



VILLAGE OF SILVERTON

AGENDA

REGULAR MEETING OF COUNCIL TO BE HELD

April 13, 2022

MEMORIAL HALL – 203 LAKE AVE. & ONLINE

7:00 PM

A. CALL TO ORDER

B. THE VILLAGE OF SILVERTON ACKNOWLEDGES THE INDIGENOUS PEOPLES ON WHOSE TRADITIONAL TERRITORIES WE STAND

C. ADDITION OF LATE ITEMS IF ANY

D. ADOPTION OF THE AGENDA

E. ADOPTION OF THE MINUTES

1. Minutes of Special Council Meeting March 9, 2022
2. Minutes of Regular Council Meeting March 9, 2022
3. Minutes of Special Council Meeting March 30, 2022

F. DELEGATIONS AND PETITIONS

1. Ana Bokstrom
Nav-CARE Coordinator, Slocan Valley

G. UNFINISHED BUSINESS/BUSINESS ARISING

1. FCM RE: Election to the Board of Directors

Recommendation:

WHEREAS the Federation of Canadian Municipalities (FCM) represents the interests of member municipalities on policy and program matters that fall within federal jurisdiction;

WHEREAS FCM's Board of Directors is comprised of elected municipal officials from all regions and sizes of communities to form a broad base of support and provide FCM with the united voice required to carry the municipal message to the federal government; and

WHEREAS FCM's hybrid Annual Conference and Trade Show will be held June 3 to 5, 2022, during which time the Annual General Meeting will be held, followed by the election of FCM's Board of Directors;

BE IT RESOLVED that Council of the **Village of Silverton** endorse **Leah Main** to stand for election on FCM's Board of Directors for the period starting in June 2022 and ending June 2023.

H. NEW BUSINESS

1. Ukraine War Donation

Recommendation:

THAT the Village of Silverton make a financial donation of \$_____ to a registered organization in support of Ukraine.

[Staff will look into donating to the Red Cross. This was the organization the City of Nelson made their donation to, which the federal government mentioned.]

2. Signing Authority

Recommendation:

Be it resolved that Silverton Village Council provide authorization of Administrative Assistant Janet Boisvert to have signing authority at KSCU for the Village of Silverton; AND

FURTHER that the name of Katrina Volk be removed.

3. RDCK Sustainability Service Bylaw

Recommendation:

BE IT RESOLVED that Council of the Village of Silverton approve the withdrawal of the Village of Salmo from the Sustainable Living Service; AND

FURTHER that the Village of Silverton Council authorize Councillor Leah Main and the Corporate Officer to sign the Letter of Consent on behalf of the Village of Silverton.

I. CORRESPONDENCE FOR INFORMATION

None at this time.

J. COUNCIL REPORTS

1. Mayor Colin Ferguson

- Recreation Commission No. 6
- Slocan District Chamber of Commerce
- Ktunaxa Kinbasket Treaty Advisory Committee (TAC) Alternate
- CBBC Liaison
- Municipal Emergency Management

2. Councillor Clarence denBok

- Slocan Lake Arts Council Liaison
- Recreation Commission No. 6 Alternate

3. Councillor Leah Main

- RDCK Director for the Village of Silverton
- West Kootenay Boundary Regional Hospital Board
- Rosebery Parklands and Trails Commission
- Winlaw Regional and Nature Park Commission
- Slocan Valley Economic Development Commission
- FCM Board
- CBBC Liaison, Alternate
- Health Committee Alternate – Slocan District Chamber of Commerce
- Ktunaxa Kinbasket Treaty Advisory Committee (TAC)
- Municipal Emergency Management Alternate

4. Councillor Arlene Yofonoff

- Slocan District Chamber of Commerce Alternate
- Composting Project Liaison (Healthy Community Society of the North S.V.)

K. ADMINISTRATION REPORTS

1. CAO Report

L. BYLAWS AND POLICY

1. 2022 – 2026 Five Year Financial Plan Bylaw No. 529 – 2022

Recommendation:

That Village of Silverton Council reconsider and finally adopt Five Year Financial Plan Bylaw No. 529 – 2022.

M. PUBLIC INPUT PERIOD

Terms of reference as per the Procedure Bylaw includes:

- The maximum time allotted is two (2) minutes.
- The Public Input is for items on the Council Agenda only.
- The Public Input Period provides an opportunity for public input only, without expectation of response from Council.

