



# AGENDA

For the Regular Meeting of Council, to be held  
Wednesday, July 10, 2024 in Memorial Hall,  
203 Lake Ave, Silverton BC commencing at 7:00 pm

<https://us06web.zoom.us/j/85448531679>

Meeting ID: 854 4853 1679

**A. CALL TO ORDER**

**B. INDIGENOUS ACKNOWLEDGEMENT**

The Village of Silverton acknowledges the indigenous peoples on whose traditional territories we stand.

**C. ADDITION OF LATE ITEMS IF ANY**

**D. ADOPTION OF THE AGENDA:**

*Adoption of the Meeting Agenda*

**THAT the Regular Open Council meeting agenda for July 10, 2024 be adopted.**

**E. ADOPTION OF THE MINUTES AND COMMITTEE RECOMMENDATIONS**

1. **Minutes of Special Council Meeting – May 7, 2024**
2. **Minutes of Regular Council Meeting – May 8, 2024**
3. **Minutes of Special Council Meeting – May 13, 2024**
4. **Minutes of Regular Council Meeting – June 12, 2024**
5. **Minutes of Special Council Meeting – June 27, 2024**

*For adoption*

**F. DELEGATIONS**

1. **Nathan Russ, Finance Officer, City of Nelson, and Marie Chanton, CPA, Childs Chanton Chartered Professional Accountants**  
*For presentation of the 2023 Draft Annual Audited Financial Statements and Audit Report*

Recommended resolution: That the 2023 Annual Financial Statements and Audit Report be accepted as presented.

**G. UNFINISHED BUSINESS / BUSINESS ARISING:**

**1. New Denver & Area Housing Society**

*Request for Council to appoint a non-voting representative to the Society Board.*

**2. Request for Traffic Controls – Intersection of Hunter Street & Fourth Street**

**H. NEW BUSINESS:**

**1. Firehall Roof Repairs – Project approval**

**2. Municipal Insurance Association of BC – Voting Delegates at Annual General Meeting**

**I. CORRESPONDENCE FOR INFORMATION:**

**1. KBRH Health Foundation – thank you for donation letter**

**2. C3 Alliance, Resource Breakfast Series – Invitation to UBCM Sept. 17 – 19, 2024**

**3. Rossland Gold Fever Follies – Summer show – Casino Rossland**

**4. Minister of Housing – Small Scale Multi-Unit Housing – deadline reminder**

**5. Regional District of Central Kootenay – Transfer Stations Upgrade construction notice**

**6. UBCM – Canada Community Building Fund – 10 Year Agreement**

**J. COUNCIL REPORTS:**

**1. Councillor Main's Report**

**K. ADMINISTRATION/DEPARTMENT REPORTS:**

**L. BYLAWS**

**M. PUBLIC INPUT PERIOD**

*Members of the gallery are welcome to ask questions of council, and the questions must be directed to the Mayor. The questions must be relevant to issues dealt with on the agenda and that address*

*policy or determinations made by council. Questions of an operational or administrative nature may be referred to staff directly at the meeting or in the judgement of the Mayor, deferred for discussion between the questioner and staff at a separate time and place. The Mayor shall reserve the right to limit the number and type of questions and discussion.*

**N. ITEMS BROUGHT FORWARD FROM IN CAMERA**

**O. IN CAMERA MEETING**

**P. COUNCIL PRIORITIES**

Updated report attached.

**Q. ADJOURNMENT: Motion to adjourn.**

VILLAGE OF SILVERTON  
Minutes of the Special Council Meeting  
held Tuesday, May 7, 2024 at 1:00 PM  
Silverton Memorial Hall, 203 Lake Avenue, Silverton, BC

Present: Mayor Tanya Gordon  
Councillor Clarence denBok  
Councillor Donald Broughton  
Councillor Brian Mills  
Councillor Leah Main

- A. CALL TO ORDER: Mayor Gordon called the Special Open Meeting to order at 1:03 PM
- B. Indigenous Acknowledgement
- C. MOVED by Councillor Broughton and Seconded by Councillor Mills

THAT the Special Open Council Meeting Agenda for May 7, 2024 be adopted.

