



VILLAGE OF SILVERTON

AGENDA

REGULAR MEETING OF COUNCIL TO BE HELD

December 11, 2019

COUNCIL CHAMBERS – VILLAGE OFFICE – 421 LAKE AVE.

7:00 PM

A. CALL TO ORDER

B. THE VILLAGE OF SILVERTON ACKNOWLEDGES THE INDIGENOUS PEOPLES ON WHOSE TRADITIONAL TERRITORIES WE STAND

C. ADDITION OF LATE ITEMS IF ANY

D. ADOPTION OF THE AGENDA

E. ADOPTION OF THE MINUTES

1. Minutes of Special Council Meeting of October 29, 2019
2. Minutes Regular Council Meeting of November 12, 2019
3. Minutes of Special Council Meeting of November 14, 2019

F. DELEGATIONS AND PETITIONS

1. Rev George K. Meier III regarding the Zion United Church
2. Stephan Martineau – SIFCo proposal for Silverton Council consideration on supporting their application regarding innovative and ground-breaking technology regarding Wildfire prediction.

G. UNFINISHED BUSINESS/BUSINESS ARISING

1. RDCK Regional Housing Needs Assessment Project

Recommendation:

That the Village of Silverton provide approval for the Regional District of Central Kootenay staff to submit application to the Union of British Columbia Municipalities (UBCM) Housing Needs Report Program in support of a Regional Housing Needs Assessment for the full amount of eligible costs in the amount of \$150,000 prior to the May 31, 2019 deadline and that such funding be managed by the Regional District of Central Kootenay on behalf of the Village of Silverton.

H. NEW BUSINESS

1. RDCK and Council Appointments 2020

Recommendation:

That Village of Silverton Council approves the following appoints as delegated during the December 10, 2019 meeting on item H 1.

2. Council 2020 Meeting Schedule

Recommendation:

That Village of Silverton Council approves the following schedule of Regular Council meetings for 2020:

2020 Regular Council Meeting Schedule

Wednesday January 8, 2020	Wednesday July 8, 2020
Wednesday February 12, 2020	Wednesday August 12, 2020
Wednesday March 11, 2020	Wednesday September 9, 2020
Wednesday April 8, 2020	Wednesday October 14, 2020
Wednesday May 13, 2020	Tuesday November 10, 2020
Wednesday June 10, 2020	Wednesday December 9, 2020

3. Application for Official Community Plan and Zoning Amendment – File No. 01-2019, 324 Alpha Street, Lots 15-16, Block 40, DL 434, KDPlan 574A

Recommendation:

Pursuant to the report of the Chief Administrative Officer, the Village of Silverton Council approves the Development Permit Application No. 01 – 2019 as submitted on behalf of the Trustees of the Zion United Church.

I. CORRESPONDENCE FOR INFORMATION

1. Slocan Lake Arts Council Request RE: Name change for Gallery building
2. Spatsin Update
3. Canada Post RE: Conversion from PO Box numbers in 2020

J. COUNCIL REPORTS

1. Mayor Jason Clarke

- BC Mayors Caucus
- Slocan Lake Arts Council Liaison

2. Councillor Leah Main

- RDCK Director for the Village of Silverton
- West Kootenay Boundary Regional Hospital Board
- Rosebery Parklands and Trails Commission
- Winlaw Regional and Nature Park Commission
- Slocan Valley Economic Development Commission
- FCM Board
- Health Committee – Slocan District Chamber of Commerce
- RDI Climate Adaptation project Team

3. Councillor K. Gordon

- Municipal Emergency
- Slocan District Chamber of Commerce
- Composting Project Liaison Alternate
- RDI Climate Adaptation project Team Alternate

4. Councillor T. Gordon

- Recreation Commission No. 6 Alternate
- Ktunaxa Kinbasket Treaty Advisory Committee (TAC)
- RDI Climate Adaptation project Team
- Rat Control Liaison

5. Councillor Arlene Yofonoff

- Recreation Commission No. 6
- Cultural Planning Group
- Composting Project Liaison (Healthy Community Society of the North S.V.)
- RDI Climate Adaptation project Team Alternate

K. ADMINISTRATION REPORTS

1. CAO Report
2. Public Foreman Report

L. BYLAWS AND POLICY

1. Council Procedures Bylaw No. 512 – 2019

Recommendation:

That Village of Silverton Council give Council Procedures Bylaw No. 512 – 2019
First Reading

That Village of Silverton Council give Council Procedures Bylaw No. 512 – 2019
Second Reading

That Village of Silverton Council give Council Procedures Bylaw No. 512 – 2019
Third Reading

2. Inter-Community Business Licence Bylaw No. 513 – 2019

Recommendation:

That Village of Silverton Council give Inter-Community Business Licence Bylaw No.
513 – 2019 First Reading

That Village of Silverton Council give Inter-Community Business Licence Bylaw No.
513 – 2019 Second Reading

That Village of Silverton Council give Inter-Community Business Licence Bylaw No.
513 – 2019 Third Reading

Recommendation:

That the Village of Silverton Council direct staff to post notice of intention to adopt,
in accordance to the *Community Charter*, section 59(2).

3. Grant-In-Aid Policy A – 5 2020

Recommendation:

That the Village of Silverton Council adopt Policy No. A - 5 2020 as presented.

M. PUBLIC INPUT PERIOD/PRESS

Terms of reference as per the Procedure Bylaw include;

- The maximum time allotted is two (2) minutes.
- The Public Input is for items on the Council Agenda only.
- The Public Input Period provides an opportunity for public input only, without expectation of response from Council.

N. IN CAMERA MEETING: there will be an In-Camera Meeting at this time. This meeting will be closed to the public in accordance with Sections 90 – 1 (c) employee relations; (i) solicitor-client privilege.

The Regular Meeting recessed at _____pm in order to conduct the Closed Meeting.

The Regular Meeting reconvened at _____pm

O. ITEMS BROUGHT FORWARD FROM IN CAMERA

P. ADJOURNMENT

MINUTES OF THE SPECIAL COUNCIL MEETING HELD IN COUNCIL CHAMBERS ON TUESDAY, OCTOBER 29, 2019 AT 4:00PM

PRESENT: Mayor Clarke, Councillors K. Gordon, T. Gordon, L. Main, A. Yofonoff

ABSENT:

STAFF: H. Elliott, Chief Administrative Officer

A. CALL TO ORDER

Mayor Clarke Called the Meeting to Order at 5:00 pm.

B. THE VILLAGE OF SILVERTON ACKNOWLEDGES THE INDIGENOUS PEOPLES ON WHOSE TRADITIONAL TERRITORIES WE STAND

C. ADDITION OF LATE ITEMS IF ANY

D. ADOPTION OF THE AGENDA

099/2019 - Moved, seconded that the Agenda be adopted as presented.

CARRIED

E. ADOPTION OF THE MINUTES

None at this time.

F. DELEGATIONS AND PETITIONS

None at this time.

OCTOBER 29, 2019 MINUTES OF THE SPECIAL COUNCIL MEETING

G. UNFINISHED BUSINESS/BUSINESS ARISING

G1. REVIEW OF COUNCIL STRATEGIC PRIORITIES 2019

Discussion.

G2. 2020 CAPITAL PROJECTS

Discussion and direction to staff.

H. NEW BUSINESS

None at this time.

I. CORRESPONDENCE FOR INFORMATION

None at this time.

J. COUNCIL REPORTS

None at this time.

K. ADMINISTRATION REPORTS

None at this time.

L. BYLAWS AND POLICY

None at this time.

M. PUBLIC INPUT PERIOD/PRESS

Valley Voice Press had questions about ACT, ICABCCI, and Land Info partnership, as well as, the recent Rural Dividend Funding reallocation and it's impact to our area.

OCTOBER 29, 2019 MINUTES OF THE SPECIAL COUNCIL MEETING

N. IN CAMERA MEETING:

None at this time.

O. ITEMS BROUGHT FORWARD FROM IN CAMERA

The Regular Meeting recessed at 5:30 pm in order to conduct the Closed Meeting.

The Regular Meeting reconvened at 5:56 pm.

P. ADJOURNMENT

100/2019 – Moved that Council adjourn at 5:57 pm.

CERTIFIED CORRECT:

Mayor Clarke

Chief Administrative Officer

MINUTES OF THE *REGULAR COUNCIL MEETING* HELD IN COUNCIL CHAMBERS ON TUESDAY, NOVEMBER 12, 2019 AT 7:00PM

PRESENT: Mayor Clarke, Councillors K. Gordon, T. Gordon, L. Main, A. Yofonoff

ABSENT:

STAFF: H. Elliott, Chief Administrative Officer

A. CALL TO ORDER

Mayor Clarke Called the Meeting to Order at 7:00 pm.

B. THE VILLAGE OF SILVERTON ACKNOWLEDGES THE INDIGENOUS PEOPLES ON WHOSE TRADITIONAL TERRITORIES WE STAND

C. ADDITION OF LATE ITEMS IF ANY

ADDITION - I 5 KATRINE CONROY INVITATION FOR MEETING

D. ADOPTION OF THE AGENDA

101/2019 - **Moved, seconded** that the Agenda be adopted as amended.

CARRIED

E. ADOPTION OF THE MINUTES

102/2019 - **Moved, seconded** that the Regular Council Meeting Minutes of October 8, 2019 be adopted as amended.

CARRIED

**NOVEMBER 12, 2019 MINUTES OF THE REGULAR COUNCIL
MEETING**

F. DELEGATIONS AND PETITIONS

None at this time.

G. UNFINISHED BUSINESS/BUSINESS ARISING

G1. LETTER RE: FRUIT TREE ON VILLAGE BOULEVARD (REFERRED FROM LAST TWO MEETINGS)

Discussion and direction to staff.

H. NEW BUSINESS

H1. RDCK 2020 APPOINTMENTS

103/2019 - Moved, seconded That the Village of Silverton Council appoint Councillor A. Yofonoff to Recreation Commission No. 6 as their representative for the term January 1, 2020 to December 31, 2020.

CARRIED

104/2019 - Moved, seconded That the Village of Silverton Council appoint Councillor T. Gordon to Recreation Commission No. 6 as their alternate representative for the term January 1, 2020 to December 31, 2020.

CARRIED

105/2019 - Moved, seconded That the Village of Silverton Council appoint Barbara Furher to Slocan Valley Economic Development Commission as their representative for the term January 1, 2020 to December 31, 2020.

CARRIED

H2. RAT CONTROL LIAISON

106/2019 - Moved, seconded That the Village of Silverton Council create the position of Rat Control Liaison, who will coordinate with the New Denver Rat Control Liaison regarding education and community assistance, where appropriate.

CARRIED

**NOVEMBER 12, 2019 MINUTES OF THE REGULAR COUNCIL
MEETING**

107/2019 - Moved, seconded That the Village of Silverton Council appoint Councillor Tanya Gordon as the Village of Silverton's Rat Control Liaison.

CARRIED

I. CORRESPONDENCE FOR INFORMATION

11. HEALTHY COMMUNITY SOCIETY RE: REQUEST FOR GRANT-IN-AID FOR HARVEST DINNER

108/2019 - Moved, seconded That the Village of Silverton Council approve a Grant-In-Aid to the Healthy Community Society for their Harvest Dinner October, 2019.

CARRIED

13. SILVERTON COMMUNITY CLUB RE: MUSEUM DONATION OF OLD PUMP ORGAN FROM ZION UNITED CHURCH

109/2019 - Moved, seconded That the Village of Silverton Council accept the donation for the old pump organ from the Zion United Church.

CARRIED

14. HONOURABLE KATRINE CONROY RE: PROCLAIM NOVEMBER AS ADOPTION AWARENESS MONTH

110/2019 - Moved, seconded That the Village of Silverton Council proclaim November 2019 as Adoption Awareness Month.

CARRIED

**NOVEMBER 12, 2019 MINUTES OF THE REGULAR COUNCIL
MEETING**

J. COUNCIL REPORTS

Council Reports received for information.

K. ADMINISTRATION REPORTS

Administration Reports received for information.

L. BYLAWS AND POLICY

None at this time.

M. PUBLIC INPUT PERIOD/PRESS

Valley Voice Press asked for clarification on some agenda items.

Mr. Don Broughton had a question regarding G1, spoke about the campground, and had a composting question.

N. IN CAMERA MEETING:

The Regular Meeting recessed at 8:17 pm in order to conduct the Closed Meeting.

The Regular Meeting reconvened at 8:36 pm.

**NOVEMBER 12, 2019 MINUTES OF THE REGULAR COUNCIL
MEETING**

O. ITEMS BROUGHT FORWARD FROM IN CAMERA

None at this time.

P. ADJOURNMENT

111/2019 – Moved that Council adjourn at 8:37 pm.

CERTIFIED CORRECT:

Mayor Clarke

Chief Administrative Officer

MINUTES OF THE *SPECIAL COUNCIL MEETING* HELD IN COUNCIL CHAMBERS ON THURSDY, NOVEMBER 14, 2019 AT 4:00PM

PRESENT: Mayor Clarke, Councillors K. Gordon, T. Gordon, L. Main , A. Yofonoff

ABSENT:

STAFF: C. McClure, Chief Financial Officer, H. Elliott, Chief Administrative Officer

A. CALL TO ORDER

Mayor Clarke Called the Meeting to Order at 4:00 pm.

B. THE VILLAGE OF SILVERTON ACKNOWLEDGES THE INDIGENOUS PEOPLES ON WHOSE TRADITIONAL TERRITORIES WE STAND

C. ADDITION OF LATE ITEMS IF ANY

D. ADOPTION OF THE AGENDA

112/2019 - Moved, seconded that the Agenda be adopted as presented.

CARRIED

E. ADOPTION OF THE MINUTES

None at this time.

F. DELEGATIONS AND PETITIONS

None at this time.

NOVEMBER 14, 2019 MINUTES OF THE SPECIAL COUNCIL MEETING

G. UNFINISHED BUSINESS/BUSINESS ARISING

G1. CFO QUARTERLY FINANCIAL REPORT

The Quarterly Financial Report was received for information.

G2. REVIEW OF COUNCIL STRATEGIC PRIORITIES 2019

Discussion and direction to staff.

G3. 2020 CAPITAL PROJECTS

Discussion and direction to staff.

H. NEW BUSINESS

None at this time.

I. CORRESPONDENCE FOR INFORMATION

None at this time.

J. COUNCIL REPORTS

None at this time.

K. ADMINISTRATION REPORTS

None at this time.

L. BYLAWS AND POLICY

None at this time.

NOVEMBER 14, 2019 MINUTES OF THE SPECIAL COUNCIL MEETING

M. PUBLIC INPUT PERIOD/PRESS

None at this time.

N. IN CAMERA MEETING

None at this time.

O. ITEMS BROUGHT FORWARD FROM IN CAMERA

None at this time.

P. ADJOURNMENT

113/2019 – Moved that Council adjourn at 4:55 pm.

CERTIFIED CORRECT:

Mayor Clarke

Chief Administrative Officer

Zion United Church of Canada
324 Alpha Street
Silverton, BC V0G1S0

Corporation of the Village of Silverton
421 Lake Avenue
Silverton, BC V0G2B0

Dear Mayor and Village Councillors,

We will be attending the Council Meeting on December 10, 2019 and by resolution of Zion Church of November 24, 2019 Zion Church has appointed Rev George Meier to be its agent in this matter and request Rev. George Meier be permitted to meet with the Village on our behalf. We ask that at the appropriate time, Rev Meier be permitted to speak at the Council meeting on the tax exemption matter raised in the letter received from the Village of Silverton dated November 13. 2019.

