



VILLAGE OF SILVERTON

AGENDA

SPECIAL MEETING OF COUNCIL TO BE HELD

August 24, 2022

MEMORIAL HALL – 203 LAKE AVE. & ONLINE

Immediately after the Committee of the Whole Meeting

A. CALL TO ORDER

B. THE VILLAGE OF SILVERTON ACKNOWLEDGES THE INDIGENOUS PEOPLES ON WHOSE TRADITIONAL TERRITORIES WE STAND

C. ADDITION OF LATE ITEMS IF ANY

D. ADOPTION OF THE AGENDA

E. NEW BUSINESS

1. Bylaw No. 535- 2022 Civic Addressing Bylaw

Recommendation:

Be it resolved that Silverton Village Council reconsider and finally adopt Bylaw No. 535-2022

2. Signing Authority

Recommendation:

Be it resolved that Silverton Village Council add Viv Thoss as a signatory to the signing authority of the Village of Silverton financial accounts with Kootenay Savings Credit Union

3. Resolution No. 011-2022 Reconsideration and Rescission

4. Civic Addresses

Recommendation:

Be it resolved that Silverton Village Council change, Plan NEP 574, Block 24, Lot 13, current civic address known as 116 5th Street, and assign the new civic address as 115 Water Street on record with the Village of Silverton BC Assessment.

Be it resolved that Silverton Village Council change, Plan EPP63191, Block 24, Lot A current civic address known as 110 5th Street, and assign the new civic address as 109 Water Street on record with the Village of Silverton and BC Assessment.

THE CORPORATION OF THE VILLAGE OF SILVERTON

BYLAW NO. 535, 2022

A BYLAW TO REGULATE STREET NAMING AND CIVIC ADDRESSING IN THE VILLAGE OF SILVERTON

WHEREAS pursuant to the Community Charter a council may, by bylaw, assign a name or number to a highway;

WHEREAS pursuant to the Community Charter a council may, by bylaw, assign numbers to buildings and other structures;

WHEREAS pursuant to the Community Charter a council may, by bylaw, require owners or occupiers of real property to place assigned numbers in a conspicuous place on or near the property;

NOW THEREFOR the Council of the Village of Silverton, in open meeting assembled, enacts as follows:

PART 1 – Interpretation

1. Citation

1.1 This bylaw may be cited as “Street Name and Civic Address Bylaw No. 535, 2022.”

2. Purpose

2.1 The objective of this bylaw is to permit emergency service providers and others to locate addresses and avoid difficulties and delays in access.

3. Jurisdiction

3.1 This bylaw is applicable to the geographic service area found in Schedule A.

4. Definitions

In this bylaw the following definitions have the following meanings:

4.1 “**address**” means the number assigned to a parcel of land and/or each separate building, unit or dwelling on a property, including strata property within the **Municipality**;

4.2 “**affected business owner**” include a business owner whose **address** will change as a result of a **civic address** change;

4.3 “**affected property owner**” includes a property owner whose address will change as a result of a **civic address** change;

- 4.4 “**building**” includes a structure used for residential, commercial, industrial or institutional use;
- 4.5 “**civic address**” means an address consisting of a civic number and a highway name;
- 4.6 “**bylaw enforcement officer**” includes any person employed by the **Municipality** for the purpose of enforcing municipal bylaws;
- 4.7 “**civic number**” means a number assigned by the **Municipality** for the purpose of numbering a **building** and/or properties;
- 4.8 “**Council**” means the council of the **Municipality**;
- 4.9 “**Administration**” means the Chief Administrative Officer of the **Municipality**;
- 4.10 “**developer**” includes the **owner** of the land proposed for subdivision or development;
- 4.11 “**directional signage**” includes **civic numbers** and **unit numbers**;
- 4.12 “**highway**” includes a street, road, lane, bridge and any other way open to public use, other than a private right of way on private property;
- 4.13 “**Municipality**” means the Village of Silverton;
- 4.14 “**owner**” means the registered owner in the records of the Land Titles Office and includes strata property;
- 4.15 “**unit number**” means a qualifying description used to distinguish a group of buildings or dwellings with the same **civic number**.

PART 2 – HIGHWAY NAMING

5. General Regulations

- 5.1 A person must name all highways that serve a minimum of three (3) **buildings**.
- 5.2 A person must not repeat one (1) **highway** name with multiple suffixes.
- 5.3 A person must not use a **highway** name that has an adverse connotation.
- 5.4 A person must use a **highway** name that:
 - 5.4.1 references local pioneers, is significant to the **Municipality’s** history or the regions Indigenous peoples.

6. Subdivision Proposals

- 6.1 The **developer** must pay for the design, fabrication and installation of a **highway** name sign.

7. Highway Renaming

- 7.1 A person may request a **highway** name change by application in a form acceptable to the **Municipality** and in accordance with the **Municipality’s** policies and procedures.
- 7.2 A person requesting a **highway** change must pay the applicable fee found in Schedule B.
- 7.3 A person requesting a **highway** name change must bear the cost of reimbursement for one (1) year of change address service with Canada Post for an **affected business owner** or an **affected property owner**.