Carried

D. ADMINISTRATION REPORTS

- D.1 - MOVED by Councillor Mills and seconded by Councillor Broughton

THAT Council rescind the appointment of Bruce Hampson as Chief Financial Officer, and appoint Lisa Clark as Interim Chief Financial Officer in accordance with Section 149 of the *Community Charter* and the *Village of Silverton Officers Bylaw No. 484, 2014* effective May 7, 2024; and

THAT Council rescind all previous banking, investment and financial transaction signing authority appointments, and appoint the following individuals of the Village as signing authority for the Village regarding all banking, investment and financial transactions: Tanya Gordon, Brian Mills, Clarence denBok, Donald Broughton, Leah Main, Viv Thoss, and Lisa Clark

carried

D-2 - MOVED by Councillor Broughton and Seconded by Councillor Main

THAT based on the May 6, 2024 report from Lisa Clark, Interim Chief Financial Officer, "*Village of Silverton 2024-2028 Financial Plan*", Council approve the Village of Silverton 2024-2028 Financial Plan as presented in Attachment "A" SRC 2024-05-07 Village of Silverton 2024-2028 Financial Plan

carried

E. Mayor Gordon adjourned the meeting at 1:06 p.m.

Minutes recorded by:



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Councillor Leah Main

Minutes certified by:



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Mayor Tanya Gordon



## VILLAGE OF SILVERTON

Draft Minutes of the Regular Open Council Meeting held  
**Wednesday, May 8, 2024 at 7:00 p.m.**  
In the Memorial Hall, 203 Lake Avenue, Silvertown, BC

**Present:** Mayor Tanya Gordon  
Councillor Leah Main  
Councillor Don Broughton  
Councillor Clarence denBok  
Councillor Brian Mills

**In Attendance:** Lisa Clark, Chief Financial Officer

**A. CALL TO ORDER**

Mayor Gordon called the meeting to order at 7:00 p.m.

**B. INDIGENOUS ACKNOWLEDGEMENT**

The Village of Silvertown acknowledged the indigenous peoples on whose traditional territories we stand.

**C. ADDITION OF LATE ITEMS IF ANY**

1. *Development Permit Application Camp Café Patio  
(206 Lake Ave, Silvertown)*

Moved by Councillor Brian Mills, Seconded by Councillor  
Clarence denBok

**THAT the report from Jonathan Schmidt, Planning  
Advisor, "Development Permit Application Camp Café  
Patio (206 Lake Ave, Silvertown)" be added to agenda  
under Administration/Department Reports after item  
K. 7.**

Carried  
Unanimously

2. Moved by Councillor Leah Main, Seconded by Councillor Brian Mills  
**THAT the Regular Open Council meeting agenda for May 8, 2024 be amended to include the adoption of the Minutes of the Special Council meeting for May 7, 2024.**  
Carried Unanimously

3. Moved by Councillor Clarence denBok, Seconded by Councillor Don Broughton  
**THAT the Regular Open Council meeting agenda for May 8, 2024 be amended to include the Special Meeting on Monday, May 13, 2024 to adopt the tax rates.**  
Carried Unanimously

**D. ADOPTION OF THE AGENDA**

1. *Adoption of Meeting Agenda*

**THAT the Regular Open Council meeting agenda for May 8, 2024 be adopted as amended.**

Carried Unanimously

**E. ADOPTION OF THE MINUTES**

1. *Moved by Councillor Clarence denBok, Seconded by Councillor Main*  
**THAT the Minutes of the Regular Open Council meeting held April 10, 2024 be adopted.**

Carried Unanimously

2. *Moved by Councillor Broughton, Seconded by Councillor Main*  
**THAT the Minutes of the Committee of the Whole meeting held April 17, 2024 be received.**

Carried Unanimously

3. *Moved by Councillor Main, Seconded by Councillor Brian Mills*  
**THAT the Minutes of the Special Council meeting held May 7, 2024 be received.**

Carried Unanimously

**F. DELEGATIONS**

There are no delegations scheduled for this meeting.

1. **UNFINISHED BUSINESS AND BUSINESS ARISING FROM THE MINUTES**

There was no unfinished business or business arising from the Minutes.

G. **NEW BUSINESS**

Moved by Councillor Leah Main, Seconded by Councillor Don Broughton

**THAT a Special Council meeting be held on Monday, May 13, 2024 at 1:00 p.m. to adopt the tax rates.**

Carried Unanimously

H. **CORRESPONDENCE FOR INFORMATION**

1. *External Correspondence*

**THAT the items of external correspondence be received.**

**2024 AKBLG Resolution with OUTCOME for referral to UBCM**

**District of North Vancouver -Support for Resolution re Black Bear Cub Conflict Response**

**Honourable Ravi Kahlon - Inclusionary Zoning Jan McMurray - NDAHS Garbage Bin Request**

**SLAC - UPDATED request for support letter for SMART CBT grant**

Moved by Councillor Leah Main, Seconded by Councillor Clarence denBok

**THAT we accept the NDAHS offer of \$3625 including transportation for one used bin with a friendly amendment to ask staff, including the CAO, whether there is a plan for the bins.**

Carried Unanimously

Moved by Councillor Leah Main, Seconded by Councillor Brian Mills

**THAT we send a letter of support to SLAC for SMART CBT grant as stipulated in their letter**

Carried Unanimously



**I. COUNCIL REPORTS**

1. *Mayor Gordon's Report April 2024*

2. *HR Hiring Committee - Mayor Gordon*

A Hiring Committee of Mayor Tanya Gordon, Councillor Don Broughton and CAO Viv Thoss was formed as Directed by Mayor Gordon.