Zion Church opposes any change to our historic tax exemption. Our position is set out in a Memorandum and accompanying affidavit of Rev George Meier enclosed herewith.

Thank you for your consideration.

Respectfully submitted,



Eleanor Spangler, Trustee and Treasurer of Zion United Church
250-543-3354 / spangler@netidea.com

RECEIVED
Nov. 27/19

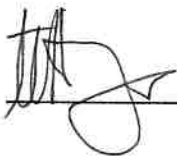
Zion United Church
Box 72
Silverton, BC V0G 2B0

Zion Church Special Meeting

November 24, 2019

RESOLVED: Zion United Church authorizes Rev. George Meier to be its agent as to all matters pertaining to the letter from the Village of Silverton dated November 13, 2019 relating to an alleged change of use and to appear and speak on behalf of Zion United Church at all Council or other meetings of the Village of Silverton relating the alleged change of use.

RESOLUTION CARRIED


Mary Therese DesCamp

Recording
Secretary, Zion United Church of
Canada


Eleanor Spangler

Trustee and Treasurer
Zion United Church

Rev. George Meier
Box 452
New Denver, BC
250-551-8422
revrevbc@netidea.com

RECEIVED
Nov. 27/19

In Re
The Corporation of the Village of Silverton
And
Zion United Church of Canada
324 Alpha Street, Silverton
British Columbia V0G 2B0

Memorandum in Support of
Zion United Church

Tax Exemption

By letter dated November 13, 2019, Zion Church was informed that "It has come to the attention of the Village of Silverton that you recently have changed the use of the property historically exempt from taxation as per the *Community Charter* Division 6, Section 220, 1(h)"

As presented in the Affidavit of Rev George K. Meier III filed herewith and made a part of this response, there has been no change of use of the property historically exempt from taxation. Zion Church is entitled to the continuation of its exemption and, as a matter of law, is entitled to that exemption under the applicable provisions of the *Community Charter* Division 6, Section 220, 1(h).

With respect to churches and tax exemptions, municipalities are qualified and easily able to determine if the church property is in use and whether it is being used for commercial purposes unrelated to public worship. There are numerous cases in Canada and England relating to such matters. Those issues and cases have no bearing on the current issue, as the property is in use and no commercial use is being made of the property by Zion Church.

Currently, the Silverton Co-Work Society is using the church in its non-profit community service. Zion Church provides that space for free as it is considered to be an economic social justice ministry of Zion Church.

The only issue for the Village of Silverton in this matter is whether this economic social justice ministry use of the building by Zion Church given for free to the Silverton Co-Work Society constitutes public worship under the *Community Charter*. The affidavit of Rev Meier makes it clear that the use constitutes public worship and Zion offers that affidavit in support of its position.

A single church like Zion Church can offer many forms of worship in a single day, week, month or year that is only limited by human creativity. And, more than one at the same time in different rooms. The *Community Charter* does not prescribe the type of worship that must be offered. Zion Church is not required to seek a new exemption when it changes or adds forms of worship. This social justice ministry on the property is a form of worship.

Nov. 27/19

Zion Church has an abiding respect for the staff, Mayor and Councillors of the Village of Silverton and their abilities. However, there are limits as to what can be decided in this matter without qualified expert assistance in the theology and practice of The United Church of Canada and progressive Christianity. Without such assistance, neither the Chief Administrative Officer nor the Council can make a public worship determination other than that provided by Zion Church. This is a question of legal competency. Speculation and personal opinion as to worship at Zion Church is not lawful. Any expert opinion obtained by the Village would need to be shared with Zion Church prior to the Council Meeting so it can prepare its response in accordance with principles of natural justice.

At the Village of Silverton Council meeting scheduled for December 10, 2019, Zion Church requests the matter be dismissed and/or decide that there has been no change in use of the property historically exempt from taxation as per the *Community Charter* Division 6, Section 220, 1(h).¹

Respectfully submitted,



Rev. George K. Meier III

Authorized representative to speak on behalf of Zion Church in this matter per Zion Church resolution of November 24, 2019.

¹ If the use constitutes public worship, there is no discretion in this matter as there is no threat to the health and safety of the village. If Zion Church otherwise qualifies, a refusal to provide the exemption may well constitute religious discrimination and a denial of equal protection of the law under the Canadian Constitution of 1867 and 1982.

In Re
The Corporation of the Village of Silverton
And
Zion United Church of Canada
324 Alpha Street, Silverton
British Columbia V0G 2B0

Affidavit
Of
Rev. George K. Meier III

Tax Exemption

1. I, George K. Meier III, am a Canadian citizen over the age of 18 residing at 1305 Denver Siding Road, New Denver V0G 1S0 and make this affidavit in support of the property owner, Zion United Church (herein "Zion") that the property has never lost and continues to be eligible for tax exemption under provincial legislation, the *Community Charter* Division 6, Section 220, 1(h), that the decision to declare that the property is no longer eligible for tax exemption is not evidentiary based, that it is beyond the legal competency of the municipality to make a determination of public worship without an analysis from a qualified expert in the theology and practice of The United Church of Canada and progressive Christianity, and that the village may not withhold or revoke the exemption or discriminate against a religious organization because of its understanding of worship, except where there is a threat to the health and safety of village residents.
2. I have knowledge of all relevant facts relating to this matter and am qualified to render an expert opinion as to whether the activities occurring on the property constitute public worship within the *Community Charter*.
3. I am President of the Silverton Co-Work Society and have knowledge as to the relationship between Zion Church and the Silverton Co-Work Society
4. I joined Turner Zion Pastoral Charge United Church of Canada in 2008 or 2009 have been involved continuously in the work of Zion Church since that time. I served on the Board of Trustees until 2012 when I was admitted to the Ministry of The United Church of Canada by the British Columbia Conference (now reorganized as the Pacific Mountain Region). Ministers memberships are automatically changed to the Conference/Region rather than as members of individual churches and I no longer serve on the Board of Trustees.

NOV. 27/19

QUALIFICATIONS AS AN EXPERT IN THEOLOGY AND RELIGIOUS PRACTICE IN THE UNITED CHURCH OF CANADA AND PROGRESSIVE CHRISTIANITY IN NORTH AMERICA

5. I graduated from Pacific School of Religion in Berkeley, California in 1992 with a Masters of Divinity degree. Pacific School of Religion is a progressive protestant seminary within the Christian tradition and educates ministers serving in Canada as well as the United States. The school is part of the Graduate Theological Union and my courses were taken from many different traditions with the Graduate Theological Union.
6. I was ordained to ministry in the United Church of Christ in 1993 and served as minister to churches in Sacramento, California and Carmel Valley, California over a 13-year period. During that time, I received special training in serving as an Intentional Interim Minister for churches in the midst of change. The United Church of Christ and The United Church of Canada are in full communion and ministers in one denomination may serve in the other denomination.
7. During my ministry in the Northern California Nevada Conference of the United Church of Christ, I was elected to the Board of Directors of the 121-member church regional body and served as President. These churches included rural, suburban and urban churches and included all major cities in northern California. I provided workshops on church change and leadership during that period.
8. In 2006 I became half time Interim Minister for University Congregational Church in Seattle, Washington, a 900-member church focused on social justice. My work included leadership training, ministry vision and organizational design. I was part of a staff of four ministers.
9. In 2006 I also became half time Executive Director of a Methodist Community Center project in Portland, Oregon seeking to offer church in new ways.
10. During my time in the United States I served as a consultant to churches in the United Church of Christ, Evangelical Lutheran Church in America and the Unitarian Universalist Church.
11. In 2008, I became a permanent resident, and served as half time consultant for Interim Ministry at Boundary Pastoral Charge that included three churches in Christina Lake, Grand Forks and Greenwood until December of 2010.
12. In April 2009, I was selected to be half-time Conference Minister for Kootenay Presbytery reporting to the regional office and covering all churches in the east and west Kootenays. I retired from that position at the end of 2015. My responsibility

included relating to Zion Church. I am intimately familiar with the challenges and opportunities for being a progressive Christian church in the Kootenays.

13. I am employed by The United Church of Canada region in British Columbia with certain administrative responsibilities for all non-profit societies and charities operating in the name of The United Church of Canada in British Columbia and I continue to hold that position.
14. I am also currently serving as quarter time supply minister for Communities In Faith Pastoral Charge in Trail and Rossland and have served in that position since 2016.
15. Since 2009 I have been a church consultant providing workshops for the churches in the lower mainland and Comox Nanaimo on the Island. My consulting work has been to help churches understand the cultural, demographic, economic, social, technological and scientific changes impacting churches and the ways in which churches can respond to the current changing spiritual landscape in British Columbia. I have also provided consulting assistance to the Anglican Church of Canada. My work has been used as part of the church leadership courses offered at Vancouver School of Theology.
16. In 2013, I was awarded a prestigious pastoral study grant from the Louisville Institute to study and make recommendations on the changing spiritual landscape for mainline protestant churches including more specifically both The United Church of Canada and the United Church of Christ. I was the only minister in Canada to receive such an award in 2013. The results of that work are published on the Hearts Rest website. See <https://www.heartsrest.com/uprisings/post-christendom-stewardship-and-micro-finance/>.
17. More recently, I created Recombinant Church Consulting for churches trying to do ministry in a volatile, uncertain, complex and ambiguous landscape. For its purpose and principles see <https://www.heartsrest.com/consulting/>.
18. I am familiar with the circumstances impacting Zion Church's ministry and its response over that past six years to provide ministry and worship as its understanding of ministry has developed and evolved.
19. Different religious and spiritual communities or organizations may and often do have very different worship practices. Worship within denominations varies considerably and a variety of approaches to public worship may be provided by any single church including Zion Church. The progressive Christian church stream in North America recognizes that social justice conducted on church property constitutes worship as more fully described below.

ZION CHURCH MINISTRY BACKGROUND LEADING TO THE CURRENT USE OF THE ZION CHURCH PROPERTY

20. Like many churches, Zion Church has experienced a declining membership and the aging of people involved in the church some of whom more recently have been residing in the Pavilion care facility. Recognizing the trend and the way it had been doing ministry, Zion Church decided to reconceive its ministry as community based and focus on social justice ministries that contributed to the Silverton and New Denver Communities.
21. As a result of the sale of the Turner Church in New Denver, the Pastoral Charge including Zion Church determined to focus on what it considered to be social justice ministries and invited organizations to apply for funds and write a statement as to why its program constitutes social justice. As a result of that community process, the Pastoral Charge provided the following:

Turner Zion Legacy Fund Awards

Organization	Project Name	Activity	Award
Zion United	Jazz Vespers	Contemporary Worship	\$12,690
Zion United	Interfaith Festivities	Interfaith worship events	\$5,000
Healthy Communities	Farm to School	Breakfast/Lunch 2015-16	\$23,435
Hospice	Administration and training	2015-16 assistance	\$10,625
Gary Parkstrom/Nadine Raynolds	Contemplative Outdoor Education	Camping and spiritual awareness	\$7,650
SI Lake Early Learning	Playground	Climbing structure	\$2,000
Hospital Auxiliary	Purchase of Van	Transportation for Pavilion	\$5,000
Healthy Communities	Food Hub	Planning 2016	\$3,800
North Slocan Food Project	Book publishing	Slocan Elders Book of Food	\$2,000
Last Wishes	Publicity/	Advertising and website	\$2,100

Dark Water Dragons	communication Boat and Storage	Boat maintenance and equipment storage	\$1,400
Lucerne PAC	Community/School Mural	Painting on Lucerne School	\$1,000
SI Dist Chamber of Commerce	West Kootenay Familiarization	Tour of local tourism facilities	\$1,300
N Valley Mtn. Film Festival	Film Festival	Film and photography workshops	\$1,000
Silverton Com Club		Seniors lunches	\$1,000
		Turner Zion Legacy Fund	\$80,000

22. Zion Church, through its Treasurer, Eleanor Spangler, initiated the Slocan Valley Refugee Coalition and working with The United Church of Canada under its agreement with the Government of Canada placed a refugee family in New Denver. Zion has continued to work with community and neighborhood-based organizations as part of reconceiving ministry, worship and use of its property at 324 Alpha street, including the possible sale of the property.
23. In 2019, the Silverton Co-Work Society approached Zion Church to use the church as a lean start up space pursuant to a study by experts made possible by the Village of Silverton.
24. From its perspective, Zion Church evaluated the proposal as an economic social justice ministry and agreed to provide the space for free. Zion receives no compensation for the building use and Zion considers it a natural extension of the social justice ministries described above and consistent with its evolving sense of ministry. Anyone can come and access the services of the Silverton Co-Work Society on the property. A cooperative relationship exists and Zion Church can access the property for other ministries.

EXPERT OPINION RELATING TO ZION'S SOCIAL JUSTICE MINISTRY WITH THE SILVERTON CO-WORK SOCIETY AT 324 ALPHA STREET, SILVERTON.

25. The current use of the Zion Church property that is the subject of the tax exemption issue constitutes public worship.
26. As modern church is being reconceived to better relate to current Biblical understandings and church community contexts, the understanding of worship has continued to evolve. Acts of social justice are understood as a form of worship.
27. Examples of the Biblical understandings leading to that conclusion include Isaiah 58:6-8 which states:

"Is not this the fast(worship) that I choose: to loose the bonds of injustice, to undo the thongs of the yoke, to let the oppressed go free and to break every yoke? Is it not to share your bread with the hungry, and bring the homeless poor into your house; when you see the naked, to cover them, and not to hide yourself from your own kin? Then your light shall break forth like the dawn, and your healing shall spring up quickly; your vindicator shall go before you, the glory of the Lord shall be your rear guard."

From Amos 5:21-24: "I hate, I despise your festivals. And I take no delight in your solemn assemblies. Even though you offer me your burnt offerings and grain offerings, I will not accept them; and the offerings of well-being of your fatted animals I will not look upon. Take away from me the noise of your songs; I will not listen to the melody of your harps. But let justice roll down like waters, and righteousness like an ever-flowing stream.

And in Luke 6:1-10: "One Sabbath while Jesus was going through the grain fields, his disciples plucked some heads of grain, rubbed them in their hands, and ate them. But some of the Pharisees said, "Why are you doing what is not lawful on the Sabbath?" Jesus answered, "have you not read what David did when he and his companions were hungry? He entered the house of God and took and ate the bread of the Presence, which it is not lawful for any but the priests to eat, and gave some to his companions? Then he said to them, the Son of Man is lord of the Sabbath." On another Sabbath he entered the synagogue and taught, and there was a man there whose right hand was withered. The scribes and the Pharisees watched him to see whether he would cure on the Sabbath, so that they might find an accusation against him. Even though he knew what they were thinking, he said to the man who had the withered hand, "Come and stand here." He got up and stood there. Then Jesus said to them, "I ask you, is it lawful to do good or to do harm on the Sabbath, to save life or to destroy it?" After looking around at all of them, he said to him, "stretch out your hand." He did so, and his hand was restored."

