

A municipal council or regional district board may delegate its powers and duties to provide comments and a recommendation to the LCRB regarding a cannabis retail store licence application. If a council or board has delegated this authority, a cannabis retail store applicant may ask for comments and recommendations made by delegated staff to be reconsidered by the local government.

October 28, 2018

Dear Mayor and Council,

On Oct 21, the Slocan Lake Arts Council initiated an informational meeting on various aspects of the process called "Cultural Planning". People from the municipal, heritage, arts & culture, tourism, gardening, non-profit, and media sector were represented at this meeting

This meeting was organized as it seemed as if, over the years, input from the arts, culture, heritage, and recreation sectors has been neglected from studies, planning, and reports generated by various planning bodies....yet these sectors are extremely important to the Slocan Valley.

Cultural Planning is whereby a cultural (as expressed by the creative sector) lens is used in aspects of economic, strategic, and/or developmental planning. It's already being used in most municipalities in Ontario and is quickly gaining interest in BC. In fact, Nakusp, Revelstoke, Castlegar, Nelson are practising aspects of Cultural Planning, and the outcomes can be quite simple to begin with.

This process called "Cultural Planning" can start as a simple Roundtable of community and municipal representation, or it can function as a committee of the municipal government with community representation. Ideally the Arts & Culture, Heritage, Chamber, Media, Education, Tourism and Recreation sectors would be represented, as cultural work crosses many different domains.

Another important consideration for this process, is that, in a place with such a small population as the Slocan, a consolidated group of people with similar interests may be more efficient in effecting some progress than each of us, working in isolation.....but for the same ends. Cross-collaborations would be more likely between groups thus engaged, than not.

The outcomes of either a Roundtable or a Committee can be as varied and prolific as decided, but initially it's purpose would be to define Terms of Reference to then collect information, recommend, and reflect on matters concerning the intersection of the local creative sector and local government. Ultimately it's role would be to make recommendations on policy, or by-laws, and other governance issues.

The purpose of this letter is to ask if the newly elected Village Council is interested in joining this process, and if so, I would be pleased to attend any meeting to give concrete examples of other municipalities engaged in Cultural Planning, examples of possible outcomes, and to answer any questions arising.

A similar letter is being sent to RDCK, both Villages, Chamber, Lucerne, as well as the Slocan Valley Development Commission as well as the various Arts, Culture and Rec. groups.

Birgit Schinke
Slocan Lake Arts Council
silvertongallery@gmail.com or
bschinke@gmail.com or
604-983-8616

TO THE SILVERTON MAYOR AND COUNCILLORS

FIRSTLY WISHING THE MAYOR AND COUNCILLORS THE BEST IN YOUR UPCOMING TERM.

THE REASONS FOR THIS LETTER ARE TWO MAJOR CONCERNS. UPON READING THE LOCAL PAPER IT HAS COME TO MY ATTENTION THAT:

A) THE VILLAGE IS TO PAY \$1,800⁰⁰ ANNUALLY FOR A BULL TROUT SURVEY, IN SILVERTON CREEK. IS THIS NOT THE RESPONSIBILITY OF THE B.C. FISH AND WILDLIFE BRANCH? WAS THIS BRANCH APPROACHED AND IF THEY DID NOT HAVE A CONCERN WHY DO WE AS VILLAGE TAXPAYERS HAVE? COULD THIS TAXPAYERS MONEY NOT BE BETTER SPENT? I.E. HIRING A SUMMER STUDENT TO HELP WITH THEIR POST SECONDARY EDUCATION.

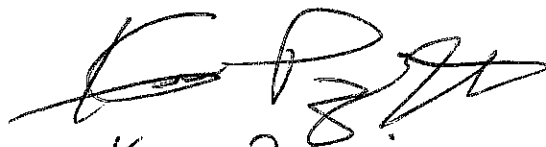
B) PROPOSED LOGGING AND ROAD CONSTRUCTION NEAR NEW DENVER AND SILVERTON BY THE SPLAT SIN DEVELOPMENT CORPORATION NATURAL RESOURCE MANAGEMENT COMPANY. WHAT WAS THE COST TO THE SILVERTON VILLAGE TAXPAYERS FOR THE INDEPENDENT HYDROLOGY/TERRAIN STABILITY REPORT?? DID THE VILLAGE OF NEW DENVER CONTRIBUTE TO THIS STUDY?