- N. IN CAMERA MEETING:** there will be an In-Camera Meeting at this time. This meeting will be closed to the public in accordance with Sections 90 – 1 (a) municipal appointments, (c) employee relations.

The Regular Meeting recessed at _____pm in order to conduct the Closed Meeting.

The Regular Meeting reconvened at _____pm

O. ITEMS BROUGHT FORWARD FROM IN CAMERA

P. ADJOURNMENT

**MINUTES OF THE SPECIAL COUNCIL MEETING HELD AT
MEMORIAL HALL ON WEDNESDAY MARH 9, 2022 AT 6:00PM**

PRESENT: Mayor C. Ferguson, Councillors L. Main, A. Yofonoff

ABSENT: Councillor C. denBok

STAFF: H. Elliott, Chief Administrative Officer, C. Jury, Chief Financial Officer

A. CALL TO ORDER

Mayor Colin Ferguson Called the Meeting to Order at 6:09 pm.

**B. THE VILLAGE OF SILVERTON ACKNOWLEDGES THE INDIGENOUS
PEOPLES ON WHOSE TRADITIONAL TERRITORIES WE STAND**

C. ADDITION OF LATE ITEMS IF ANY

None at this time.

D. ADOPTION OF THE AGENDA

025/2022 - Moved, seconded that the Agenda be adopted as presented.

CARRIED

E. UNFINISHED BUSINESS/BUSINESS ARISING

E1. CFO DRAFT BUDGET AND 5-YEAR FINANCIAL PLAN DISCUSSION

Council discussion providing direct to staff regarding the budget and 5-Year Financial Plan.

MARCH 9, 2022 MINUTES OF THE SPECIAL COUNCIL MEETING

F. ADJOURNMENT

026/2022 – Moved that Council adjourn at 6:31pm.

CERTIFIED CORRECT:

Mayor C. Ferguson

Chief Administrative Officer

MINUTES OF THE REGULAR COUNCIL MEETING HELD AT MEMORIAL HALL & ONLINE, WEDNESDAY MARCH 9, 2022 AT 7:00PM

PRESENT: Mayor C. Ferguson, Councillors C. denBok, L. Main, A. Yofonoff

ABSENT:

STAFF: H. Elliott, Chief Administrative Officer

A. CALL TO ORDER

Mayor Colin Ferguson Called the Meeting to Order at 7:00 pm.

B. THE VILLAGE OF SILVERTON ACKNOWLEDGES THE INDIGENOUS PEOPLES ON WHOSE TRADITIONAL TERRITORIES WE STAND

C. ADDITION OF LATE ITEMS IF ANY

- H1. Slocan Lake Arts Council request regarding sign replacement on the Gallery building
- H2. Zincton Information – Councillor Main

D. ADOPTION OF THE AGENDA

027/2022 - Moved, seconded that the Agenda be adopted as amended with Items H1, H2.

CARRIED

E. ADOPTION OF THE MINUTES

028/2022 – Moved, seconded That the Regular Council Meeting Minutes February 9, 2022 and COTW Council Meeting February 23, 2022 be accepted as presented.

CARRIED

MARCH 9, 2022 MINUTES OF THE REGULAR COUNCIL MEETING

F. DELEGATIONS AND PETITIONS

Wendy King presented on behalf of Slocan Lake Stewardship Society regarding Silverton Watershed and Silverton Creeks.

G. UNFINISHED BUSINESS/BUSINESS ARISING

G1. COUNCIL 5-YEAR FINANCIAL PLAN SPECIAL MEETING MARCH

029/2022 – Moved, seconded That the Village of Silverton Council hold the Special Council meeting in the month of March in the 5th week of March, rather than the 4th: March 30, 2022.

CARRIED

H. NEW BUSINESS

H1. SLOCAN LAKE ARTS COUNCIL REQUEST

030/2022 – Moved, seconded That the Village of Silverton Council write a Letter of Support in principle for the SLAC Minor Capital Grant with CKCA; AND

FURTHER that the Village of Silverton Council reserves final approval for the SLAC request to replace the sign on the Silverton Gallery building after the following criteria have been met:

1. Assurance the sign is compliant with Village bylaws;
2. That Silverton Council view the final design before giving SLAC final approval to proceed with the project;
3. That all professionals working on the project are certified for the work being conducted and must work with Village staff to ensure all plans and permits are viewed and approved by staff, and all proper permitting is completed and filed with the proper entities and with the Village office.