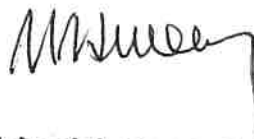
28. Doing justice in the house of the Lord is worship. There are many more passages to support acts of social justice as worship. Many of these are listed and quoted in a sermon entitled, "social justice, an act of worship". See <https://sermons.faithlife.com/sermons/241366-social-justice-an-act-of-worship>. This sermon was preached by Marie Conlin at Lombard Bible Church.
29. Sojourners evangelical progressive Christian ministry with a readership for all its publications of 5,000,000 people carried an article on social justice as worship in its magazine. The article is entitled: "Social Justice Is A form of Worshipping God" by Stephen Mattson dated July 27, 2018. See, <https://sojo.net/articles/social-justice-form-worshipping-god>
30. Churches may have many different responses to the nature and definition of worship. It is not uncommon for churches to express glory to God in many different worship forms. Practicing economic justice on the Property of Zion Church is one recognized form of public worship and it glorifies God. Let justice roll down like waters.



Rev George K. Meier III

November 21, 2019
Date

SWORN BEFORE ME AT NEW DENVER, BC THE 21st day
OF NOVEMBER, 2019



Michael J. Sweeny
Barrister & Solicitor
318 Purdy Road
New Denver, BC V0G 1S1
250.358.7227
LTO Client No. 10739

Social Justice Is a Form of Worshipping God

By [Stephen Mattson](#)



Jul 27, 2018

[Share](#)

America is full of churches that sing songs about grace, hope, and love, yet are unwilling to provide those same things to refugees and immigrants. These churches preach about the “good news” and claim to follow the “gospel truth,” but are dismissive of their own involvement in partisan lies, and seem perfectly content supporting blatantly dishonest political leaders. Instead of being an inspiring “light unto the world,” many Christians have propagated fear-mongering rhetoric and participated in racism, misogyny, xenophobia, and bigotry ... all while claiming to follow God.

Much of westernized Christianity has turned the concept of worship into a compartmentalized idea — verbally praising God in song, a segmented event that typically occurs at the beginnings and ends of church services.

But if this is truly what we believe worship is, then we’re severely limiting our reverence to God.

And if we’re opposed to helping refugees, immigrants, and the vulnerable while reciting lyrics about being “saved” and “redeemed,” we’re being hypocritically sinful.

[READ: How We Treat Immigrants Is How We Treat God](#)

Nov. 27/19

The Bible boldly proclaims: “If anyone says, ‘I love God,’ and hates his brother, he is a liar; for he who does not love his brother whom he has seen cannot love God whom he has not seen.” (1 John 4:20).

Jesus once referenced the prophet Isaiah by saying, “These people honor me with their lips, but their hearts are far from me. They worship me in vain...” and went on to explain that “the things that come out of a person’s mouth come from the heart, and these defile them. For out of the heart come evil thoughts — murder, adultery, sexual immorality, theft, false testimony, slander.” (Matt. 15:8-9: 18-19).

Singing praises to God while simultaneously turning a deaf ear to those in need around us is sacrilege. We are to selflessly look beyond ourselves and sacrificially love those just as Jesus loves us. Everyone is made in the image of God, and we’re commanded to love God and love our neighbors to the best of our ability.

The Christian faith was never meant to fulfill ethnocentric desires for power and wealth. It was intended to bring hope and salvation to everyone. The book of Isaiah notes the inclusiveness of this idea when it states, “for my house will be called a house of prayer for all nations.” Jesus personified what it meant to lovingly serve everyone — to the point of being crucified on a cross.

While numerous characters in the Bible were distracted by political interests, selfish ambition, and obtaining wealth and power, the person of Christ provided a blueprint for living a holy life. Many of Jesus’ actions — feeding the hungry, helping the sick, defending the oppressed, criticizing religious leaders, chastising political empires, pursuing justice, bridging social and cultural divides, seeking peace, and empowering others — would be considered participating in “social justice” by today’s standards.

More importantly, these acts were — and are — what God calls “doing unto others as you would have them do unto you.”

Some have criticized “social justice” as being a substitution for the gospel, but few things are more holy or worshipful than helping others and working towards providing humanity with justice, peace, reconciliation, equity, safety, and empowerment. All people are made in God’s divine image, all are passionately loved by God, and it’s a mandate from God that we love everyone as well.

The Scriptures say very little about what we consider church-service-style-worship in the New Testament, but they *do* talk about having a right relationship with God, of being filled with the Holy Spirit and exhibiting love, joy, peace, kindness, and self-control. We’re repeatedly instructed on how to act toward others: to love our neighbors, whether they’re American or not, “legal” or not, “Christian” or not.

In the gospel of Matthew, Jesus gives a parable that poses this question: “Lord, when did we see you hungry and feed you, or thirsty and give you something to drink? When did we see you a stranger and invite you in, or needing clothes and clothe you? When did we see you sick or in prison and go to visit you?” The King will reply, ‘Truly I tell you, whatever you did for one of

the least of these brothers and sisters of mine, you did for me.” (Matt. 25: 37-40). Within this context, social justice is about identifying and aiding the vulnerable.

In many ways, participating in social justice more closely resembles the transformative gospel of Jesus than those who are content to sit in pews once a week yet refuse to acknowledge the social injustices around them. Isaiah 1:17 states that we should “Learn to do good; seek justice, correct oppression; bring justice to the fatherless, plead the widow’s cause.”

This is why Christians should stand up on behalf of those who need an advocate. Christianity was born amid of the world’s mightiest empire, where the riches of Rome provided magnificent architectural wonders and armies that couldn’t be defeated. Meanwhile, away from the marble pillars, underground within the catacombs, carved out of the dirt, a few feet from where the martyrs lay, small rooms of Christ-followers gathered together and dedicated themselves to following Jesus. Regardless of social class, status, or ethnicity, they strived to serve and love the world around them.

So next time you want to “worship” God, instead of simply binge-listening to a Hillsong or Bethel album (not bad in their own right!), try this instead, or as well: Volunteer at a refugee ministry, immigration ministry, or homeless shelter. Find ways to better the lives of the oppressed and downtrodden. Listen to those who are calling out for justice, and learn from them.

As the United States becomes more entrenched in nationalism and extends its military activity around the globe, as systemic inequality further infests our society, may we worship God like the earliest followers of Jesus: Not beholden to a political regime or government, but dedicated to serving the kingdom of God and worshipping the King of kings. This God deserves our allegiance more than any president or country.

God help us.



Stephen Mattson

Stephen Mattson is the author of The Great Reckoning: Surviving a Christianity That Looks Nothing Like Christ. You can follow him on Twitter ([@mikta](#)) or on [Facebook](#).

Silverton Village - Wildfire and Climate Change Modelling Project

As the global climate system warms, it has been shown that that summers in the Basin will become hotter and drier in response to the increasing concentrations of greenhouse gasses (GHG) in the atmosphere. This is expected to lead to conditions favourable to extended and intense wildfire seasons. This is a situation already observed locally in British Columbia and globally.

Forest managers, decision makers, and local governments understand this situation and are looking for quantitative information on the magnitude of fire behaviour impacts as well as of local climate change impacts in order to support their decisions. To this end, the Village of Silverton is keen to work with SIFCo and Climatic Resources Consulting (CRC) to develop a planning and decision making support model suite.

The model suite is planned to incorporate probabilistic and deterministic models to:

- Describe the projected climate and put it into context with historical climate.
- Evaluate the risk of wildfire initiation.
- Map wildfire evolution and spread.
- Calculate the GHG emissions of wildfires.
- Predict future landscape state.

The GHG emissions calculation is of great interest as the relationship between GHG emitted during fuel management work and future GHG emissions avoided by reducing future fire sizes and the fuel weight per hectare burned in a fire is currently not well understood. The project will accomplish the work in a modelling environment to quantify these factors, and assess probabilities and magnitude of changes in GHG emissions attributable to landscape level fuel management and climate change adaptation. In addition, climate change and predicted intense fires will lead to new vegetation cover in the landscape, the project will model impact on vegetation cover over time and the correlation between this and future GHG emissions, ecosystem services impacts and potential social impacts.

The model will allow planners to:

- Investigate possible scenarios, identify probabilities of the scenarios, and then focus on the most likely cases.
- Test proposed actions, such as locations of firebreaks and broad scale forest management to reduce fuel loads and increase resiliency to fire.

In the Slocan Valley of the West Kootenay, SIFCo has been involved with research to identify logical locations for landscape-scale fuel breaks across primary fire movement paths, to create a Strategic Landscape Level Wildfire Protection Plan. The primary fire movement paths are identified using multiple runs of the fire behaviour model FlamMap. Fire-weather conditions and fuel types are prescribed for the FlamMap simulations. Modeling anticipated future climate conditions, a CRC specialty, will allow both modelling of fire behaviour in future decades and prediction of future vegetation cover. This is key information for land managers, as it can allow them to take actions today that will be robust under anticipated future climate regimes.

CRC is the developer of the LCap set of software utilities for climate adaptation and mitigation planning. CRC has been involved with helping communities understand climate change at the local and regional level.

A better understanding of the key drivers of landscape-scale wildfire can be achieved through the development of a suite of localized extreme fire weather indices, and related critical thresholds, that enables planners to quantify the probability of extreme fire weather conditions in the future.

This information will:

- 1) enable wildfire impact modellers to use robust predictions of the time frames in which critical fire weather thresholds will be exceeded, and the expected fire weather conditions in those periods,
- 2) quantify the likelihood of the future occurrence of the fire weather conditions that are used in fire behavior modelling,
- 3) prioritize wildfire treatment programs and forest ecosystem climate change adaptation programs based on risk tolerance of negative impacts,
- 4) take proactive steps to mitigate the impacts of future extreme fire weather and extreme fire behaviour events before they are likely to occur,
- 5) demonstrate that landscape scale wildfire mitigation strategies have a net positive when considering GHG emissions over time, and
- 6) help predict future vegetation cover and the impact of this transition on the decisions that we make today

The implementation of a probability-based approach to wildfire modelling and forest management planning that explicitly considers anticipated climate change impacts will benefit all basin communities including municipalities, regional districts and First Nations and could potentially help all affected communities in the Province of BC and beyond.

A future fire weather probability-based approach to fire behaviour modelling coupled with estimates of current fuel loads and fire impacts on fuel load can provide estimates of GHG emissions from landscape scale wildfires under different climate scenarios, different vegetation cover and under different treatment programs. The probability of differing future fire weather regimes, and thus the GHG impacts of each, can be quantified with LCap projections.

The results of the program will be implemented in and around the Village of Silverton and Slocan within SIFCo tenured lands.



Administrative Report: Hillary Elliott, CAO

Village of Silverton Council

Regular Meeting of Silverton Village Council December 10, 2019

Executive Summary

The purpose of this report is to present information regarding the RDCK Regional Housing Needs Assessment Project and why staff wish council to reconsider this item and the proposed resolution

Background

Originally this item was received the day before the Council meeting in May 2019 and was accepted as a late item. Silverton staff did not have the time nor the resources to research the item in time to report to Council. At that time there had been conversations sub-regionally about possibly completing the future legislative requirements that the RDCK Regional Housing Needs Assessment Project addresses. However, since then other sub-regional partners have decided to join the RDCK project and Village staff have had time to speak with RDCK staff regarding the project and recommend joining the project as it is in the best interests of the Village of Silverton. The RDCK was a willing and considerate regional partner and included the Village in the application to UBCM that has already received funding approval and subsequently in the Scope of Work for the RFP for the project.

Financial Impact

None. No staff time required, as information needed to complete the RDCK project are files the Village has with the RDCK through the building inspection service and GIS.

Discussion

Here is an overview of the RDCK Regional Housing Needs Assessment Project

Scope of Work

Proposals must provide a work plan that achieves the following:

- Review and analysis of existing housing literature and data available in the Regional District.
- A public engagement strategy that reflects the needs of the project and includes relevant internal and external agencies, service providers and community members.
- A Public Engagement Summary Report presenting the results of the of community engagement with recommendations on how to address community needs as identified.

- Completion of a Regional Housing Needs Assessment and Individual Housing Needs Reports for each participating Electoral Area and member Municipality that aligns with the requirements of the Province. The assessment will meet the data collection requirements outlined in the *Local Government Statutes (Housing Needs Reports) Amendment Act*, in addition to collecting equivalent data (where applicable) for the Yaqan Nukiy Reserve to be integrated into the Sub-Regional Housing Needs Summary Report for the Creston area.
- Completion of Sub-Regional Housing Needs Summary Reports that provide a ‘Snap Shot’ for each sub-region of the Regional District of Central Kootenay.
- Identification of current Housing Supports within the region, including but not limited to: non-profit providers of temporary shelter, food and other supportive services; transitional housing providers; supportive housing, assisted living, residential care units; subsidized housing; primary market and secondary market rental housing, and ownership housing supports.
- Review of existing Housing Policy for each participating member Municipality and Electoral Area and recommendations to address gaps in Housing Policy.
- Consideration of the impact of transportation and connectivity between communities to inform active transportation and transit planning within the Region.
- Provide supportive evidence to better enable participants to pursue collaborative housing projects and leverage external funding and support for housing initiatives.
- Create a template which can be used by participants within the Regional Housing Needs Assessment to meet the legislative requirements for revision every five (5) years.

Deliverables

- Public Engagement Summary Report
- Regional Housing Needs Assessment Report
- Individual Housing Needs Assessment Reports for each participant, including: City of Nelson, Town of Creston and the Villages of Kaslo, Salmo, Nakusp, New Denver, Silverton and Slocan, and Eleven Electoral Areas
- Sub-Regional Housing Needs Summary Reports
- Housing Needs Assessment Template
- Presentation to RDCK Board and Councils

Milestone Dates

Request for Proposals Issuance	October 10, 2019
Request for Proposal Closing	November 8, 2019
Anticipated Award	November 15, 2019

Initial Start Up Meeting	To be determined between the consultant and the RDCK
Public Engagement Summary Report	
Draft Regional Housing Needs Assessment Report	
Draft Individual Housing Needs Assessment Reports	
Sub-Regional Housing Needs Summary Reports	
Housing Needs Assessment Template	
Final Document	July 15, 2020
Presentation to RDCK Board and Staff	August 2020 (TBD)

Recommendation:

That the Village of Silverton provide approval for the Regional District of Central Kootenay staff to submit application to the Union of British Columbia Municipalities (UBCM) Housing Needs Report Program in support of a Regional Housing Needs Assessment for the full amount of eligible costs in the amount of \$150,000 prior to the May 31, 2019 deadline and that such funding be managed by the Regional District of Central Kootenay on behalf of the Village of Silverton.