(2)

'B CONTINUED'

THE PAPER FURTHER STATED THE FINDING IN THE INDEPENDENT REPORT WERE CONSISTENT WITH THIRD PARTY REPORTS COMMISSIONED BY YUCW MENLUCWU. MONEY WELL SPENT??? DOES NOT THE B.C. FOREST ACT OVERSEE ALL LOGGING IN THE PROVINCE AND MAKE SURE IT IS DONE RIGHT? AGAIN COULD NOT THE MONEY SPENT ON THIS REPORT HAVE BEEN BETTER UTILIZED IN THE VILLAGE ITSELF? LOOKING FORWARD TO ANSWERS TO THESE QUESTIONS.

YOURS TRULY,
SILVERTON TAXPAYER,



KEN POZNIKOFF
325 VICTORIA ST.
P.O. BOX 171,
SILVERTON, B.C.
VOG 2B0

RECEIVED
MAY 6 1980



I 8

BC ASSESSMENT

November 1, 2018

Attn: Mayor Jason Clarke
VILLAGE OF SILVERTON
PO BOX 14
SILVERTON BC V0G 2B0

Dear Mayor Clarke and Councillors,

Congratulations on behalf of BC Assessment and the Kootenay Columbia region, regarding your recent success in the 2018 local government general elections. My name is Rod Ravenstein, and I am the Assessor for the Kootenay Columbia Region. My Deputy Assessor team includes Jonathon O'Grady and Ramaish Shah.

BC Assessment is the Crown corporation responsible for producing independent and equitable annual property assessments and trusted assessment information. The products and services that we offer support development of strong and vibrant communities in British Columbia. Please visit bcassessment.ca to learn more.

BC Assessment holds ourselves accountable to local governments. We are committed to providing transparent, fair, timely, and respectful communications and assessment services. In addition to our regional team, our Local Government Department strives to serve local governments with continuous improvement to ensure our products and services effectively meet your needs. Contact our Local Government Department at 1-866-valueBC (825-8322) local 00498 or localgovernment@bcassessment.ca.

Congratulations once again, and we look forward to opportunities to meet at your civic offices and local government conferences in order to grow the relationship between BC Assessment and your Council. We are also available to present to your Council upon request to share more details about our mandate and relationships with local governments.

Sincerely,

A handwritten signature in black ink, appearing to read "Rod Ravenstein".

Rod Ravenstein, AACI
Assessor, Kootenay Columbia Region

RECEIVED
NOV 7/18

I 9



OFFICE OF THE PRESIDENT

November 1, 2018

Village of Silverton
Box 14
Silverton BC V0G 2B0

Dear Mayor Clarke and members of Council,

On behalf of Selkirk College, I extend heartfelt congratulations on your recent election as municipal leaders in the community.

I also want to express gratitude to you for your willingness and commitment to take on the important work of local government. I believe it is vital that Selkirk College works collaboratively with our local leaders in government to ensure that our region provides sustainable, relevant, and diverse opportunities and educational choices for our young and mature learners.

We are very proud to be the regional post-secondary institution for the West Kootenay and Boundary regions and we look forward to working with you over the coming months on initiatives of mutual benefit that serve our students and communities. In that spirit, please do not hesitate to call on me to meet with you and provide information about our wonderful college.

I wish you every success over the coming term of office and look forward to our work together.

Sincerely,

Angus Graeme
President & CEO

RECEIVED
Nov 7/18



Hello All,

Please pass this message along to the most appropriate recipients in your organizations.