CARRIED

MARCH 9, 2022 MINUTES OF THE REGULAR COUNCIL MEETING

H2. ZINCTON INFORMATION

031/2022 – Moved, seconded THAT Council move receipt of the Open House Report and the RDCK November 2021 Crown Land Referral Zincton All Seasons Report.

032/2022 – Moved, seconded THAT this item be referred to the March 30th Special Council meeting.

CARRIED

I. CORRESPONDENCE FOR INFORMATION

Received for information.

J. COUNCIL REPORTS

Received for information.

K. ADMINISTRATION REPORTS

Received for information. Staff was given direction regarding AKBLG registration and accommodation.

L. BYLAWS AND POLICY

None at this time.

M. PUBLIC INPUT PERIOD

Press inquired about input regarding Zincton and if there would be any further meetings and about the Village's response to the province.

MARCH 9, 2022 MINUTES OF THE REGULAR COUNCIL MEETING

Don Broughton asked what the Silverton Standard was. Mr. Broughton also inquired about the request to FLNROD for the WHA and if studies were conducted before and after the dikes were placed. He also had a question regarding the Zincton meeting.

N. IN CAMERA MEETING:

The Regular Meeting recessed at 7:59 pm in order to conduct the Closed Meeting.

The Regular Meeting reconvened at 8:50 pm.

O. ITEMS BROUGHT FORWARD FROM IN CAMERA

None at this time.

P. ADJOURNMENT

033/2022 – Moved that Council adjourn at 8:50pm.

CERTIFIED CORRECT:

Mayor C. Ferguson

Chief Administrative Officer

**MINUTES OF THE SPECIAL COUNCIL MEETING HELD AT
MEMORIAL HALL ON WEDNESDAY MARH 30, 2022 AT 7:00PM**

PRESENT: Mayor C. Ferguson, Councillors C. denBok, L. Main, A. Yofonoff

ABSENT:

STAFF: H. Elliott, Chief Administrative Officer, C. Jury, Chief Financial Officer

A. CALL TO ORDER

Mayor Colin Ferguson Called the Meeting to Order at 6:09 pm.

**B. THE VILLAGE OF SILVERTON ACKNOWLEDGES THE INDIGENOUS
PEOPLES ON WHOSE TRADITIONAL TERRITORIES WE STAND**

C. ADDITION OF LATE ITEMS IF ANY

None at this time.

D. ADOPTION OF THE AGENDA

033/2022 - Moved, seconded that the Agenda be adopted as amended with Item E2 to be addressed before E1.

CARRIED

E. UNFINISHED BUSINESS/BUSINESS ARISING

E2. KL KIVI REPRESENTING THE AUTONOMOUS SINIXT RE: ZINCTON

KL Kivi presented on behalf of the Autonomous Sinixt regarding the Zincton Resort proposal.

MARCH 30, 2022 MINUTES OF THE SPECIAL COUNCIL MEETING

E1. 2022 FINANCIAL PLAN PRESENTATION

034/2022 - Moved, seconded That Village of Silverton Council give Five Year Financial Plan Bylaw No. 529 – 2022 First Reading.

CARRIED

035/2022 - Moved, seconded That Village of Silverton Council give Five Year Financial Plan Bylaw No. 529 – 2022 Second Reading.

CARRIED

036/2022 - Moved, seconded That Village of Silverton Council give Five Year Financial Plan Bylaw No. 529 – 2022 Third Reading.

CARRIED

E3. SILVERTON COMMENT TO MRB RE: ZINCTON

037/2022 – Moved, seconded THAT Council receive the Open House Report and the RDCK November 2021 Crown Land Referral Zincton All Seasons Resort;

THAT Council support the conclusions of the RDCK November 2021 Crown Land Referral Zincton All Seasons Resort;

AND FURTHER THAT Council will send a submission to Mountain Resorts Branch based on these reports and the verbal presentation by the Autonomous Sinixt, declining to support the proposal at this time.

F. ADJOURNMENT

038/2022 – Moved that Council adjourn at 7:54 pm.