Hillary Elliott
CAO, Village of Silverton



HI

VILLAGE OF SILVERTON 2020 Council Appointments

	Appointment	Alternate
RDCK Director		
Slocan District Chamber of Commerce		
Municipal Emergency Management		
Board of Variance	Vacant	Vacant
West Kootenay Boundary Regional Hospital Board		Jason Clarke
Slocan Valley Economic Development Commission (RDCK Director and one community member)		Barbara Fuhrer
Recreation Commission No. 6 (RDCK Requires one Council appointment and one community member and alternate)	Councillor A. Yofonoff	Councillor T. Gordon Community member: Eva Shandro Alternate: Monique Wood
Rosebery Parklands and Trails Commission (RDCK Director and one community member)		Hank Hastings
Winlaw Regional and Nature Park Commission (RDCK director)		N/A
Slocan District CoC- Health Committee		N/A
Ktunaxa Kinbasket Treaty Advisory Committee (TAC)		
Slocan Lake Arts Council Liaison		

2020 ACTING MAYOR SCHEDULE

Councillor	JAN, FEB, MAR (2020)
Councillor	APRIL, MAY, JUNE (2020)
Councillor	JULY, AUG, SEPT (2020)
Councillor	OCT, NOV, DEC (2020)



VILLAGE OF SILVERTON 2018-19 Council Appointments

	Appointment	Alternate
RDCK Director	Leah Main	Jason Clarke
Slocan District Chamber of Commerce	Kerry Gordon	Arelene Yofonoff
Municipal Emergency Management	Kerry Gordon	Tanya Gordon
Board of Variance	Vacant	Vacant
West Kootenay Boundary Regional Hospital Board	Leah Main	Jason Clarke
Slocan Valley Economic Development Commission (RDCK Director and one community member)	Leah Main	Barbara Fuhrer
Recreation Commission No. 6 (RDCK Requires one Council appointment and one community member and alternate)	Tanya Gordon	Councillor Yofonoff Community member: Eva Shandro Alternate: Monique Wood
Rosebery Parklands and Trails Commission (RDCK Director and one community member)	Leah Main	Hank Hastings
Winlaw Regional and Nature Park Commission (RDCK director)	Leah Main	N/A
Slocan District CoC- Health Committee	Leah Main	N/A
Ktunaxa Kinbasket Treaty Advisory Committee (TAC)	Tanya Gordon	Leah Main
Slocan Lake Arts Council Liaison	Jason Clarke	Arlene Yofonoff

2018-19 ACTING MAYOR SCHEDULE

Councillor Main	NOV, DEC, JAN, FEB (2018-19)
Councillor T. Gordon	MAR, APRIL, MAY, JUNE (2019)
Councillor K. Gordon	JULY, AUG, SEPT (2019)
Councillor Yofonoff	OCT, NOV, DEC (2019)



Administrative Report: Hillary Elliott, CAO

Village of Silverton Council

Regular Meeting of Silverton Village Council December 10, 2019

Executive Summary

The purpose of this report is to present information regarding the Application for Official Community Plan (OCP) and Zoning Bylaw No. 01 - 2019.

Background

The process for changing the zoning for a property is set out in the Village of Silverton Bylaw No. 242, a bylaw to establish procedures to amend an Official Community Plan or a Zoning Bylaw or to issue a variance or development permit. This is legislatively required in accordance to the Local Government Act Divisions 3 – 5 regarding an OCP Bylaw, Zoning Bylaw, and the process for Public Hearings that are required for planning (OCP) and land use (Zoning) bylaws to be considered and adopted.

Due to the OCP referring to zoned areas and the presentation of these zones on a map that establish these areas by colour on a map, often a request to rezone a property will also require the need to make changes in the OCP. The application before you for consideration affects both bylaws.

Due to each zoning category designating specific land uses within a Village through a public process and a Public Hearing; any change of use to the land and/or buildings that do not fit into the designated zoning category requires the property owner must apply for a zoning change in order to comply with the OCP and Zoning Bylaws. This process is discussed further, below.

Financial Impact

The fee of \$150.00 for the permit application has been paid to the Village.

Discussion

Staff have spent significant time and resources to ensure the Application for Official Community Plan No. 1 – 2019 submitted and attached to this report, contains all necessary documentation for a rezoning process. If the resolution presented on this agenda is passed, staff will proceed with the process to amend both the OCP and Zoning Bylaws according to the application. This will require a First Reading to be passed by Council at a council meeting. If Council passes the First Reading, then staff will proceed with the Public Hearing in accordance with the Local Government Act, Division 3. After the Public Hearing process Council will be requested to consider Second and Third Reading. And then finally, after at least 24 hours, final adoption may be considered if council passes all previous recommendations.

Recommendation:

Pursuant to the report of the Chief Administrative Officer, the Village of Silverton Council approves the Development Permit Application No. 01 – 2019 as submitted on behalf of the Trustees of the Zion United Church.

Hillary Elliott
CAO, Village of Silverton

CORPORATION OF THE VILLAGE SILVERTON

Procedures Bylaw NO. 242, 1987

APPLICATION NO. _____

APPLICATION FOR OFFICIAL COMMUNITY PLAN AND ZONING AMENDMENT

(Joint Application)

I/We hereby apply for an amendment

to the text of the Official Community Plan Bylaw No.

463 and/or the change in Land Use Designation,

to the text of Zoning Bylaw NO. 466 and/or rezoning,

of the property described as (legal description):

Lot 15 Block 40 District Lot 434 Kootenay Dist. Plan 574 A

Lot 16 Block 40 District Lot 434 Kootenay Dist. Plan 574 A

and located at (street address or general location) _____

324 Alpha Street Silvertown BC V0G 2B0

from (current designation/zone) to (proposed designation/zone).

Required application fee of \$ 150.00 and the completed Official Community Plan and Zoning Amendment Information Form are attached.

Dec 4, 2019

(Date)

Eleanor Spangler
(Applicant's Signature)

THIS APPLICATION IS MADE WITH MY FULL KNOWLEDGE AND CONSENT

Dec 4, 2019

(Date)

Trustees of Zion United Church
(Registered Owner's Signature)

Where the Applicant is NOT the REGISTERED OWNER the Application must be signed by the REGISTERED OWNER or his SOLICITOR.

Resolution attached

FOR OFFICE USE ONLY

APPLICATION FEE \$ _____

RECEIVED.

Receipt NO. _____

(Date)

Clerk-Administrator

OFFICIAL COMMUNITY PLAN AND ZONING AMENDMENT INFORMATION FORM

THE INFORMATION REQUESTED IN THIS FORM IS REQUIRED TO EXPEDITE THE APPLICATION AND ASSIST THE STAFF IN PREPARING A RECOMMENDATION.

This form is to be completed in full and submitted with all requested information, Official Community Plan and Zoning Amendment Application, Application Fee and Certificate of State of Title or of Indefeasible Title for the subject property.

Applicant and Registered Owner

1. (1) Applicant's Name Eleanor Spangler
 Address 1006 Bellevue St Postal Code VOG 1S0
 Telephone: Business 250-354-3354 Home 250-358-2145
- (2) Registered Owner's Name Trustees of the ^{Zion} United Church
 Address 324 Alpha St Box 72 Postal Code VOG 2B0
 Telephone: Business Home
- (3) A copy of the State of Title Certificate, or a copy of a Certificate of Indefeasible Title, dated no more than thirty (30) days prior to submission of the application must accompany the application as a proof of ownership.

Application Fee*

2. An Application Fee is set out in Cheque for the amount \$150 (applicable section of which is attached) shall be made payable to the Village of Silvertown and shall accompany the Application.

Text Amendment

3. Describe the Proposed Text Amendment Amendment to the official land use zoning map (Schedule C).

Redesignation and Rezoning - Property to be Redesignated and Rezoned

4. (1) Legal Description in Full Lot: 16 DL: 434 Plan: NEP574A
Block: 40 LD: Kootenay Legal F Form: Lot 15, block 40
Plan NEP574A, District Lot 434, Kootenay Land District
- (2) Location (street address of property, general description or map) 324 Alpha Street, Silvertown
- (3) Size of Property (area, number of parcels) Lot 15 and Lot 16 (size 60 X 123) 685.6 Square Metres
- (4) Present Designation Public or Institutional (Church)
 Present Zoning P1- Zone Park (Church)
- (5) Proposed Designation Residential
 Proposed Zoning R1- Zone Low Density Residential

NOTE: * Application fee should not be more than the Application Fee for Official Community Plan Amendment of Zoning amendment.

(6) Description of the Existing Use/Development Public Use: Church, worship, marriages, funerals, community public meetings, non-profit society meetings, assistance to societies doing social justice projects (ex: refugee sponsorship and support to community workers needing office space.)

(7) Description of the Proposed Use/Development (use separate sheet if necessary) _____
 See separate sheet.

* (8) Services Currently Existing or Readily Available to the Property (check applicable area)

Services	Currently Existing		Readily Available	
	YES	NO	YES	NO
. Road Access	<u>x</u>	___	<u>x</u>	___
. Water Supply	<u>x</u>	___	<u>x</u>	___
. Sewage Disposal	<u>x</u>	___	<u>x</u>	___
. Hydro	<u>x</u>	___	<u>x</u>	___
. Telephone	___	<u>x</u>	<u>x</u>	___

(9) Proposed Water Supply Method Village of Silverton municipal water services

(10) Proposed Sewage Disposal Method Onsite sewerage system

(11) Approximate Commencement Date of Proposed Project _____
 January 23, 2020.

Reasons in Support of Application

5. Reasons and comments in support of the application (use separate sheet if necessary) See separate sheet.

NOTE: * Readily Available means existing services can be easily extended to the subject property.

Meeting of the Board of Trustees of Zion United Church of Canada, Silverton, B.C.
Tuesday, December 3, 2019
Called to order at 7:35 p.m.

Present: Peter Busby, chairperson; Eleanor Spangler. Absent: Teresa Gerow.

Moved by Busby, seconded by Spangler:
that Therese DesCamp act as recording secretary for this meeting.
Motion passed.

Moved by Busby, seconded by Spangler:
That the Trustees of the Zion United Church of Canada, being the legal entity that is listed on the property title for the Zion United Church property in Silverton, B.C., hereby resolve that Eleanor Spangler is appointed and authorized to sign, on behalf of the Board of Trustees, all documents relating to the "Application for OCP Amendments and Rezoning."
Motion passed.

Busby moved adjournment, 7:40 p.m.

Respectfully submitted,



Therese DesCamp
Recording Secretary

Meeting of Zion United Church of Canada, Silverton, B.C.

3 December, 2019

7:40 p.m.

Members present: Eleanor Spangler, D.J. Wright, Richard Johnson; by phone, Katherine Dickerson, Peter Busby (Acting Pastoral Charge Supervisor). Adherents present: Susan Johnson, George Meier, Therese DesCamp. Members unable to attend: Valerie Piercy, Agnes Emary, Rosalie Bird.

1. Moved by Wright, seconded by Dickerson, that adherents be allowed to vote. Passed.

2. Moved by R. Johnson, seconded by Wright, that the members of Zion United Church of Canada hereby affirm the action of the Board of Trustees of Zion United Church of Canada to appoint and authorize Eleanor Spangler to sign all documents relating to the "Application for OCP Amendments and Rezoning, . Passed.

S. Johnson moved adjournment at 7:45 pm.

Respectfully submitted,



Therese DesCamp
Recording Secretary

December 3, 2019

For the Administrator of the Village of Silverton

To the Members of the Village Council of Silverton

Rezoning application for 324 Alpha Street: Supplemental sheet

Reference: Village of Silverton Zoning Bylaw No. 466 – 2011 and the Official Community Plan Bylaw No. 463 – 2010.

Reasons and Comments in Support of the Application

The Zion United Church is for sale. The seller (the Trustees of the United Church of Canada) and the buyer (Courtney Broten) have a purchase agreement in place. In order to complete the sale of the property it must be zoned residential for the buyer's financing. This supplemental letter outlines the rationale for the request to apply to rezone 324 Alpha street and to amend the official land use zoning map for lot 15 and 16 to be designated residential.

As per the Village of Silverton Official Community Plan (OCP) Schedule C Land Use Map, the Church is designated public or institutional. There are 2 adjacent lots to the Church that are also designated public or institutional, and together all of these lots comprise the designated public land use. The OCP, last reviewed in 2010, describes the strategic plan to maintain and develop the existing public spaces along Four Mile Creek, the Lakefront and the Highway 6 Corridor. Although the Church and the adjacent properties are listed on the OCP there isn't a strategic plan mentioned for use of this public space east of the highway.

The Zion United Church building has been for sale on the market for a few years and now a sale is in progress. It is timely that the OCP is currently under review as it is likely that the land use designation of this area will be updated in the new OCP, in light of the inevitable sale of the Church.

Although the Church contributes to the historical character of Silverton, it is not listed as a municipal heritage designated site, like the Heritage Memorial Hall. The BC Conservation branch has designated the Village of Silverton as a whole to be part of a heritage district. The Church surely is contained in this heritage district because of its historical architecture and significance to the past and present community members.

The buyer has expressed that she does not plan to disturb the building's external structure, as she values its heritage and unique character. In the future updates to the building may need to be done in the spirit of sustainability and to preserve the Silverton's oldest surviving "original" building.

Description of the Proposed Use

The proposed use for the Zion United Church includes rezoning from P-1 to R-1 Low density residential. The buyer intends to reside in the building without significant changes to the land or building. She is employed by the University of British Columbia's Midwifery Program and works from home for most of

the year. She intends to use the Church as a part-time residence throughout the entire year. She expects to make the necessary upgrades to ensure the building codes are met on approval of rezoning from public use to residential use. Although it is not likely that many upgrades will be required as the building meets the Village of Silverton's bylaws for a single-family dwelling.

The building, as it stands, will be used as a single-family home with 1 bedroom and 1 bathroom. There is no bath or shower and these will be installed at some point this summer. The municipal water services are already connected. The sewerage system is 13 years old and in good shape. The 500-gallon tank meets the criteria for sewerage for a 1-2-bedroom house. The kitchen contains no appliances (stove, fridge) so these will need to be installed and serviced. The amperage will need to be upgraded from 60 amperage service within 60 days of the sale closure. There are 4 existing off-street parking spots in the front of the building and these spots will continue to be parking spaces for the buyer. The building is within the bylaw requirements for setbacks and maximum building height for R-1.

Included in this application is a plot plan (as requested by the CAO of the Village of Silverton). The map shows the existing parking, setback, highway access, and size of building structures. Since no site development is expected for the land or the building, please accept this map, along with the narrative description above, as a detailed site plan.

From: Silvertown Gallery <silvertongallery@gmail.com>
Sent: November 12, 2019 12:38 PM
Subject: Name change for Gallery Building

Dear Village of Silvertown,

The Slokan Lake Arts Council is on board to change the name of the "Gallery" to the "Slokan Lake Arts Centre". We are turning a new leaf on many levels and would like the name of the building to reflect what the building actually has to offer to our community. We are in the process of bringing more activity and life to the building and using the spaces more consistently.

We feel the Gallery as a name is limited and misleading, since the gallery space is only a small part of the venue. The building offers a performance and theatre space (most often used), an art gallery, creative workshop space, as well as room rentals. To the "old timers" this name has been around for a long long time and many of us know what the building offers but to the newcomers to our community it is unclear.

We are very excited for this to happen and would like to know if we need your approval for this decision and action that we are prepared to take. We look forward to from you about if and how we are to proceed.

Thank you,

Board of SLAC

--

Making space for art & culture to thrive.

SLOCAN LAKE Arts Council
Box 123,
Silvertown, BC VOG 2B0

manages The Silvertown Gallery
represents The West Kootenay Regional Arts Council
administers Columbia Kootenay Cultural Alliance grants

******VILLAGE OF SILVERTOWN STAFF NOTE: It is the understanding of the CAO that the Slokan Lake Arts Council wishes to formally change the name of the Gallery, which would also impact a minimum of two signs. ******

Sent: December 4, 2019 1:05 PM

We have been conducting weekly inspections on the operations, with the last inspection done on Nov 27, 2019.