As you may be aware, in 2019 the RDCK will be transitioning our current recycling system over to the province wide Recycle BC program. Recycle BC has allocated 12 core depots within the RDCK. At these core depots Recycle BC covers the costs of hauling & processing of recyclables. Recycle BC has assigned one core depot for the North Slokan Valley area. The RDCK Board may elect to establish a number of satellite depots in addition to the core depots to maintain an acceptable level of service. Recycle BC still accepts and processes recycling from satellite depots, however RDCK would have to pay to have the recyclables hauled to the nearest core depot. RDCK staff is preparing a preliminary cost assessment of depot network options to be presented at the December 12th Joint Resource Recovery Committee (JRRC) meeting, will present a range of depot network options and associated costs, including:

- All current recycling depot locations (mix of core and satellite depots) – highest cost
- Only core depots – lowest cost
- A middle ground with core depots supported by satellite depots in locations with significant populations and volumes of recyclable materials

All depots must be staffed and secured, so most depots are intended to be located at existing RDCK facilities to limit additional costs. Therefore, in our lowest cost option, the Rosebery transfer station will be deemed the core depot location for the North Slokan Valley area. Understanding that the communities of New Denver and Silverton would likely prefer a depot in closer proximity, we request the villages of New Denver and Silverton assess if they would like to host a Recycle BC depot. Items for consideration include:

- Depots would require space for approximately three sea-can type containers (20 feet in length)
- As required by Recycle BC, the depots must be staffed and secured in an effort to manage contamination levels
 - The site should either be in a fenced/gated location or the sea-cans themselves can be locked
 - The level of staffing is not yet clear, however it is understood that open/closing checks and periodic oversight is likely sufficient
- On-going site maintenance would be required to control litter, maintain site signage, etc.
- Snow removal could be provided by village or the RDCK can arrange under a separate contract
- RDCK would manage the contract with Recycle BC and haulers
- RDCK would provide communications/education and signage in conjunction with Recycle BC
- Neighbourhood impacts (traffic, noise, windblown litter, etc.)

If your community would like to host a depot, please provide the following:

- Proposed location(s)
- Proposed hours of operation
- Proposed staffing available for operations and maintenance
- Should the village not have available staff for this service, please provide recommendations for community groups that may be interested
- Cost estimates for fee for service

This information will assist the West Resource Recovery Committee in selecting the depot locations and would be a consideration for the possibility of reallocating the core depot designation to one of the communities. Please be prepared for a preliminary discussion at the upcoming WRRC budget meeting on November 19th.

Amy Wilson

Resource Recovery Manager

Dear RDCK Member Municipality CAO.

Please see attached letter to introduce your Council and staff to the RDCK's Regional Energy Efficiency Program (REEP). We anticipate launch of the program with a community information event in most of the municipalities in April 2019.

Prior to program launch we wish to immediately organize:

- Staff contact to act as liaison to the program
- Presentation at a council meeting in January or February 2019

We will be contacting your office shortly to confirm this information.
We look forward to working with you again!

Trish and Carmen.

Carmen Proctor
EcoSave Program Coordinator
Suite 101, 310 Ward Street, Nelson, BC V1L 5S4
Ecosave.nelson.ca

Patricia (Trish) Dehnel, MCIP RPP
Community Relations Manager



Regional Energy Efficiency Program

Project delivered by:  Community Energy Association
 ecosave
Save Energy. Save Money.

Regional Energy Efficiency Program

To: Central Kootenay Local Governments
From: Community Energy Association and Nelson Hydro EcoSave Program
Date: November 2, 2018
Re: Launch of the RDCK and member municipality Regional Energy Efficiency Program (REEP)

The Regional District of Central Kootenay is pleased to announce the launch of the Regional Energy Efficiency Program (REEP). This program will make it easier for homeowners and tenants to make their homes more energy efficient, and will support the RDCK in achieving its climate action goals.

The two-year program (currently scheduled until Dec 2020) is a partnership with all RDCK member municipalities, local utilities of BC Hydro, FortisBC and Nelson Hydro, the Community Energy Association (CEA), and the Federation of Canadian Municipalities. A grant from the Municipalities for Climate Innovation Program (MCIP) provides 71% of the project funding.

Community Energy Association (CEA) and Nelson Hydro (EcoSave Program) will share the role of program delivery by providing the following services:

- Nelson Hydro will develop the regional Home Retrofit program to offer homeowners discounted EnerGuide home evaluations, and support to access the current rebate offers. This will be a regional expansion of the successful Nelson Hydro EcoSave program.
- CEA will develop the New Home program to offer education, training and workshops to residents, builders and officials. This will support construction practice in our area transition to the new BC Energy Step Code, as well as meet new requirements scheduled for the 2022 BC Building Code. Project goals are to have 80% of new homes achieve Step 3 by 2020.