3. *Councillor Main's Report April 2024*

**J. ADMINISTRATION/DEPARTMENT REPORTS**

1. Moved by Councillor Main, Seconded by Councillor Broughton  
**THAT the Staff Report Village of Silverton 2024-2027 Five-Year Financial Plan be received.**

Carried Unanimously

2. Moved by Councillor Mills, Seconded by Councillor Broughton  
**THAT the Staff Report Village of Silverton 2024 Tax Rates be received.**

Carried Unanimously

3. Moved by Councillor denBok, Seconded by Councillor Main  
**THAT the Staff Report Village of Silverton Garbage Collection and Disposal Rates be received.**

Carried Unanimously

4. Moved by Councillor Main, Seconded by Councillor Mills  
**THAT the Staff Report Village of Silverton Water Rates be received.**

Carried Unanimously

5. *Council Appointments & Acting Mayor Schedule*  
Moved by Councillor Clarence denBok, Seconded by Councillor Brian Mills  
**THAT the following changes to Council Appointments and the Acting Mayor Schedule be adopted:**

**Library Status Committee member is Mayor Tanya Gordon, Alternate Clarence denBok**

**Slocan Lake Arena Society member is Councillor Don Broughton, Alternate is Brian Mills**

**BC Rural Health Committee Network member is Mayor Tanya Gordon, Alternate is Councillor Don Broughton**

**Acting Mayor for October, November and December of 2024 is Councillor Don Broughton**

Carried Unanimously

6. *Village of Nakusp Water Sampling Services - No Action Taken*
7. *Silverton Campground Contract*  
**Mayor Gordon reported that the Contract Position has been advertised in the local paper**
8. *Development Permit Application Camp Café Patio (206 Lake Ave.)*  
Moved by Councillor Clarence denBok, Seconded by Councillor Leah Main  
**That Council approves development permit application No. 2024-01 to allow for the construction of a stage concrete patio with seating and benches at 206 Lake Avenue on lot legally known as PID 016-205-642, Lot 9, Block 33, District Lot 434, Kootenay Land District Plan 574.**

Carried Unanimously

**K. BYLAWS**

1. *Village of Silverton 2024-2027 Five-Year Financial Plan Bylaw No. 543, 2024 for first, second and third readings*  
Moved by Councillor Leah Main, Seconded by Councillor Don Broughton  
**THAT Village of Silverton 2024-2027 Five-Year Financial Plan Bylaw No. 543, 2024 be given, first, second, and third readings.**

Carried Unanimously

2. *Village of Silverton 2024 Tax Rates Bylaw 544, 2024 for first,*

*second, and third readings **Postponed to Friday, May 10, 2024 meeting.***

3. *Village of Silverton Garbage Collection and Disposal Amendment Bylaw No. 545, 2024, amending Village of Silverton Garbage Collection and Disposal Bylaw No. 433, 2005 for first, second, and third readings*

Moved by Councillor Leah Main, Seconded by Councillor Don Broughton

**THAT Village of Silverton Garbage Collection and Disposal Amendment Bylaw No. 545, 2024, amending Village of Silverton Garbage Collection and Disposal Bylaw No. 433, 2005 be given first, second, and third readings.**

Carried Unanimously

4. *Village of Silverton Water Rates and Regulations Amendment Bylaw No. 546, 2024, amending Village of Silverton Water Rates and Regulations Bylaw No. 479, 2012 for first, second, and third readings*

Moved by Councillor Clarence denBok, Seconded by Councillor Brian Mills

**THAT Village of Silverton Water and Regulations Amendment Bylaw No. 546, 2024, amending Village of Silverton Water Rates and Regulations Bylaw No. 479, 2012 be given first, second, and third readings.**

Carried Unanimously

L. **PUBLIC INPUT PERIOD**

M. **ADJOURNMENT**

Moved by Councillor Main, Seconded by Councillor denBok

**That there being no further business, the meeting shall be adjourned at 7:40 PM.**

Carried Unanimously

N. **COUNCIL PRIORITIES**

1. *Council Priorities  
Revised Council Priorities May 2024*

**No action taken**

**Minutes recorded by:**

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**Susan Johnson**

**Minutes certified by:**



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**Mayor Tanya Gordon**



VILLAGE OF SILVERTON  
Minutes of the Special Council Meeting  
held Monday, May 13, 2024 at 1:00 PM  
Memorial Hall, 203 Lake Avenue, Silverton, BC

Present: Mayor Tanya Gordon  
Councillor Clarence denBok  
Councillor Donald Broughton  
Councillor Brian Mills  
Councillor Leah Main

A. **CALL TO ORDER:** Mayor Gordon called the Special Open Meeting to order at 1:00 PM

B. **INDIGENOUS ACKNOWLEDGEMENT**

C. **AGENDA AND WAIVER OF NOTICE**

1. MOVED and Seconded

THAT Village of Silverton by unanimous decision do hereby waive Notice of Meeting for this Monday, May 13, 2024 Special Meeting.