The contractor on site is Iron Peaks, and I have no information indicating that there will be any change there. The BCTS Timber Sale number is still TA0378, and there is, and will be no change to that.

In terms of progress, Blocks 2, 3, and 5 have been mostly completed with a few logs left on block 3 to be hauled out. Two or three of the leave trees blew down in a windstorm when block 2 was partially harvested. These trees had the root wads bucked off, and the trees were processed and loaded out. The main road into block 1 was built earlier in the fall, but minimal logging has been active there, as road conditions are moister in that area, so it has been deferred until things have frozen up a bit more. With the cooler weather, operations are now active in block 1. Portions of block 4 have been harvested, but it will be on pause until block 1 is finished, as long as weather is favourable. The entire project is at 40-50% harvest completion.

The road across the avalanche path to block 5 has been completely removed as per hydrologic, and geotechnical recommendations. Any avalanche that may pass through there this winter will be unimpeded. At this time there are no sedimentation or erosion concerns.

The bridge we installed over the crossing of Harris Creek is functioning well, and there is no sign of any sediment material entering that channel. The channel was dry (not running) the last time we saw it without snow. There is a very low likelihood of any sediment related to our roads or logging making it to water intakes on Harris Creek.

Earlier in the fall, the logging contractors were having difficulty getting sawlogs to the mills, as there have been production curtailments. There are limits as to what they are allowed to deliver. Currently pulp receiving facilities are not accepting pulpwood through most of December, and until January 8. This reduced delivery schedule is felt by all in the forest industry.

I hope this update finds you well, and that you get to spend some time with loved ones over Christmas. Please let me know if there is any other info you require, or details you would like clarified.

Brad Sindlinger, RFT

Forestry Manager

Yucwmenlúcwu (Caretakers of the Land) LLP

Splatsin Development Corporation

helliott@silverton.ca

From: BERMAN, Benjamin >
Sent: December 4, 2019 11:37 AM
To: jason.clarke@silverton.ca; tanya.gordon@silverton.ca; kerry.gordon@silverton.ca;
leah.main@silverton.ca; arlene.yofonoff@silverton.ca
Cc: helliott@silverton.ca; works@silverton.ca
Subject: Civic Addressing for 203 addresses in Silverton

Good Afternoon Mayor Clarke and Council Members,

I wanted to make you aware about a conversation from PO Box addressing to civic addressing that will be done for 203 addressing, also referred to as 'Points-of-Call' (POCs) at Canada Post, in Silverton, BC.

This conversion will be implemented on August 17, 2020, and it will link residents' civic address to a community mailbox, allowing residents to use their address when sending/receiving mail, online shopping, requesting documents, etc.

Project Details

- 203 POCs using PO Box addressing will be Civic Addressed.
- Customers will be assigned Postal Code V0G 1S0, which is affiliated to the New Denver Post Office, from which the routes actually emanates from.
- Re-sequence Community Mailbox (CMB) sites in numerical order and ensure customers are in the correct CMB site closest to their home.
- Customers will be notified early-December via a letter that a civic addressing initiative is coming. This will be followed by a 30-Day advisory letter mid-July 2020 specifying their postal code

Impacts

- All POCs on (203) will adopt their proper civic address and postal code
- Customers will receive new CMB keys and compartment so the equipment is sequenced properly. Some customers may move from one CMB site to another.

Please don't hesitate to contact me via phone or email should you have any questions or concerns.

Thank you,

Benjamin Berman

Manager, Government and Community Affairs (BC) / Gestionnaire, Affaires gouvernementales et communautaires (C-B)
Canada Post / Postes Canada



Mayor Clarke's Report to Dec 03, 2019

- ▲ Remembrance Day Ceremonies (Nov 11)
 - Nice weather
 - Lots of people in attendance

- ▲ VoS Regular Meeting (Nov 12)
 - See E(2)

- ▲ Budget Meeting (November 14)
 - See E(3)

- ▲ West Kootenays 100% Renewable Energy Plan Workshop (November 19)
 - Great turnout
 - Broke out into groups to generate data that will be used to inform the plan
 - The next public engagement session is scheduled for Feb 18th @ 7pm @ Memorial Hall
 - By then Matt Murray (West Kootenay Eco Society) will have facilitated 11 meetings and should have more information to report on

5 November

FCM phone meetings:

- Member Relations Committee – preparation for Ottawa Board/Advocacy Days
- Mentorship-Climate Resolution: I am facilitating with FCM Staff, for 2 young BC Councillors (from 2 communities) to develop a Policy Resolution for consideration by FCM, either at our March Board meeting or at the June AGM

6 November

- SVEDP (Slocan Valley Economic Development Partnership) Delivery Model Meeting – RDCK Office: The existing SV Economic Development Commission will transition into a new format sometime in 2020, in keeping with the Strategic Vision developed with Rural Dividend funding, and our commitment to developing a regional strategy and partnership.

7 November

FCM phone meetings:

- Executive Committee - preparation for Ottawa Board/Advocacy Days
- Mentorship-Climate Resolution

14 November

- STEP Code discussion – New Denver

15 November

MLA Katrine Conroy:

- Discussion meeting – various topics
- Childcare funding Announcement at Lucerne School

18 November

- West Kootenay Regional Transit Committee

20-21 November

RDCK:

- Rural Affairs Committee – attended as observer
- Joint Resource Committee
- Board

22 November

FCM phone meetings:

- Chairs & Vice-Chairs - preparation for Ottawa Board/Advocacy Days
- Briefing Strategy Consultation with 1st V-P Garth Frizzell, regarding Western Economic Solutions Task Force (WEST)

25-30 November

- FCM Board – Advocacy Days, Ottawa (see attached annotated Schedule of Meetings)

5 December

- 100% Renewable Kootenay Webinar: Active Transportation/Community Planning
- Health Select Committee – stakeholder consultation toward developing updated Interior Health Vision, Mission and Values statements
- CSLAC Agenda Review – by phone: preparation for CSLAC meeting next week
- SVEDC



**Board of Directors Meeting & Advocacy Days
November 26-29, 2019**

Fairmont Château Laurier, Ottawa, Ontario

**Summary of Meetings
Updated November 19, 2019**

Tuesday, November 26

8 a.m. – 5 p.m.	Registration	L'Orangerie Room
8:30 – 11 a.m.	Finance and Audit Committee	Executive Boardroom
	<i>Closed meeting for committee members only Breakfast provided</i>	
11 a.m. – 2 p.m.	Governance Review Task Force	Burgundy Room
	<i>Lunch provided</i>	
2 – 3:30 p.m.	Election Readiness Working Group	MacDonald Room
2:15 – 3:45 p.m.	Governance Working Group	Burgundy Room
	<i>Closed meeting for committee members only</i>	
2:15 – 3:45 p.m.	Toward Parity Meeting	Renaissance Room
	<i>By invitation only</i>	
4 – 6 p.m.	Meeting of PTA Presidents and Executive Directors (S/I)	Laurier Room
	<i>Closed meeting for committee members only</i>	

Wednesday, November 27

7 – 8 a.m.	Breakfast	Adam Room
7 – 9 a.m.	Registration	Adam Foyer
8 – 9:30 a.m.	Pundit Panel: What the election means for FCM (S/I)	Adam Room
9:30 – 10 a.m.	Coffee break	Adam Foyer
10 a.m. – 12 p.m.	Committee of the Whole #1 (S/I)	Adam Room
12 – 1 p.m.	HR Committee <i>lunch with Jack Cummings</i>	Burgundy Room
	<i>Closed meeting for committee members only Lunch provided</i>	
12 – 1 p.m.	Lunch	Adam Room
1 – 1:30 p.m.	Political Keynote (S/I)	Adam room

1:45 – 3:15 p.m.	Regional Caucus Meetings	
	• Atlantic (S/I)	Laurier Room
	• British Columbia	Executive Boardroom
	• Quebec	Burgundy Room
	• Ontario	MacDonald Room
	• Prairies and Territories (S/I)	Drawing Room
★ 3PM Briefing for PM & Freeland meeting 3:30 – 5 p.m.	Northern and Remote Forum: Meetings with officials <i>By invitation only</i>	MacDonald Room
3:30 – 5 p.m.	Visits – preregistration required	
	1. House of Commons / West Block	2. FCM Offices (24 Clarence)
5:30 – 7:30 p.m.	Reception with Parliamentarians	National Arts Centre, O’Born Room
Thursday, November 28		
7:00 UBCM Travel Fund - 7:30 – 8:30 a.m.	Burgundy Room (negotiating) Urban Indigenous Working Group (S/I)..... <i>Breakfast provided</i>	Laurier Room
Conservative MP Eric Duncan 8 – 8:30 a.m.	Breakfast	Executive Board Room Adam Room
8:30 – 10:30 a.m.	Political Keynote - Adams Room Committee of the Whole #2 (S/I)	Adam Room
10:30 – 10:45 a.m.	Coffee break	Adam Foyer
10:45 a.m. – 12:15 p.m.	Advocacy Workshop	Adam Room
12:15 – 1 p.m.	Lunch	Adam Room
PM Briefing 1 – 1:30 p.m.	Political Keynote (S/I)	Adam room
1:45 – 3:45 p.m. PM Meeting 2 – 3:30 p.m.	Rural Forum (S/I)..... FCMP Governance Representatives Meeting	Drawing Room MacDonald Room
	<i>Closed meeting for committee members only</i>	
2 – 3:30 p.m.	Visits – preregistration required	
	1. The Senate of Canada	2. FCM Offices (24 Clarence)
★ 5:45 – 6:30 p.m.	Executive Committee	MacDonald Room
	<i>Closed meeting for committee members only</i>	
6:30 – 9:30 p.m.	Dinner with Keynote speaker (S/I)	Laurier Room
Friday, November 29		
7:30 – 8 a.m.	Breakfast	Laurier Room
8 a.m. – 12 p.m.	Board of Directors Meeting (S/I)	Ballroom
12 p.m.	Lunch	Laurier Room

WIFI network: Fairmont_Meeting | Password: FCM2019

Administrative Report: Hillary Elliott, CAO

Village of Silverton Council

Regular Meeting – December 10, 2019

This administrative report covers the period November 9, 2019 to December 6, 2019 as to the activities, functions, and meetings I have attended in my capacity as Chief Administrative Officer for the Village of Silverton.

Financial Operations:

Staff have also been managing the numerous grants that are currently underway, the new grant we are pursuing for Memorial Hall with CBT, as well as, past grants and finalizing completed projects. **Hopefully I will have a verbal update regarding the CBT funding at the meeting.**

Staff have been working with the CFO to start preparing for the year end process and working on the 2020 budget process.

Conducting regular monthly functions with our banking and financial software.

Functions:

The surveys are out! We have collected over 20 surveys to date and more are coming in every day.

Thank you to the community for participating and providing their feedback!!!!

- **Cleaning up boulevards before winter for plowing; we will be sending notices out to residents that have not complied**

The deadline for returning the surveys is DECEMBER 20th, 2019.

Projects:**RDI Climate Adaptation Project**

Update will be provided in the New Year.

Asset Management Phase 2 and Climate Adaptation Initiatives:

An update will be provided at the budget meeting for 2020 budget considerations.

FireSmart Application 2019 for Silverton, Slocan, and New Denver in Partnership with SIFCo

Amanda Murphy, Fire Resiliency Coordinator is continuing to canvassing some neighborhoods in the sub-region, and is completing funding reporting requirements for the year end.

Slocan Valley Economic Development Initiative Update

There are some changes to this Initiative. These changes will be announced at a later date.

Sidewalk Upgrade/Footbridge Upgrades

This project is deferred until Spring of 2020.

Staff have been continuing to work with the Engineer company for repairs on the footbridge. We have information regarding the repairs which will be presented at the budget meeting. We are conducting some paint testing at the time of this report. Completion date: Spring 2020, due to the same tread as the sidewalks. Staff are hoping the other repairs and upgrades will be completed by December 31, 2019. This is dependent on the paint testing and options from the results.

Public Works Shop Heating System

Staff have worked on tightening the building envelop and insulation for energy efficiencies. Staff continue to complete the final touches. Most of the purchases have been completed. Completion date: December 31, 2019.

Computer System and Equipment Upgrades

The replacement of the server has been completed, with minor fixes here and there, as well as all cabling has been replaced. The replacement of the cabling has demonstrated great improvements in computer functionality and are set up for easy adaptability with any future changes to the office space. This project has been completed.

Memorial Hall Upgrades

Staff are waiting to hear back from CBT regarding leveraging the funds in the Village's budget to add a storage room, in addition to the budgeted items of replacing the south-facing windows and extending the roof line to prevent further deterioration of the building envelop on the north-facing wall. Completion date: Dependent on variables and options. Hopefully a verbal update will be presented at the meeting.

Public Works:

Have continued to meet and worked with several of our project partners to complete the Council initiatives for Fire Resiliency, ICABCCI, RDI Climate Adaptation, Asset Management, and contractors for completion of 2019 capital projects to compile all the different information and to meet with stakeholders.

To mitigate impacts to the budget regarding holiday payout, staff have been consciously trying scheduling time off around coordinating projects and snow removal.

Meetings:

Attended the regularly scheduled weekly meetings with Mayor Clarke.

Met with our new IT service provider for completing the Village's IT capital project for 2019.

Numerous corporate business meetings, phone calls and following up on active items for the Village.

Had meetings and correspondence with several community members/groups regarding concerns, requests, or questions and following up from correspondence to Mayor and Council.

Met with staff regularly.

CAO Training/Courses:

Administrative Assistant attended two free webinars regarding our financial systems and corporate operations.

Please note: staff utilize free training and webinars as much as possible.

Hillary Elliott, CAO

VILLAGE OF SILVERTON
PUBLIC WORKS MONTHLY REPORT

Council Meeting

Attended regular meetings with the CAO for efficient and effective operations management.

Road and Streets

- Asking people to remove stuff they have on the boulevards before the snow falls
- Winter plowing has started
- Still dealing with People limiting are access to to put snow on boulevards

Parks and Recreation

- Working on a spring list of things to do

Utilities

- Meet with engineer over the water main crossing over the creek
- Working with Engineer on foot bridge

Building

- Checking over all are buildings for winter readiness
- Finish shop wall up grade to keep the heat in

Equipment

- Servicing summer equipment
- Out fitting the plows for winter

THE CORPORATION OF THE VILLAGE OF SILVERTON
BYLAW NO. 512 – 2019
 COUNCIL PROCEDURES

WHEREAS pursuant to the Community Charter, Council must, by Bylaw, establish the general procedures to be followed by Council and Council Committees in conducting their business,

AND WHEREAS the Council of the Village of Silverton has adopted Bylaw 507 - 2018 and amendments for that purpose, and now deems it necessary to repeal that bylaw and replace it;

NOW THEREFORE the Council of the Village of Silverton, in open meeting assembled, enacts as follows:

PART 1 – INTERPRETATION

Title

1. This Bylaw may be cited as the “COUNCIL PROCEDURE BYLAW NO. 512 - 2019”.

Definitions

2. In this Bylaw,

“**COTW**” means the Committee of the Whole Council;

“**Committee**” means a standing, select, or other committee of Council, but does not include COTW;

“**Corporate Officer**” means the Corporate Officer for the Village of Silverton;

“**Council**” means the Council of the Village of Silverton;

“**Councillor**” means a Councillor of the Village;

“**In Camera Meeting**” means a meeting or part thereof closed to the public;

“**Mayor**” means the Mayor of the Village of Silverton;

“**Municipality**” means the Village of Silverton;

“**Municipal Hall**” means the Village Office located at 421 Lake Avenue, Silverton, British Columbia;

“**Public Notice Posting Places**” means the notice board at the Mail Boxes, the Village Office located at 421 Lake Avenue, Silverton, and the Village Web Site if practical.