As outlined in the Municipal Letters of Support and in preparation for the official program launch in spring 2019, we ask that each member municipality support the program in the following ways:

- Assign a staff member** to be the Program Liaison and point of contact for the municipality
- Invite the team of Trish Dehnel, CEA and Carmen Proctor, Nelson Hydro to present the program at a **Council meeting in early 2019** (January or February). Once the Council presentation is scheduled, the team also suggests meeting with staff the same day to discuss program logistics in more detail.
- Notify the Energy Step Code Council** you have started to consult on the BC Energy Step Code with the initial notification form (PDF).
- Prepare for the spring 2019 launch by assisting the team find and book a local venue and provide in-kind support or funds to **host one community program information session** in Spring 2019.
- Encourage local government staff/Council **participation in local education events** or regional webinar meetings/workshops.
- Market the promotional program material. (Include program information on your website, newsletters, social media and other ways used to connect with your community.)

Note that a program logo and website are underdevelopment and will be revealed as part of program launch. Thank you for your support of the Regional Energy Efficiency Program. We will be contacting you shortly as follow up and look forward to working with you.

Yours truly,

Trish Dehnel, pdehnel@communityenergy.bc.ca 250-505-3246

Carmen Proctor, cproctor@nelson.ca 250-509-2021

Administrative Report: Hillary Elliott, CAO

Village of Silverton Council

Regular Meeting – October 9, 2018

This administrative report covers the period October 6, 2018 to November 9, 2018 as to the activities, functions, and meetings I have attended in my capacity as Chief Administrative Officer for the Village of Silverton.

Financial Operations:

Staff continue to gather information and prepare for year-end, as well as, start preparations for 2019 Budget discussion. Also, the necessary preparations for Council Orientation. I have begun researching financial courses/webinars to further my knowledge that best suits the needs of my position as Silverton's CAO.

Functions:

I have been busy continuing to work diligently to address the needs of the community and its residents while also attending to regular corporate business on a daily and monthly basis.

The Local Government Elections were conducted and staff continues to work on fulfilling legislative duties after the election. The election took a significant amount of staff time and resources.

The Village also renewed our fleet and general insurance, and are completing other necessary contracts. Some of which will be brought forward to Council.

Projects:

Gallery Renovations:

Staff continue to work on repairs and sealing the building envelope as much as possible for the winter months.

Curling Rink Improvements:

Staff have been working hard to fix a variety of items noted regarding the curling rink, most significantly the plumbing that tends to freeze in the winter.

Public Works:

Public Works continues to finish projects before the snow, such as hazardous tree removal, general clean up around the community and works yard.

Meetings:

I attended the regularly scheduled weekly meetings with Mayor Clarke.

I have had several teleconference meetings and calls regarding Village business and finishing reports for year end.

Had meetings and correspondence with community members regarding concerns or questions.

CAO Training/Courses:

Will be booking a course for Fall of 2019 to start the Local Government Leadership Development Certificate, as per guidance from Mayor Clarke.

Staff have booked for both Village Office members to attend the local LGMA AGM in April 10-12, 2019 in Rossland. Staff booked one hotel room for both staff members.

Hillary Elliott, CAO

VILLAGE OF SILVERTON
PUBLIC WORKS MONTHLY REPORT
November 2018 Council Meeting

Attended regular meetings with the CAO for efficient and effective operations management.

Road and Streets

- Repaired potholes on Alpha Lane, the SBS block

Parks and Recreation

- Tree removal of remaining danger trees scheduled to be cut in 2018
- Numerous repairs at the curling rink including water lines
- General winterization
- Continuing repairs and placement of wall to protect the new systems completed this year, placement of storm windows, tightening up building envelop wherever possible (outside doors)

Utilities

- Replaced of more water lines in curling rink

Capital Projects

Gallery Building up Grades

Exercise equipment