CERTIFIED CORRECT:

Mayor C. Ferguson

Chief Administrative Officer



File No. 0230-03-20

March 21, 2022

Chief Elections Officer
Federation of Canadian Municipalities
Via Email: elections@fcm.ca

To Whom It May Concern:

RE: RDCK ENDORSES LEAH MAIN FOR THE BOARD OF DIRECTORS OF THE FEDERATION OF CANADIAN MUNICIPALITIES

On behalf of the Board of the Regional District of Central Kootenay, it is my pleasure to express our support for Leah Main's intention to run for election for the FCM Board of Directors. The Board passed the following resolution unanimously at its March 17, 2022 meeting:

220/22 WHEREAS the Federation of Canadian Municipalities (FCM) represents the interests of member municipalities on policy and program matters that fall within federal jurisdiction;

WHEREAS FCM's Board of Directors is comprised of elected municipal officials from all regions and sizes of communities to form a broad base of support and provide FCM with the united voice required to carry the municipal message to the federal government;

AND WHEREAS FCM's hybrid Annual Conference and Trade Show will be held June 3 to 5, 2022, during which time the Annual General Meeting will be held, followed by the election of FCM's Board of Directors;

BE IT RESOLVED that Board of the Regional District of Central Kootenay (RDCK) endorse Leah Main to stand for election on FCM's Board of Directors for the period starting in June 2022 and ending June 2023; and

BE IT FURTHER RESOLVED that RDCK Board assumes all costs associated with Leah Main attending FCM's Board of Directors meetings.

Since being elected to the BC Caucus of the Federation, Director Main has proven to be keen, energetic and exceptional in her role. She represents her village, her regional district and her province with focus, dedication, passion and vision. Director Main continues to be a tireless advocate for rural residents and the issues affecting them. She brings our voice to the national level.

We are pleased and proud to express our enthusiastic support for Leah Main.

Sincerely,


Walter Popoff
Acting RDCK Board Chair

REGIONAL DISTRICT OF CENTRAL KOOTENAY

Bylaw No. 2808

A Bylaw to amend Community Sustainable Living Service Establishment Bylaw No. 2135, 2010 to remove Village of Salmo as a participant.

WHEREAS the Regional District of Central Kootenay adopted Bylaw No. 2135, being the "Community Sustainable Living Service Establishment Bylaw No. 2135, 2010" for the purpose of coordination, research, analytical, development and management services relating to the social and economic development of the service areas;

AND WHEREAS the Regional District of Central Kootenay deems it expedient to amend Bylaw No. 2135 and remove the Village of Salmo as a participant of the service;

AND WHEREAS pursuant of the Local Government Act participating area approval has been obtained by consent from Electoral Areas A, B, C, D, E, F, G, H, I, J, K and the municipalities of Village of Kaslo, Village of Salmo and Village of Silverton.

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

- 1 Section 2 is deleted in its entirety and replace with the following:
2. Participants to the service established under Section 1 of this bylaw shall be Electoral Areas A, B, C, D, E, F, G, H, I, J, K and the municipalities of the Village of Kaslo and Village of Silverton.
2 Section 3 is deleted in its entirety and replace with the following:
3. The boundaries of the service area established by this bylaw are the boundaries of Electoral Areas A, B, C, D, E, F, G, H, I, J, K and the municipalities of the Village of Kaslo and Village of Silverton
3 This Bylaw may be cited as "Community Sustainable Living Service Establishment Amendment Bylaw No. 2808, 2022".

READ A FIRST TIME this 17th day of March, 2022.
READ A SECOND TIME this 17th day of March, 2022.
READ A THIRD TIME this 17th day of March, 2022.

I hereby certify that this is a true and correct copy of the **"Community Sustainable Living Service Establishment Amendment Bylaw No. 2808, 2022"** as read a third time by the Regional District of Central Kootenay Board on the _____ day of _____, 2022.



Mike Morrison, Corporate Officer

ASSENT RECEIVED as per the *Local Government Act – consent on behalf of the participating areas.*

APPROVE by the Inspector of Municipalities on the _____ day of _____, 2022.

ADOPTED this _____ day of _____, 2022.

Aimee Watson, Board Chair

Mike Morrison, Corporate Officer

**REGIONAL DISTRICT OF CENTRAL KOOTENAY
BYLAW NO. 2135**

A Bylaw to establish a service within Electoral Areas A, B, C, D, E, F, G, H, I, J, K and the municipalities of Castlegar, Creston, Kaslo, Nakusp, New Denver, Salmo, Silverton and Slocan for the purpose of coordination, research, analytical, development and management services relating to the social and economic development of the Regional District of Central Kootenay

WHEREAS a regional district may, by bylaw, establish and operate a service under the provisions of Part 24 of the *Local Government Act*;