Application of rules of procedure

3. (1) The provisions of this Bylaw govern the proceedings of Council, COTW and all standing and select committees of Council, as applicable;
- (2) In cases not provided for under this Bylaw, then the most current edition of Robert's Rules of Order, applies to the proceedings of Council, COTW, and Council committees, to the extent that those Rules are:
 - (a) applicable in the circumstances, and
 - (b) not inconsistent with provisions of this Bylaw or the *Community Charter*.

PART 2 – COUNCIL MEETINGS

Inaugural Meeting

4. (1) Following a general local election, the first Council Meeting must be held within the first 10 days of November, in the year of the election;
- (2) If a quorum of council members elected at the general local election has not taken office by the date of the meeting referred to in subsection (1), the first Council meeting must be called by the Corporate Officer and held as soon as reasonably possible after a quorum has taken office.

Time and Location of Meetings

5. (1) All Council meetings must take place within the Municipal Hall except when Council resolves to hold meetings elsewhere in the Municipality;
- (2) Regular Council meetings must
 - (a) be held on the second Wednesday of each month
 - (b) begin at 7:00 p.m.
 - (c) be adjourned at 9:00 p.m. on the day scheduled for the meeting unless Council resolves to proceed beyond that time in accordance with Section 28;
 - (d) when such meeting falls on a statutory holiday, be held on the previous day the Municipal Hall is open, following which is not a statutory holiday;
- (3) Regular Council meetings may:
 - (a) be cancelled by Council, provided that two consecutive meetings are not cancelled; and
 - (b) be postponed to a different day, time and place by the Mayor, provided the Corporate Officer is given at least 2 days written notice.

Notice of Council Meetings

6. (1) In accordance with Section 127 of the *Community Charter* Council must prepare annually on or before December 31st, a schedule of the dates, times and places of regular Council meetings and must make the schedule available to the public by posting it on the Public Notice Posting Places;
- (2) In accordance with Section 127 of the *Community Charter* Council must give notice annually on or before December 31st of the time and duration that the schedule of regular Council meetings will be available in accordance with Section 94 of the *Community Charter*;
- (3) Where revisions are necessary to the annual schedule of regular Council meetings, the Corporate Officer must, as soon as possible, post a notice at the Public Notice Posting Places which indicates any revisions to the date, time and place or cancellation of a regular Council meeting.

Notice of Special Meetings

7. (1) Except where notice of a special meeting is waived by unanimous vote of all council members as stated in Section 127(4) of the *Community Charter*, a notice of the date, hour, and place of a special Council meeting must be given at least 24 hours before the time of meeting, by
 - (a) posting a copy of the notice at the regular council meeting place;
 - (b) posting a copy of the notice at the public notice posting places; and
 - (c) notify each council member;
- (2) The notice under subsection (2) must include the date, time and place of the meeting, describe in general terms the purpose of meeting and be signed by the mayor or the corporate officer;
- (3) Notice of a special council meeting may be waived by unanimous vote of all council members.

Electronic Meetings

8. (1) Provided the conditions set out in Subsection 128(2) of the *Community Charter* are met,
 - (a) a member of Council may participate, electronically in Council meetings if the member is unable because of illness or injury or is with leave of the Council, and provided that the Corporate Officer is able to secure the electronic equipment to facilitate the meeting;

- (b) the member presiding at the meeting must be in attendance, in the meeting room.
- (2) No more than one member of Council at one time may participate at a Council meeting under Section 8(1)(a);
- (3) No more than one member of a Council Committee at one time may participate at a Council Committee meeting under Section 8(1)(a).

PART 3 – DESIGNATION OF MEMBER TO ACT IN PLACE OF MAYOR

- 9. (1) Annually in December, (or November in an election year) the Council must, from amongst its members, designate Councillors to serve on a rotating basis as the member responsible for acting in the place of the Mayor, when the Mayor is absent or otherwise unable to act or when the office of the Mayor is vacant;
- (2) Each Councillor designated under subsection 9(1) must fulfill the responsibilities of the Mayor in his or her absence;
- (3) If both the Mayor and the member designated under subsection 9(1) are absent from the council meeting, the Council members present must choose a Councillor to preside at the Council meeting;
- (4) The member designated under Section 9(1) or chosen under Section 9(3) has the same powers and duties as the Mayor in relation to the applicable matter.

PART 4 – COUNCIL PROCEEDINGS

Attendance of Public at Meetings

- 10. (1) Except where the provisions of Section 90 of the *Community Charter* apply, all Council meetings must be open to the public;
- (2) Before closing a Council meeting or part of a Council Meeting to the public, Council must pass a resolution in a public meeting accordance with Section 92 of the *Community Charter*;
- (3) This section applies to all meetings of the bodies referred to in Section 93 of the *Community Charter*, including without limitation:
 - (a) COTW,
 - (b) standing and select committees,
 - (c) parcel tax review panel,
 - (d) board of variance,
 - (e) an advisory committee, or other advisory body, established by Council under the *Community Charter*, or any other legislation;

- (4) Despite Section 10(1), the Mayor or the Councillor designated as the member responsible for acting in the place of the Mayor under section 9 may expel or exclude from a Council meeting a person in accordance with Section 20(8).

Minutes of Meetings to be Maintained and Available to Public

11. (1) Minutes of the proceedings of Council must be
 - (a) legibly recorded;
 - (b) certified as correct by the Corporate Officer; and
 - (c) signed by the Mayor or other member presiding at the meeting at which the minutes are adopted;
- (2) Except for Subsection 11(3), and in accordance with Section 97(1)(b) of the *Community Charter* minutes of the proceedings of Council must be open for public inspection at the Municipal Hall during its regular office hours;
- (3) Subsection 11(2) does not apply to minutes of a Council meeting or that part of a Council meeting from which persons were excluded under Section 90 of the *Community Charter*.

Calling meeting to Order

12. (1) As soon after the time specified for a Regular Council meeting as there is a quorum present, the Mayor, if present, must take the Chair and call the Council meeting to order, however, where the Mayor is absent, the Councillor designated as the member responsible for acting in the place of the Mayor in accordance with Section 9 must take the Chair and call such meeting to order;
- (2) If a quorum of Council is present but the Mayor or the Councillor designated as the member responsible for acting in the place of the Mayor under Section 9 do not attend within 15 minutes of the scheduled time for a Council meeting:
 - (a) the Corporate Officer must call to order the members present, and
 - (b) the members present must choose a member to preside.

Adjourning Meeting where no Quorum

13. (1) If there is no quorum of Council present within 15 minutes of the scheduled time for a Council meeting, the Corporate Officer must:
 - (a) record the names of the members present and those absent, and
 - (b) adjourn the meeting until the next scheduled meeting.

Agenda

14. (1) Prior to each Council meeting, the Corporate Officer must prepare an Agenda setting out all the items for consideration at that meeting, noting in short form a summary for each item on the agenda;
- (2) The deadline for submissions by the public to the Corporate Officer of items for inclusion on the Council meeting Agenda must be 12 noon on the Wednesday prior to the meeting;
- (3) The Corporate Officer must make the agenda available to the members of Council on the Friday afternoon prior to the meeting;
- (4) Council must not consider any matters not listed on the Agenda unless a new matter for consideration is properly introduced as a late item pursuant to Section 16.

Order of Business at Regular Council Meetings

15. (1) The agenda for all regular Council meetings contains the following matters in the order in which they are listed below:
 - (A) Call to order
 - (B) Indigenous Acknowledgement
 - (C) Addition of late items if any
 - (D) Adoption of the Agenda
 - (E) Adoption of Minutes and Committee recommendations
 - (F) Delegations
 - (G) Unfinished Business and Business Arising from the Minutes
 - (H) New Business
 - (I) Correspondence for information
 - (J) Council Reports
 - (K) Administration/Department Reports
 - (L) Bylaws
 - (M) Public Input Period (Terms of Reference as follows)
 - The maximum time allotted for each speaker appearing before Council during the Public Input Period is two (2) minutes;
 - The Public Input Period provides an opportunity for the public to speak directly to Council on items on the Council Agenda;
 - The Public Input Period provides an opportunity for public input only, without expectation of response from Council;
 - Public Input Period speakers are to limit their comments and questions to agenda items of the current meeting they are attending;
 - Speakers may not speak disrespectfully of any Council Member, staff member, or any other person and must not use offensive language or gestures;

- Speakers may speak only once at the Public Input Period;
- When appearing before Council, speakers are requested to state their name and address for the record;
- Please address the Mayor as “Mayor (followed by their surname)” or your worship, and address Councillors as “Councillor (followed by their surname)”;

(N) In Camera Meeting

(O) Items brought forward from In Camera if any

(P) Adjournment

- (2) Particular business at a Council meeting must in all cases be taken up in the order in which it is listed on the agenda unless otherwise resolved by Council.

Late Items

16. (1) An item of business not included on the Agenda must not be considered at a Council meeting unless introduction of the late item is approved by council at the time allocated on the Agenda for such matters. Only matters considered extremely important or urgent by the Mayor should be considered;
- (2) If the Council makes a resolution under Section 16(1), information pertaining to late items must be distributed to the members.

Voting at meetings

17. (1) The following procedures apply to voting at Council meetings:
- (a) when debate on a matter is closed the presiding member must put the matter to a vote of Council members;
 - (b) when the Council is ready to vote, the presiding member must put the matter to a vote by an appropriate statement for formal meeting conduct;
 - (c) when the presiding member is putting the matter to a vote under paragraphs (a) and (b) a member must not:
 - (i) cross or leave the room,
 - (ii) make a noise or other disturbance, or
 - (iii) interrupt the voting procedure under paragraph (b) unless the interrupting member is raising a point of order;
 - (d) after the presiding member finally puts the question to a vote under paragraph (b), a member must not speak to the question or make a motion concerning it;
 - (e) the presiding member’s decision about whether a question has been finally put is conclusive; and
 - (f) whenever a vote of Council on a matter is taken, each member present shall signify their vote by raising their hand; and

- (g) the presiding member must declare the result of the voting by stating that the question is decided in either the affirmative or the negative.

Delegations

- 18. (1) The Council may, by resolution, allow an individual or a delegation to address Council at the meeting on the subject of an Agenda item provided written application has been received by the Corporate Officer by 12 noon on the Wednesday prior to the meeting. Each address must be limited to 5 minutes unless a longer period is agreed to by unanimous vote of those members present;
- (2) Where written application has not been received by the Corporate Officer as prescribed in Section 18(1), an individual or delegation may address the meeting if approved by the unanimous vote of the members present;
- (3) Council must not permit a delegation to address a meeting of the Council regarding a bylaw in respect of which a public hearing has been held, where the public hearing is required under an enactment as a pre-requisite to the adoption of the bylaw;
- (4) The Corporate Officer may schedule delegations to another Council meeting or advisory body as deemed appropriate according to the subject matter of delegation;
- (5) The Corporate Officer may refuse to place a delegation on the agenda if the issue is not considered to fall within the jurisdiction of Council. If the delegation wishes to appeal the Corporate Officer's decision, the information must be distributed under separate cover to Mayor and Council for their consideration.

Points of Order

- 19. (1) Without limiting the presiding member's duty under the *Community Charter* the presiding member must apply the correct procedure to a motion:
 - (a) if the motion is contrary to the rules of procedure in this bylaw, and
 - (b) whether or not another Council member has raised a point of order in connection with the motion;
- (2) When the presiding member is required to decide a point of order:
 - (a) the presiding member must cite the applicable rule or authority if requested by another council member;
 - (b) another member must not question or comment on the rule or authority cited by the presiding member under Subsection (2)(a); and
 - (c) the presiding member may reserve the decision until the next Council meeting.

Conduct and Debate

20. (1) A Council member may speak to a question or motion at a Council meeting only if that member first addresses the presiding member;
- (2) Members must address the presiding member by that person's title of Mayor, Acting Mayor, or Councillor;
- (3) Members must address other non-presiding members by the title Councillor;
- (4) No member must interrupt a member who is speaking except to raise a point of order;
- (5) If more than one member speaks, the presiding member must call on the member who, in the presiding member's opinion, first spoke.;
- (6) Members who are called to order by the presiding member:
 - (a) must immediately stop speaking,
 - (b) may explain their position on the point of order, and
 - (c) may appeal to Council for its decision on the point of order in accordance with the *Community Charter*;
- (7) Members speaking at a Council meeting:
 - (a) must use respectful language,
 - (b) must not use offensive gestures or signs,
 - (c) must speak only in connection with the matter being debated,
 - (d) may speak about a vote of Council only for the purpose of making a motion that the vote be rescinded, and
 - (e) must adhere to the rules of procedure established under this Bylaw and to the decisions of the presiding member and Council in connection with the rules and points of order;
- (8) If a member does not adhere to Subsection (7), the presiding member may order the member to leave the member's seat, and
 - (a) if the member refuses to leave, the presiding member may cause the member to be removed by a peace officer from the member's seat; and
 - (b) if the member apologizes to the Council, Council may, by resolution, allow the member to retake the member's seat;
- (9) A member may require the question being debated at a Council meeting to be read at any time during the debate if that does not interrupt another member who is speaking;

- (10) The following rules apply to limit speech on matters being considered at a Council meeting:
- (a) a member may speak more than once in connection with the same question only:
 - (i) with the permission of council, or
 - (ii) if the member is explaining a material part of a previous speech without introducing a new matter;
 - (b) a member who has made a substantive motion to the council may reply to the debate;
 - (c) a member who has moved an amendment, the previous question, or an instruction to a committee may not reply to the debate;
 - (d) a member may speak to a question, or may speak in reply, for longer than a total time of 15 minutes only with the permission of Council.

Motions generally

21. (1) Council may debate and vote on a motion only if it is first made by one Council member and then seconded by another;
- (2) A motion that deals with a matter that is not on the agenda of the Council meeting at which the motion is introduced may be introduced with Council's permission;
- (3) A Council member may make only the following motions, when the Council is considering a question:
- (a) to refer to committee;
 - (b) to amend;
 - (c) to lay on the table;
 - (d) to postpone indefinitely;
 - (e) to postpone to a certain time;
 - (f) to move the previous question;
 - (g) to adjourn.
- (4) A motion made under subsections (3)(c) to (g) is not amendable or debatable;
- (5) Council must vote separately on each distinct part of a question that is under consideration at a Council meeting if requested by a Council member.

Motion to refer to committee

22. Until it is decided, a motion made at a Council meeting to refer to committee precludes an amendment of the main question.

Motion for the main question

23. (1) In this section, “main question”, in relation to a matter, means the motion that first brings the matter before the Council;
- (2) At a Council meeting, the following rules apply to a motion for the main question, or for the main question as amended:
- (a) if a member of Council moves to put the main question, or the main question as amended, to a vote, that motion must be dealt with before any other amendments are made to the motion on the main question; and
- (b) if the motion for the main question, or for the main question as amended, is decided in the negative, the Council may again debate the question, or proceed to other business.