PART 3 – CIVIC ADDRESSING

8. Civic Addressing Changes

- 8.1 A person may request a **civic address** change by application in a form acceptable to the **Municipality** and in accordance with the **Municipality's** policies and procedures.
- 8.2 A person requesting a **civic address** change must pay the applicable fee found in Schedule B.

9. Attaching Civic Numbers

- 9.1 An **owner** or **developer** must supply and attach the assigned **civic number**:
 - 9.1.1 to a conspicuous place on the **building**, or;
 - 9.1.2 display it elsewhere on the property where it can be seen from the driveway entrance.
- 9.2 An **owner** or **developer** must ensure the assigned **civic number** is securely attached to the **building** or property and is visible from the **highway**.
- 9.3 An **owner** or **developer** of a large commercial or multi-family development must supply and attach directional signage where it can be easily seen from the **highway**.
- 9.4 An **owner** or **developer** must attach the assigned **civic number** to the **building** within ninety (90) days of receiving notice from the **Municipality**.
- 9.5 An **owner** or **developer** must not display a **civic number** other than the **civic number** assigned by the **Municipality**.
- 9.6 An **owner** or **developer** must not change a **civic number** without permission from the **Municipality**.

PART 4 – ENFORCEMENT, PENALTIES AND REMEDIES

10. Delegation

- 10.1 The **Administration** may coordinate all:
 - 10.1.1 subdivision proposals,
 - 10.1.2 requests to change a **highway** name,
 - 10.1.3 requests to change a **civic address**, and
 - 10.1.4 mappingpursuant to the **Municipality's** policies and procedures.
- 10.2 **Council** may approve a request to change a **highway** name and requests to change a **civic address**.

11. Enforcement

- 11.1 A **bylaw enforcement officer** may enforce this bylaw.
- 11.2 A **bylaw enforcement officer** may enter onto any property in accordance with the Community Charter to inspect and determine if this bylaw is being contravened.

12. Offence

- 12.1 A person commits an offence if that person:
 - 12.1.1 contravenes a provision of this bylaw,
 - 12.1.2 consents to, allows or permits an act or thing to be done in contravention to this bylaw, or

13. Penalties

- 13.1 A person found guilty of an offence under this bylaw is liable:
 - 13.1.1 if proceedings are brought under the Offence Act to pay the maximum fine and other penalties, compensation and costs authorized by that Act.
 - 13.1.2 Fines and penalties imposed under this Section are in addition to and not in substitution for any cost recovery, remedial action or other consequence of default or contravention provided for under this bylaw, and do not limit the right of the **Municipality** to bring civil proceedings or pursue any other remedy available by law.

14. Remedial Action and Cost Recovery

- 14.1 If a provision of this bylaw requires a person to do something and that person has not completed the action in the time specified.
 - 14.1.1 a **bylaw enforcement officer** may fulfill the requirement at the expense of that person,
 - 14.1.2 a **bylaw enforcement officer** may enter onto that person's property to fulfill the requirement, and
 - 14.1.3 the **Municipality** may recover the costs incurred for fulfilling the requirement from that person as a debt.

PART 5 – GENERAL

15. Schedules

- 15.1 The following Schedules are attached to and form part of this bylaw:
 - Schedule A – Geographic Service Area; and
 - Schedule B – Fees.

16. Severability

- 16.1 If any section, sub-section, sentence, clause or phrase of this bylaw is for any reason found to be invalid by a decision of a court of competent jurisdiction, such decision will not affect the validity of the remaining portions of this bylaw.

17. Repeal and Amendment

- 17.1 The Village of Silverton Street and Address Identification Bylaw No. 241, 1987 is hereby repealed.

READ A FIRST TIME this 10th day of August, 2022

READ A SECOND TIME this 10th day of August, 2022

READ A THIRD TIME this 10th day of August, 2022

ADOPTED this day of , 2022

Mayor

Corporate Officer

SCHEDULE B

Fees

Bylaw Section	Description	Fee
Section 7.2	Highway name change application fee	\$50.00
Section 8.2	Civic address change application fee	\$50.00

Administrative Report: Viv Thoss, Chief Administrative Officer

Village of Silverton Council

Committee of the Whole Meeting of Silverton Village Council August 24, 2022

Agenda Topic: Reconsideration and Rescission of resolution 011-2022

Executive Summary

The purpose of this report is to present the procedural process for reconsideration and rescission of a Council motion.

Background

Notice of Motion was passed unanimously by Silverton Village of Council at the Regular Meeting held August 10, 2022 regarding resolution 011-2022 dated February 3, 2022 under resolution 080-2022.

A motion to reconsider is required and a seconder.

Open the floor for debate, majority vote required to reconsider.

A motion to rescind is required and a seconder.

Open the floor for debate, majority vote required to rescind.

Discussion

The agenda item is for Councils consideration as per resolution number 080-2022.

Viv Thoss, Chief Administrative Officer