AND WHEREAS the Board of the Regional District of Central Kootenay wishes to establish a service for the purpose of coordination, research, analytical, development and management services relating to the social and economic development, including but not limited to Agricultural Land Reserve review, climate change initiatives, region-wide economic development initiatives, affordable housing strategies, and other region-wide initiatives of sustainable community importance in the Regional District of Central Kootenay in Electoral Areas A, B, C, D, E, F, G, H, I, J, K and the municipalities of Castlegar, Creston, Kaslo, Nakusp, New Denver, Salmo, Silverton and Slocan;

AND WHEREAS pursuant to the *Local Government Act*, the Board of the Regional District of Central Kootenay has obtained the approval of electors through an alternative approval process;

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, enacts as follows:

1. The Regional District hereby establishes a service for the purpose of coordination, research, analytical, development and management services relating to the social and economic development of the Regional District of Central Kootenay;
2. Participants to the service established under Section 1 of this bylaw shall be Electoral Areas A, B, C, D, E, F, G, H, I, J, K and the municipalities of Castlegar, Creston, Kaslo, Nakusp, New Denver, Salmo, Silverton and Slocan.
3. The boundaries of the service established under Section 1 of this bylaw are the boundaries of the Regional District of Central Kootenay excluding the area within the municipal boundaries of the City of Nelson.
4. The annual cost of providing this service shall be recovered by one or more of the following:

- a) Property value taxes to be levied on the net taxable value of land and improvements in the service area imposed in accordance with Division 4.3
 - b) Parcel taxes imposed in accordance with Division 4.3
 - c) Fees and charges imposed under Section 363
 - d) Revenues raised by other means authorized under this or another Act
 - e) Revenues received by way of agreement, enterprise, gift, grant or otherwise
5. The maximum amount of money that may be requisitioned annually under Section 805 and Section 806 shall not exceed \$0.024/\$1000 of net taxable value of land and improvements in the service area.
6. No borrowing shall be incurred for the purposes of this service.
7. A participant may withdraw from the Community Sustainable Living Service by giving at least 24 months notice in writing to the Board.
8. This Bylaw may be cited as **“Community Sustainable Living Service Establishment Bylaw No. 2135, 2010.”**

READ A FIRST TIME this 29th day of April, 2010.

READ A SECOND TIME this 29th day of April, 2010.

READ A THIRD TIME this 26th day of August, 2010.

I hereby certify that this is a true and correct copy of the **“Community Sustainable Living Service Establishment Bylaw No. 2135, 2010 ”** as read a third time by the Board on the 26th day of August, 2010.

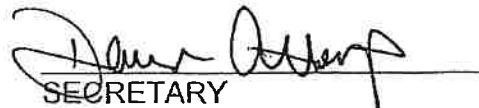
Secretary

APPROVED by the Inspector of Municipalities on the 24th day of September, 2010.

ELECTOR APPROVAL obtained in the participating areas through the Alternative Approval Process.

ADOPTED this 9th day of December, 2010.


CHAIR


SECRETARY

REGIONAL DISTRICT OF CENTRAL KOOTENAY

BYLAW NO. 2429

A bylaw to amend Bylaw No. 2135,
being the "Community Sustainable Living Service Establishment
Bylaw No. 2135, 2010."

WHEREAS the regional district may, by bylaw, establish and operate a service under the provisions of Part 10 of the *Local Government Act*;

AND WHEREAS the Regional District of Central Kootenay adopted Bylaw No. 2135, being the "Community Sustainable Living Service Establishment Bylaw No. 2135, 2010" for the purpose of coordination, research, analytical, development and management services relating to the social and economic development of the Regional District of Central Kootenay;

AND WHEREAS the regional district may amend an establishment bylaw with the consent of at least 2/3 of the participants under the provisions of Section 349 of the *Local Government Act*;

AND WHEREAS the Regional District of Central Kootenay deems it expedient to amend Bylaw No. 2135 by removing participants from the service;

AND WHEREAS 2/3 of the participants have consented to allow participants to withdraw from the service established by Bylaw No. 2135;

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, enacts as follows:

1. Section 2 of Bylaw No. 2135 shall be deleted and replaced with the following:
 2. Participants to the service established under Section 1 of this bylaw shall be Electoral Areas A, B, C D, E, F, G, H, I, J, K and the municipalities of Kaslo, Salmo and Silverton.
2. Section 3 of Bylaw No. 2135 shall be deleted and replaced with the following:
 3. The boundaries of the service established under Section 1 of this bylaw are the boundaries of the Regional District of Central Kootenay excluding the area within the municipal boundaries of the City of Castlegar, the Town of Creston, the Village of Nakusp, the Village of New Denver, the City of Nelson and the Village of Slocan.