Amendments generally

24. (1) A Council member may, without notice, move to amend a motion that is being considered at a Council meeting;
- (2) An amendment may propose removing, substituting, or adding to the words of an original motion;
- (3) A proposed amendment must be reproduced in writing by the mover if requested by the presiding member;
- (4) A proposed amendment must be decided or withdrawn before the motion being considered is put to a vote unless there is a call for the main question;
- (5) An amendment may be amended once only;
- (6) An amendment that has been defeated by a vote of Council cannot be proposed again;
- (7) A Council member may propose an amendment to an adopted amendment;
- (8) The presiding member must put the main question and its amendments in the following order for the vote of Council:
- (a) a motion to amend a motion amending the main question;
- (b) a motion to amend the main question, or an amended motion amending the main question if the vote under subparagraph (a) is positive;
- (c) the main question.

Reconsideration by Council Member

25. (1) Subject to subsection (5), a Council member who voted on the prevailing side may, at the next Council meeting:
 - (a) move to reconsider a matter on which a vote, other than to postpone indefinitely, has been taken, and
 - (b) move to reconsider an adopted bylaw after an interval of at least 24 hours following its adoption;
- (2) A Council member who voted affirmatively for a resolution adopted by Council may at any time move to rescind that resolution;
- (3) Council must not discuss the main matter referred to in subsection (1) unless a motion to reconsider that matter is adopted in the affirmative;
- (4) A vote to reconsider must not be reconsidered;
- (5) Council may only reconsider a matter that has not
 - (a) had the approval or assent of the electors and been adopted,
 - (b) been reconsidered under subsection (1) or Section 131 of the *Community Charter*,
 - (c) been acted on by an officer, employee, or agent of the Village;
- (6) The conditions that applied to the adoption of the original bylaw, resolution, or proceeding apply to its rejection under this section;
- (7) A bylaw, resolution, or proceeding that is reaffirmed under subsection (1) or the *Community Charter* is as valid and has the same effect as it had before reconsideration.

Privilege

26. (1) In this section, a matter of privilege refers to any of the following motions:
 - (a) fix the time to adjourn;
 - (b) adjourn;
 - (c) recess;
 - (d) raise a question of privilege of the Council
 - (e) raise a question of privilege of a member of Council.
- (2) A matter of privilege must be immediately considered when it arises at a Council meeting;
- (3) For the purposes of subsection (2), a matter of privilege listed in subsection (1) has precedence over those matters listed after it.

Reports from Committees

27. Council may take any of the following actions in connection with a resolution it receives from COTW:
- (a) agree or disagree with the resolution;
 - (b) amend the resolution;
 - (c) refer the resolution back to COTW;
 - (d) postpone its consideration of the resolution.

Adjournment

28. (1) A Council may continue a Council meeting after 9:00 pm only by an affirmative vote of 2/3 of the Council members present;
- (2) A motion to adjourn either a Council meeting or the debate at a Council meeting is always in order;
- (3) Subsection (2) does not apply to either of the following motions:
- (a) a motion to adjourn to a specific day;
 - (b) a motion that adds an opinion or qualification to a preceding motion to adjourn.

PART 5 – BYLAWS

Copies of proposed bylaws to Council members

29. A proposed bylaw may be introduced at a Council meeting only if a copy of it has been delivered to each Council member at least 24 hours before the Council meeting, or all Council members unanimously agree to waive this requirement.

Form of Bylaws

30. A bylaw introduced at a Council meeting must:
- (a) be printed;
 - (b) have a distinguishing name;
 - (c) have a distinguishing number;
 - (d) contain an introductory statement of purpose;
 - (e) be divided into sections.

Bylaws to be Considered Separately or Jointly

31. Council must consider a proposed bylaw at a Council meeting either:

- (a) separately when directed by the presiding member or requested by another Council member, or
- (b) jointly with other proposed bylaws in the sequence determined by the presiding member.

Reading and Adopting Bylaws

32. (1) The presiding member of a Council meeting may;
- (a) have the Corporate Officer read a synopsis of each proposed bylaw or group of proposed bylaws, and then
 - (b) request a motion that the proposed bylaw or group of bylaws be read;
- (2) The readings of the bylaw may be given by stating its title and object;
- (3) A proposed bylaw may be debated and amended at any time during the first three readings unless prohibited by the *Community Charter*;
- (4) Subject to Section 882 of the *Local Government Act*, each reading of a proposed bylaw must receive the affirmative vote of a majority of the council members present;
- (5) In accordance with Section 135 of the *Community Charter*, Council may give two or three readings to a proposed bylaw at the same Council meeting;
- (6) In accordance with the *Local Government Act*, Council may adopt a proposed official community plan of zoning bylaw at the same meeting at which the plan or bylaw passed third reading.

Bylaws must be signed

33. After a bylaw is adopted, and signed by the Corporate Officer and the presiding member of the Council meeting at which it was adopted, the Corporate Officer must have it placed in the Village's records for safekeeping and endorse upon it;
- (a) the Village's corporate seal;
 - (b) the dates of its readings and adoption; and,
 - (c) the date of Ministerial approval or approval of the electorate if applicable.

PART 6 – RESOLUTIONS

Copies of Resolutions to Council Members

34. A resolution may be introduced at a Council meeting by the Corporate Officer only if a copy of it has been delivered to each Councillor at least 24 hours before the Council meeting, or all Council members unanimously agree to waive this requirement.

Form of Resolution

35. A resolution introduced at a Council Meeting must be printed.

Introducing Resolutions

36. The presiding member of a Council meeting may:
- (a) Have the corporate officer read the resolution; and
 - (b) Request a motion that the resolution be introduced.

PART 7 – COMMITTEE OF THE WHOLE

Going into Committee of the Whole

37. (1) At any time during a Council meeting, Council may by resolution go into COTW;
- (2) In addition to subsection (1), a meeting, other than a standing or select committee meeting, to which all members of Council are invited to consider but not to decide on matters of the Village's business, is a meeting of COTW.

Notice for COTW meetings

38. (1) Subject to subsection (2) a notice of the day, hour and place of a COTW meeting must be given at least 24 hours before the time of the meeting by:
- (a) posting a copy of the notice at the Public Notice Posting Places; and
 - (b) notify each Council member; and
- (2) Subsection (1) does not apply to a COTW meeting that is called, in accordance with section 38, during a Council meeting for which public notice has been given under section 6 or 7.

Minutes of COTW meetings to be maintained and available to the public

39. (1) Minutes of the proceedings of COTW must be;

- (a) legibly recorded,
- (b) certified by the Corporate Officer,
- (c) signed by the member presiding at the meeting, and
- (d) open for public inspection in accordance with Section 97(1)(c) of the *Community Charter*.

Presiding members at COTW meetings and Quorum

- 40. (1) Any Council member may preside in COTW;
- (2) The members of Council attending a meeting of COTW must appoint a presiding member for the COTW meeting;
- (3) The quorum of COTW is the majority of Council members.

Points of order at meetings

- 41. The presiding member must preserve order at a COTW meeting and, subject to an appeal to other members present, decide points of order that may arise.

Conduct and debate

- (1) The following rules apply to COTW meetings:
 - (a) a motion is not required to be seconded;
 - (b) a motion for adjournment is not allowed;
 - (c) a member may speak any number of times on the same question;
 - (d) a member must not speak longer than a total of 10 minutes on any one question.

Voting at meetings

- 43. (1) Votes at a COTW meeting must be taken by a show of hands if requested by a member;
- (2) The presiding member must declare the results of voting.

Reports

- 44. (1) COTW may consider reports and bylaws only if:
 - (a) they are printed and the members each have a copy, or
 - (b) a majority of the Council members present decide without debate that the requirements of paragraph (a) do not apply;
- (2) A motion for COTW to rise and report to Council must be decided without debate;

- (3) The COTW's reports to Council must be presented by the presiding member.

Rising without reporting

45. (1) A motion made at a COTW meeting to rise without reporting
 - (a) is always in order and takes precedence over all other motions,
 - (b) may be debated, and
 - (c) may not be addressed more than once by any one member;
- (2) If a motion to rise without reporting is adopted by COTW at a meeting constituted under section 37(1), the Council meeting must resume and proceed to the next order of business.

PART 8 – COMMITTEES

Duties of Standing Committees

46. (1) Standing committees must consider, inquire into, report, and make recommendations to Council about all of the following matters:
 - (a) matters that are related to the general subject indicated by the name of the committee;
 - (b) matters that are assigned by Council
 - (c) matters that are assigned by the Mayor;
- (2) Standing committees must report and make recommendations to Council at all of the following times:
 - (a) in accordance with the schedule of the committee's meetings;
 - (b) on matters that are assigned by Council or the Mayor,
 - (i) as required by Council or the Mayor, or
 - (ii) at the next Council meeting if the Council or Mayor does not specify a time.

Duties of Select Committees

47. (1) Select committees must consider, inquire into, report, and make recommendations to Council about the matters referred to the committee by the Council.
- (2) Select committees must report and make recommendations to Council at the next Council meeting unless Council specifies a different date and time.

Schedule of Committee Meetings

48. (1) At its first meeting after its establishment a standing or select committee must elect a Chairperson and establish a regular schedule of meetings.
- (2) The chair of a committee may call a meeting of the committee in addition to the scheduled meetings or may cancel a meeting.

Notice of Committee Meetings

49. (1) Subject to subsection (2), after the committee has established the regular schedule of committee meetings, including the times, dates and places of the committee meetings, notice of the schedule must be given by:
- (a) posting a copy of the schedule at the Public Notice Posting Places; and
- (b) providing a copy of the schedule to each member of the committee;
- (2) Where revisions are necessary to the annual schedule of committee meetings, the Corporate Officer must, as soon as possible, post a notice at the Public Notice Posting Places which indicates any revisions to the date, time and place or cancellation of a committee meeting;
- (3) The chair of a committee must cause a notice of the day, time and place of a meeting called under Section 49(2) to be given to all members of the committee at least 12 hours before the time of the meeting.

Attendance at Committee meetings

50. Council members who are not members of a committee may attend the meetings of the committee.

Minutes of Committee meetings to be maintained and available to the public

51. (1) Minutes of the proceedings of a committee must be;
- (a) legibly recorded
- (b) certified by the Corporate Officer,
- (c) signed by the Chair of member presiding at the meeting, and
- (d) open for public inspection in accordance with the *Community Charter*.

Quorum

52. The quorum for a committee is a majority of all of its members.

Conduct and debate

53. (1) The rules of the Council procedures must be observed during committee meetings, so far as is possible and unless as otherwise provided in this Bylaw;

- (2) Council members attending a meeting of a committee, of which they are not a member, may participate in the discussion only with the permission of a majority of the committee members present;
- (4) A motion made at a meeting of a committee is not required to be seconded.

Voting at meetings

54. Council members attending a meeting of a committee of which they are not a member must not vote on a question.

PART 9 – REPEAL AND ENACTMENT

- 55. (1) Council Procedure Bylaw No. 507 - 2018 and all amendments are hereby repealed;
- (2) Any enactment referred to herein is a reference to an enactment of British Columbia and its regulations thereto, as amended, revised, consolidated or replaced from time to time;
- (3) If any part, section, subsection, sentence, clause or phrase or word of this Bylaw is, for any reason, held to be invalid by the decision of any court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder;
- (4) This Bylaw shall come into full force and effect on January 1, 2020.

READ A FIRST TIME THIS 10th DAY OF DECEMBER 2019.

READ A SECOND TIME THIS 10th DAY OF DECEMBER 2019.

READ A THIRD TIME THIS 10th DAY OF DECEMBER 2019.

RECONSIDERED AND ADOPTED THIS _____.

Mayor

Chief Administration Officer

Certified a true copy of the "Council Procedure Bylaw No. 512 – 2019"

Chief Administration Officer

in participating communities. ICBLs allow mobile businesses (e.g. contractors, caterers, and other service providers) to operate across the Participating Government jurisdictions, without having to apply for multiple businesses licences.

Consolidating existing ICBL partnerships into a Kootenay-wide ICBL will build on the success of existing ICBL programs and expand on the number of participating communities, further supporting small businesses, reducing unnecessary administrative burden, increasing compliance, fostering positive intercommunity partnerships and displaying business friendliness.

The Kootenay-wide partnership will better address the substantial degree of businesses that are not complying with business licensing regulation. Provincial analysis indicates that only 276 or 8% of mobile businesses in the Kootenays purchased multiple licences, which suggests substantial lack of compliance, even considering the four different ICBL programs already in place. Provincial analysis also indicated that the Kootenay-wide agreement would reduce unnecessary administrative burden for businesses holding multiple licences by 56%.

BENEFITS & NEGATIVE IMPACTS:

Expanding to a Kootenay-wide ICBL fosters a more open, robust and prosperous community and region.

Inter-municipal licensing will increase compliance, reduce application processing time, improve information flow among participating municipalities, and increases the ability to monitor compliance. This program will save business owners time and money, and allows businesses to expand operations where their services are needed.

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

- Council may, pursuant to section 8(6) of the *Community Charter (CC)*, regulate in relation to business.
- Pursuant to Section 14 of the *CC*, two or more municipalities may, by bylaw, establish in Inter-Community scheme in relation to one or more matters.
- Section 15(1) of the *CC* states that council may provide terms and conditions that may be imposed for obtaining, continuing to hold or renewing a licence, permit or approval and specify the nature of the terms and condition and who may impose them.
- Section 59(2) of the *CC* states that before adopting a bylaw under business regulation, a Council must give notice of its intention, and provide an opportunity for those affected to be heard. Representations from the public will be received until January 6th, 2020 at 4:00pm.

Recommendation:

That the Village of Silverton Council give the Inter-Community Business Licence Bylaw No. 513 - 2019 three readings, and that staff be directed to post notice of intention to adopt, in accordance to the *Community Charter*, section 59(2).

Hillary Elliott, CAO



Administrative Report: Hillary Elliott, CAO

Village of Silverton Council

Regular In-Camera Meeting of Silverton Village Council December 10, 2019

Executive Summary

The purpose of this report is to provide information regarding the Inter-Community Business Licence Bylaw.

Background

- On a January 30, 2019 teleconference hosted by the Small Business Branch of the Ministry of Jobs, Trade and Technology, representatives from the Cranbrook/Kimberley, Elk Valley, Greater Trail and West Kootenay ICBL partnerships as well as the Boundary, Columbia Valley and Slocan Valley regions agreed to bring forward to councils the opportunity to expand on the success of the existing ICBL programs by consolidating partnerships and expanding participating communities into one Kootenay-wide ICBL program. January 1, 2020 is the target date for the Kootenay-wide bylaw to take effect.
- Attached for Council's consideration is a draft Inter-Community Business Licence Bylaw. This bylaw is in addition to the Village's current Business Licence Bylaw and will not affect or replace our current licensing process. Inter-Community Licences are elective licences, over and above our municipal licences.
- This bylaw is targeted to come into full force and effect in January 2020, and operate as a pilot program until December 2021.
- The following Kootenay Communities are included in this partnership: Cranbrook, Fernie, Golden, Grand Forks, Greenwood, Invermere, Kimberley, Nelson, Rossland, Trail, Creston, Canal Flats, Fruitvale, Kaslo, Midway, Montrose, Nakusp, New Denver, Radium Hot Springs, Salmo, Silverton, Slocan, and Warfield.

Financial Impact

There is potential for greater revenues for the municipality should a business wish to purchase this business licence option. There are also potential losses should a business purchase the licence through a different member municipality. However, after staff reviewed current and past business licences purchased from the Village of Silverton, staff do not feel the financial losses will be significant and potentially the Village may realize a slight increase in any given fiscal year as the inter-community licencing fees are **in addition** to the Village licencing fees.

Discussion

Created in partnership with local governments, UBCM and the Province of British Columbia, ICBL partnerships streamline and simplify the licensing process, making it easier to do business

THE CORPORATION OF THE VILLAGE OF SILVERTON

BYLAW NO. 513 – 2019

INTER-COMMUNITY BUSINESS LICENCING AND REGULATION OF
TRADES, OCCUPATIONS AND BUSINESSES

WHEREAS Council may, pursuant to Section 8(6) of the *Community Charter*, regulate in relation to business;

AND WHEREAS pursuant to Section 14 of the *Community Charter*, two or more municipalities may, by bylaw adopted by the Council of each participating government, establish an Inter-Community scheme in relation to one or more matters;

AND WHEREAS pursuant to Section 15(1) of the *Community Charter*, Council may provide terms and conditions that may be imposed for obtaining, continuing to hold or renewing a licence, permit or approval and specify the nature of the terms and conditions and who may impose them;

AND WHEREAS Council has given notice of its intention to adopt this bylaw by publishing such notice in two consecutive issues of a newspaper, the last publication appearing not less than three (3) and not more than ten (10) days before the hearing and has provided an opportunity for persons who consider they are affected by this bylaw to make representations to Council at a hearing pursuant to Section 59 of the *Community Charter*,

NOW THEREFORE the Council of the Village of Silverton, in open meeting assembled, hereby enacts as follows:

PART 1 – INTERPRETATION

Title

1. This Bylaw may be cited as the “INTER-COMMUNITY BUSINESS LICENCE BYLAW NO. 513 – 2019”.

Definitions

In this bylaw unless the context otherwise requires:

“Business” has the meaning as defined by the “*Community Charter* Schedule Definitions and Rules of Interpretation”.

“Excluded Business” means a Business excluded from application for an Inter-Community Business Licence and includes those Businesses referred to in Schedule 'A' attached hereto and forming part of this Bylaw.

“Inter-Community Business”	means a Business that performs a service or activity within more than one Participating Government by moving from client to client rather than having clients come to them. This includes but is not limited to trades, plumbers, electricians, cleaning services, pest control or other similar Businesses. This does not include fruit stands, flea markets, trade shows or other similar businesses.
“Inter-Community Business Licence”	means a Business Licence which authorizes Inter-Community Business to be carried on within the boundaries of any or all of the Participating Governments in accordance with this Bylaw and will be in addition to a Standard Business Licence.
“Standard Business Licence”	means a licence or permit, other than an Inter-Community Business Licence, issued by a Participating Government that authorizes a Business to be carried on within the jurisdictional boundaries of that Participating Government.
“Participating Government”	means communities located in the Kootenay Region of BC that have adopted this Inter-Community Business Licence Bylaw.
“Person”	has the meaning ascribed to it by the Interpretation Act.
“Premise”	means a fixed or permanent location where the applicant ordinarily carries on Business.
“Principal Government”	means the Participating Government where a Business is physically located, or has a Premise, or, where the licensee does not maintain a Premise in any of the Participating Governments, the Government that issues the Inter-Community Business Licence.

PART 2 – REGULATIONS

- a) Subject to Section (c) and (e), a person who has obtained an Inter-Community Business Licence may carry on business within a Participating Government for the term authorized by the Inter-Community Business Licence without obtaining a Standard Business Licence in the other Participating Governments.
- b) A Participating Government may issue an Inter-Community Business Licence to an applicant for an Inter-Community Business Licence provided the Business type

is an Inter-Community Business and is not an Excluded Business, the applicant has a valid Business Licence issued by that Participating Government, and the applicant meets the requirements of this Bylaw.

- c) A person holding an Inter-Community Business Licence must comply with all other regulations and bylaws of the Participating Government in which they are carrying on Business.
- d) A Business that operates under an Inter-Community Business Licence in more than one Participating Government shall only apply for an Inter-Community Business Licence from the Participating Government in which they maintain a Premise.
- e) Notwithstanding the issuance of an Inter-Community Business Licence, every person who carries on, maintains, owns or operates, within a Participating Government, any profession, business, trade, occupation, calling, undertaking or thing in or from more than one branch, office, place, premise or store shall obtain a separate Standard Business Licence for each branch, office, place, premise or store. And further, notwithstanding Sections (b), (c), and (d), the Participating Governments agree that where an applicant for an Inter-Community Business Licence:
 - i. does not maintain Premises in any of the Participating Governments, then the applicant may apply at any one of them; or
 - ii. maintains a Premise in more than one of the Participating Governments, the applicant must apply at one of the Participating Governments where they maintain a Premise.

PART 3 – FEES

- a) The fee for an Inter-Community Business Licence is \$100 and shall be paid in full at the time of application and will be retained by the Participating Government that issues the licence.
- b) The fee for an Inter-Community Business Licence is separate and additional to any Business Licence fee that may be required.
- c) The annual Inter-Community Business Licence fees prescribed in this bylaw may be reduced pro-rate in respect of any person who becomes liable to be licensed AFTER the commencement of the licence period, on the same basis as the municipal business licence.

PART 4 – APPLICATION

- a) Every Inter-Community Business Licence shall be issued on a standard form provided for that purpose, as agreed upon from time to time by the Participating Governments and including, as a minimum, the following information:
- i. Disclosing the nature and character of the profession, business, trade, occupation, calling, undertaking or thing to be carried on, maintained, owned or operated by the applicant;
 - ii. Declaring the mailing address and contact information for such profession, business, trade, occupation, calling, undertaking or thing;
 - iii. Declaring the number of persons engaged or occupied in such profession, business, trade, occupation, calling, undertaking or thing;
 - iv. Disclosing the number of distinctive lines of goods sold or offered for sale;
 - v. Including any other information concerning the profession, business, trade, occupation, calling, undertaking or thing which the Participating Government may require.
- b) Each Participating Government shall provide to all other Participating Governments standardized information regarding the Inter-Community Business Licences issued, by way of at least weekly updates on a shared database (www.mobilebusinessregistry.ca) available to all Participating Governments.

PART 5 – SUSPENSION OR CANCELLATION OF AN INTER-COMMUNITY BUSINESS LICENCE

- a) A Council or Designated Officer or Employee of a Participating Government may exercise the authority of the Principal Government in accordance with Sections 15 and 60 of the *Community Charter* to suspend or cancel an Inter-Community Business Licence. The suspension or cancellation shall be in effect throughout all of the Participating Governments and it shall be unlawful for the holder to carry on the Business authorized by the Inter-Community Business Licence in any Participating Governments for the period of the suspension or cancellation.
- b) Before suspending or canceling an Inter-Community Business Licence under Section 6(a), the Participating Government must give the licence holder notice of the proposed action and must inform the licence holder of their right to be heard.

- i. If the licence holder wishes to exercise this right, the Participating Government shall communicate in writing to the licence holder and Principal Government that issued the Inter-Community Business Licence, together with such documentary evidence of the reasons for suspension or cancellation as may be available and the request to be heard. Such Principal Government shall then, as soon thereafter as reasonably possible, provide the Licence Holder an opportunity to address their respective Council who will then consider whether to suspend or cancel the Inter-Community Business Licence.
 - ii. If the licence holder does not exercise their right to be heard, the Participating Government may suspend or cancel the Inter-Community Business Licence in accordance with Section 6(a).
- c) Any conduct by a licence holder resulting in a hearing made under Section 6(b)(i) shall be considered by the Council of the Principal Government as though it happened within the jurisdiction of the Principal Government.
- d) A decision by a Principal Government or Participating Government to cancel or suspend an Inter-Community Business Licence under Section 6 (b) shall be honoured by all Participating Governments.
- e) Nothing in this Bylaw impedes the authority of a Participating Government to suspend or cancel any Business Licence issued by that Government, or to enact regulations in respect of any class of Business Licence in accordance with Section 15 of the *Community Charter* and amendments thereto.

PART 6 – MISCELLANEOUS

- a) A Participating Government may, by notice in writing to each of the other Participating Governments, withdraw from the Inter-Community Business Licence scheme established by this Bylaw.

Notice must:

- i. Set out the date on which the withdrawing Government will no longer recognize the validity within its boundaries of business licences issued pursuant to this Bylaw, which date must be at least six months from the date of the notice; and

- ii. Include a certified copy of the Bylaw authorizing the withdrawal.
- b) An Inter-Community Business Licence issued prior to the effective date of the withdrawal shall, until it expires, remain valid within the boundaries of the withdrawing Government.

PART 7 – SEVERABILITY

If any section, paragraph or phrase in this Bylaw is for any reason held to be invalid by a decision of a Court of competent jurisdiction, that portion shall be severed and the remainder of this Bylaw shall continue in full force and effect.

PART 8 – ENACTMENT

- a) This Bylaw shall come into full force and effect on the day of adoption and operate as a pilot program until December 2021.
- b) This bylaw may be cited for all purposes as the **“Village of Silverton Inter-Community Business Licence Bylaw No. 513, 2019”**.

READ A FIRST TIME THIS 10th DAY OF DECEMBER 2019.

READ A SECOND TIME THIS 10th DAY OF DECEMBER 2019.

READ A THIRD TIME THIS 10th DAY OF DECEMBER 2019.

RECONSIDERED AND ADOPTED THIS _____.

Mayor

Chief Administration Officer

Certified a true copy of the "Village of Silverton Inter-Community Business Licence Bylaw No. 513, 2019".

Chief Administration Officer



Village of Silverton Policy Manual

Category: Administration	Policy Title: Grant-In-Aid
Policy Number: A - 5 2020	
Effective Date: January 1, 2020	Resolution No.: XXX/2019
Revision: Replaces A - 5 2019 Grant In Aid Policy and all previous years	

It is Council’s intent to financially assist non-profit organizations which render a service to the Village of Silverton.

In the majority of cases, it is anticipated that financial assistance will only be required to be given by the Village for a limited period of time, subject to annual review.

For Grants-in-Aid that Council wishes to allocate annually, Council has prepared the following list which is subject to an annual review prior to adopting the budget. The Organizations listed below will receive the amounts indicated.

Annually	Organization	Amount of Grant	Purpose
2020	Chamber of Commerce	\$24 per full year business license	
2020	Community Club	\$500	July 1 st celebration
2020	Other	\$500	Variable
2020	Royal Canadian Legion	\$50	Remembrance Day
2020	Slocan Lake Arts Council	\$5,000	Operations

1. APPLICATIONS FROM OTHER NON-PROFITS and Youth

will be judged on the following criteria.

- (a) has been operating no less than 6 months in the Village of Silverton;
- (b) is based in the community;
- (c) has membership within the Village or surrounding Region;
- (d) has a majority of its members as voting members, and;
- (e) the organization is in good standing with its licensing authority.

TIMING

Requests for a Municipal grant must be submitted to the Chief Administrative Officer by the 15th day of September, in the year prior to the year the grant is requested. This will allow Council to determine budgeting requirements.

2. ADMINISTRATIVE PROCEDURES

- (a) the total of all grants authorized in any one year shall not exceed the approved budgetary provisions;
- (b) all requests for a grant shall indicate the amount requested, an explanation of how the grant funds will be utilized and, should the grant request exceed \$200.00, a current operating budget and financial statement of the prior year shall be submitted;
- (c) ratification of grants-in-aid shall receive at least two thirds approval of all members of Council;
- (d) all applicants for a grant shall be notified of the disposition of their requests.

3. EXAMPLES OF PROJECTS TO BE CONSIDERED FOR A GRANT

Organizations that will be considered for a grant must qualify under Sec. 182 of the Local Government Act (must not be a business) and shall comply with the following criteria.

- (a) be of a registered non-profit nature, or registered charitable organization or;
- (b) be a youth group, school or other non-business nature that;
- (c) is deemed by Council to be a benefit to the whole community;
- (d) provides a worthwhile service or facility to the Silverton community and does not duplicate or compete with existing services;
- (e) that can demonstrate fund handling competency;
- (f)

4. CLASSIFICATION OF GRANTS

- (a) all grants-in-aid will be governed by the following guidelines:
 - (i) no consideration should be given to requests submitted by organizations receiving assistance from the United Way;
 - (ii) no consideration shall be given to requests submitted by a non-Silverton not-for-profit, or non-Silverton groups.



Village of Silverton
APPLICATION FOR GRANT-IN-AID

1. Date _____
2. Name of Group _____
3. Mailing address _____
4. Date Organization established in Silverton _____
Registration Number of Non-Profit or Registered Charity _____
5. President's Name, address, and phone number:

5. Secretaries Name, address, and phone number:

6. Attach a List of the Board of Directors.
7. Name, address, and phone number of the contact person:

8. Attach a statement of the Organization's Objective.
9. Attach an outline of the Services or Programs provided by the organization.
10. Explain the purpose to which the Grant Funds will be expended.

11. List of the Municipal Facilities to be used and the duration of use.

12. Budget: \$ _____ Grant amount requested \$ _____
13. Attach a statement as to how the community will benefit.
14. Attach a list of the other sources of potential income or services already solicited, amounts requested and amounts granted.
15. Specify the amount of personal funding being used; i.e. bottle drives, raffles
16. Attach a statement of revenue and expenses.
17. The amount required to accomplish your objective: \$ _____
18. Attach a statement outlining the community support for your objective.
19. Attach a certification that the information provided is accurate and complete, is endorsed by your organization, and that you agree to the following conditions:

20. CONDITIONS

- (a) In the event that the funds are not used for the project or programs as described in the application, or if there are misrepresentations in the application, the full amount of the financial assistance may be payable forthwith to the Village of Silverton;
- (b) If there are any changes in the funding of the project from that contemplated in the application, the Village of Silverton will be notified of such changes through the Treasurer's Department;
- (c) The Organization will make or continue to make attempts to secure funding from other sources;
- (d) The Organization will keep proper books of accounts of all receipts and expenditures relating to the project or program;
- (e) The Organization will make available for inspection by the Village or its auditors all records and books of accounts of the Organization upon request from the Village. An audited statement may be required;
- (f) If the Project or Program proposed in the application is not commenced, or it is not completed, and there remain municipal funds on hand, or is completed without requiring the full use of the grant, or where Council directs that the funds be returned, such funds will be returned to the Village through the Treasurer's Department;
- (g) The Project or Program may not be represented as a Municipal Project or Program, and the Organization does not have the authority to hold itself out as an agency of the Village in any way, the only relationship being that the Municipality has approved and granted financial assistance to the Organization.

ATTACH THE FOLLOWING TO YOUR SUBMISSION

- 1. If required, a Copy of your most recent financial statements
- 2. Copy of your detailed budget for the current year
- 3. Copy of your Organization's constitution and bylaws
- 4. Any other information which would assist in the evaluation of the request
- 5. Forward the package to the Village of Silverton at Box 14, Silverton, B.C. V0G 2B0, or drop it off at 421 Lake Ave.

- Approved or denied by Council Resolution # _____ on _____

Mayor

Chief Administrative Officer