3. This Bylaw may be cited as **“Community Sustainable Living Service Establishment Amendment Bylaw No. 2429, 2014.”**

READ A FIRST TIME this	16 th	day of	October,	2014
READ A SECOND TIME this	16 th	day of	October,	2014
READ A THIRD TIME this	16 th	day of	October,	2014
THIRD READING RESCINDED this	17 th	day of	March,	2016
READ A THIRD TIME AS AMENDED this	17 th	day of	March,	2016

I hereby certify that this is a true and correct copy of the **“Community Sustainable Living Service Establishment Amendment Bylaw No. 2429, 2014”** as read a third time by the Board on the _____ day of _____, 2016.

Secretary



APPROVED by the Inspector of Municipalities on the 5th day of August, 2016:

RECONSIDERED AND FINALL ADOPTED this 15th day of September, 2016.


CHAIR


SECRETARY



REGIONAL DISTRICT OF CENTRAL KOOTENAY

**Letter of Consent
Bylaw No. 2808**

We, the Council of the Village of Silverton in the Regional District of Central Kootenay, do hereby consent, on behalf of the Village of Silverton electors, to the Board of the Regional District of Central Kootenay adopting Bylaw No. 2808 being:

“Community Sustainable Living Service Establishment Amendment Bylaw No. 2808, 2022”

which removes the Village of Salmo as a participant of the Community Sustainable Living service.

Hillary Elliott, Corporate Officer
Village of Silverton
Regional District of Central Kootenay

Mayor (Director) Leah Main
Village of Silverton
Regional District of Central Kootenay

Administrative Report: Hillary Elliott, CAO

Village of Silverton Council

Regular Meeting – April 13, 2022

This administrative report covers the period March 5, 2022 to April 9, 2022 as to the activities, functions, and meetings I have attended in my capacity as Chief Administrative Officer and Corporate Officer for the Village of Silverton.

This month the CAO continued to be very busy with calls and research with other agencies regarding COVID 19; most pertinently regarding the **new information regarding re-opening and its impacts** on the **Village operations/revenues, user groups, and facilities**.

DUE TO THE CONSTANT CHANGES, COVID 19 continues to impact all aspects of the Village and continues to add to the staff workload to keep up with current regulations and requirements. This has been extensive with changing rules and the requests for rentals, cancellations, and the differing rules for different events being conducted.

BC Hydro New Light please contact the Village office for the process if you have any concerns or contact directly at LightingSupport@bchydro.com

Please welcome Janet Boisvert to the Silverton Team as the new Silverton Administrative Assistant!!

ARBOUR DAYS: APRIL 25-28, 2022***Financial Operations:***

Staff are winding down the 2021 year and preparing for finalizing the 2022 Budget and 5-Year Financial Plan. Staff have been busy the last few weeks working with the auditors and providing information for the audit as requested.

Staff have mailed the Utility bills for 2022 and are working towards getting the Tax Notices out by early June, 2022.

The CAO has not had the time this past month to continue with the complex and onerous set up for the Village of Silverton as a payee option at most Financial Institutions.

The CAO continues looking at options for electronic attendance wording in the Council Procedural Bylaw.

The CAO is currently training the new staff member.

Projects:*Footbridge*

Staff have inquired with our Liability insurance provider, MIA, and have booked an on-site assessment for the end of April (weather dependent). Staff have managed to secure funding for this assessment; however, final costs and funding are still being calculated. Staff will be requesting alternative options for safety requirements that do not require the replacement of the railing, as requested by Councillor denBok and supported by council at the COTW meeting.

Bylaw Officer Update

The 2022 Budget does not currently have funds allocated for this service.

Asset Management Phase 3 and Climate Adaptation Initiatives:

Staff finalized the funding final report for 2021.

Staff continue to move this file forward as time permits. We currently are working on the Village fleet to be added to the QGIS program.

Fire Resiliency 2020-2021 for Silverton, Slocan, and New Denver in Partnership with SIFCo

Great work Tri-Villages and SIFCO as we continue the great showcase work!!!

A garden is to be created on the south side of the Fire Hall that will be maintained by the Fire Department... coming soon! (Dependent on how long the winter lasts!)

Staff are currently looking into some additional funding for the garden “extras” and hope to start this project in the next couple of months.

Village Office Upgrades/Renovations

Staff have begun the preliminary stage for this project.

Urban Forest/Tree Management Project

Work scheduled to start early May of 2022, staff are just waiting for confirmation of a specific date from the consultant.

Wayfinding Project

This a fully funded project in partnership with the Province through the Rural Development Division and staff person Richard Toperczer. CAO Elliott attended the Pilot Project meeting with provincial staff and other proponents regarding this initiative.

Staff continue with phases 2 and 3 as time permits.

Lakeside Campground Living Quarters

This fully funded project in partnership with Kootenay Rockies Tourism in conjunction with Destination BC and with the Villages of Slocan and New Denver and has begun with plans for completion before the campground is opened to the public in May, 2022.

Staff have had to post the position once again and should announce the successful candidate by the end of April.

Staff are working on getting the campground online booking system up and running for the 2022 season: it should be up and running at the time of this report.

Public Works:

Have continued to meet and worked with several of our project partners to complete the Council initiatives for Fire Resiliency, ICABCCI, RDI Climate Adaptation (final report completed this week), Asset Management, and contractors for project timelines, plans and completion of 2021 capital projects and to compile all the different information to meet with stakeholders, contractors and professionals required for the various works.

Staff have been busy with work on:

- Training of new staff
- Carrying out the 2022 budget
- Working with CBBC regarding infrastructure in the Village and on Village property for internet backbone services
- Grass-cutting and preparation for busy months and Arbour Days
- Water capital project on-going, engineer staff are creating the required documents for the pipe replacement above the creek
- Following up on numerous community needs and requests
- 4 boat racks have been ordered and arrived!

Staff continue to be very busy regarding COVID 19, how it affects the present Village operations and future measures to put in place to mitigate risks to operations for the “re-opening”. **This is on-going and continuing to change.**

CAO Meetings:

Meeting with Provincial and Municipal staff

Much correspondence and inquiry regarding land use, building requirements, and properties in Silverton.

Meetings regarding council initiatives.

Calls regarding contracts and communications with stakeholders and Village projects.

Met with staff regularly.

CAO Training/Courses:

None at this time.

Hillary Elliott, CAO

**THE CORPORATION OF THE VILLAGE OF SILVERTON
BYLAW NO. 529 - 2022**

**BEING A BYLAW TO ADOPT A FIVE-YEAR FINANCIAL PLAN FOR THE YEARS
2022-2026**

WHEREAS the *Community Charter* requires Municipal Councils to annually prepare and adopt, by Bylaw, a five-year financial plan; AND

WHEREAS the Council of the Corporation of the Village of Silverton has reviewed, prepared and solicited public input on the attached five-year financial plan;

NOW THEREFORE the Council of The Corporation of the Village of Silverton in open meeting assembled, enacts as follows:

1. Schedule "A" attached to and forming part of this Bylaw is hereby adopted as the Financial Plan for the Village of Silverton for the five-year period starting January 1, 2022.
2. Schedule "B" attached to and forming part of this Bylaw is hereby adopted as the Revenue Policy Disclosure Requirement for the five-year period starting January 1, 2022.
3. If any section, subsection, sentence, clause or phrase of this Bylaw is for any reason held to be invalid by the decision of any court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder.
5. This Bylaw shall come into full force and effect on the final adoption thereof.
6. This Bylaw may be cited, for all purposes, as the "**Financial Plan (2022-2026) Bylaw No. 529 - 2022**".

READ A FIRST TIME the 30th day of March, 2022

READ A SECOND TIME the 30th day of March, 2022

READ A THIRD TIME the 30th day of March, 2022

FINALLY PASSED AND ADOPTED the day of , 2022

Mayor

CAO/Corporate Officer

**2022-2026 FIVE YEAR FINANCIAL PLAN
SCHEDULE A**

REVENUES	Plan 2022	Plan 2023	Plan 2024	Plan 2025	Plan 2026
Property Taxation	\$ 175,506	\$ 180,546	\$ 185,737	\$ 191,084	\$ 196,592
Sale of services	77,270	77,270	77,270	77,270	77,270
Other revenue own sources	11,000	11,000	21,000	21,000	21,000
Investment income	1,000	1,000	1,000	1,000	1,000
Grants - unconditional	294,000	294,000	294,000	294,000	294,000
Grants - conditional	482,000	117,000	8,000	8,000	8,000
Total General	1,040,776	680,816	587,007	592,354	597,862
Water User Fees	96,893	99,776	102,745	105,803	108,954
Total Consolidated Revenues	1,137,669	780,592	689,752	698,158	706,815

**2022-2026 FIVE YEAR FINANCIAL PLAN
SCHEDULE A**

EXPENSES	Plan 2022	Plan 2023	Plan 2024	Plan 2025	Plan 2026
General Government	279,832	264,745	268,716	272,747	276,838
Protective Services	539,824	184,946	77,086	78,242	79,415
Transportation Services	137,232	134,290	136,305	138,349	140,425
Environmental health services	31,187	31,655	32,130	32,612	33,101
Recreation and cultural services	61,700	62,626	63,565	64,518	65,486
Total General Operations	1,049,775	678,262	577,801	586,468	595,265
Water Operations	61,767	51,400	55,254	59,399	63,853
Total Operating Expenses	1,111,542	729,662	633,055	645,867	659,118
Net Operating Surplus (deficit)	26,126	50,930	56,697	52,291	47,697
Add:					
Transfers from Surplus/Reserves					
Transfer from General Reserves	179,200	15,000	794	4,114	7,403
Transfer from Water Reserves	9,874	-	-	-	-
	189,074	15,000	794	4,114	7,403
Add:					
Capital Grant Funding	153,200	35,000	-	-	-
Less:					
Capital Expenditures					
General	303,400	37,000	-	-	-
Water	55,000	40,000	40,000	40,000	40,000
	358,400	77,000	40,000	40,000	40,000
Less:					
Transfer to Surplus/Reserves					
Transfer to General Reserves	10,000	15,554	10,000	10,000	10,000
Transfer to Water Reserves	-	8,376	7,491	6,405	5,100
	10,000	23,930	17,491	16,405	15,100
Financial Plan Balance	\$ -	\$ -	\$ -	\$ -	\$ -

**2022-2026 FIVE YEAR FINANCIAL PLAN
SCHEDULE A**

CAPITAL FUNDS

COMPONENTS

	Plan 2022	Plan 2023	Plan 2024	Plan 2025	Plan 2026
Sources of Funds					
Community Works Fund	70,000				
General Operating fund	80,200				
Utility Reserves	55,000	40,000	40,000	40,000	40,000
Other Reserves	-	2,000	-	-	-
Grants / Other revenues	153,200	35,000			
Total Sources	358,400	77,000	40,000	40,000	40,000
Expenditures					
General	303,400	37,000	-	-	-
Water	55,000	40,000	40,000	40,000	40,000
Total Expenditures	358,400	77,000	40,000	40,000	40,000

SCHEDULE “B” – 2022-2026 Five Year Financial Plan

Revenue Policy:

The revenue policy will provide direction on how Council chooses to fund the expenditures of the Village, distribute property taxes among the property classes and use permissive tax exemptions.

Revenue Sources

Table 1

Revenue Source	% of Total Revenue
Property Tax	12%
Sale of Service	5%
Other Revenue	1%
Unconditional Grants	20%
Conditional Grants	43%
User Fees	6%
Transfers From Own Reserves/Funds	13%
Total	100%

Table 1 shows the proportion of total revenue proposed to be raised from each funding source in 2022.

Grants also provide a source of revenue to the municipality. Sales of service and Utility User Fees provide revenue for the municipality on a user-pay basis.

Policy:

Council is committed to examining economic development opportunities and investigating alternative revenue sources in order to reduce historical reliance on property taxes to fund municipal services. The operation of the water utility, and solid waste collection and disposal are self-funded through user fees.

Objectives:

- To maximize a user-pay cost structure wherever possible.
- To maximize the use of grant funding for infrastructure and service upgrades.

Proportion of Taxes Allocated to Classes

Policy:

It is the policy of Council to preserve and maintain the existing equity between assessment classes.

Proportion of taxation among property classes:

Residential (1)	84%
Business (6)	14%
Utility (2)	2%
TOTAL	100%

Council's practice has been to maintain the proportionate relationship among the different classes. The intention is to maintain the Village's small-town character while at the same time encouraging and promoting new residential development.

The Village has limited ability to significantly alter the proportion of revenue from different property classes.

Objective:

- To maintain the current tax distribution of property tax value among the property classes.

Permissive Tax Exemptions

Council provides permissive tax exemptions to not-for-profit organizations that form a valuable part of the community. These include religious institutions and the community services society.

Policy:

Council will continue to support local not-for-profit organizations that provide benefits to the community as a whole and are eligible under the Community Charter through permissive tax exemptions.

Objective:

To provide permissive tax exemptions to not-for-profit organizations that benefits the overall well-being of the community.