2. MOVED and Seconded

THAT the Special Open Council Meeting Agenda for May 13, 2024 be adopted.

Carried

**D. BYLAWS AND POLICY**

1. *Village of Silverton 2024 Tax Rates Bylaw No 544, 2024*

MOVED by and seconded

THAT *Village of Silverton 2024 Tax Rates Bylaw No 544, 2024*, be Adopted  
Carried

**E. ADJOURNMENT**

MOVED by and Seconded

THAT there being no further business of the Special Open Council meeting,  
it be adjourned at 1:10 PM

Minutes recorded by:



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Councillor Leah Main

Minutes certified by:

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Mayor Tanya Gordon



## VILLAGE OF SILVERTON

Minutes of the Regular Open Council meeting held **June 12, 2024 at 7:00 p.m.**  
in the Memorial Hall, 203 Lake Avenue, Silverton BC

**Present:** Mayor Tanya Gordon  
Councillor Brian Mills  
Councillor Clarence denBok  
Councillor Donald Broughton  
Councillor Leah Main

**In Attendance:** Elsie Lemke, Interim Chief Administration Officer

### **A. CALL TO ORDER**

Mayor Gordon called the meeting to order at 7:00 p.m.

### **B. INDIGENOUS ACKNOWLEDGEMENT**

The Village of Silverton acknowledges the Indigenous peoples on whose traditional territories we stand.

### **C. ADDITION OF LATE ITEMS IF ANY**

None

### **D. ADOPTION OF THE AGENDA:**

Moved by Councillor Main seconded by Councillor Broughton  
**THAT the Regular Open Council meeting agenda for June 12, 2024 be adopted.**

*Carried Unanimously*

**E. ADOPTION OF THE MINUTES AND COMMITTEE RECOMMENDATIONS**

N/A

**F. DELEGATIONS**

**1. New Denver & Area Housing Society**

Kathy Hartman, Re: Council non-voting representative on appointment

This was a request, not a delegation.

Council decided to table the matter for further information.

**G. UNFINISHED BUSINESS / BUSINESS ARISING:**

**H. NEW BUSINESS:**

**1. Appointment of Interim Chief Administrative Office (CAO) & Corporate Officer**

Moved by Councillor Main seconded by Councillor Mills

THAT Council appoint Elsie Lemke as Interim Chief Administrative Officer and Corporate Officer for the Village of Silverton, in accordance with Section 147 and 148 of the Community Charter and the Village of Silverton's Officer's Bylaw No. 484, 2014 effective June 3, 2024.

*Carried Unanimously*

**2. Request for New Plaque on Commemorative Benches – Lorill & Rick Harding**

Moved by Councillor Broughton seconded by Councillor denBok

THAT Council approve the request from Lorill and Rick Harding to install a new plaque on a commemorative bench in the day park.

*Carried Unanimously*



**3. Request for Traffic Controls – Intersection of Hunter Street & Fourth Street**

Moved by Councillor Mills seconded by Councillor Main  
THAT Council direct staff to prepare a report for the next regular meeting addressing the traffic concerns at the intersection of Hunter Street and Fourth Street with recommendations to resolve the traffic issues.

*Carried Unanimously*

**I. CORRESPONDENCE FOR INFORMATION:**

**1. Silverton Community Club, Canada Day celebration**

Moved by Councillor denBok seconded by Councillor Main  
THAT the items of external correspondence be received.

**Silverton Community Club, Canada Day celebration**

*Carried Unanimously*

Mayor Gordon advised Council that they have been invited to participate in the Canada Day parade.

**J. COUNCIL REPORTS:**

**K. ADMINISTRATION/DEPARTMENT REPORTS:**

**1. Development Permit Application 2023-02 (Silverton Building Supplies)  
For authorization**

Councillor denBok declared a conflict of interest in the development permit application 2023-02 (Silverton Building Supplies) and left the meeting at 7:12 pm

Moved by Councillor Main seconded by Councillor Mills  
THAT Council approve Development Permit Application No. 2023-02.

*Carried Unanimously*

Councillor denBok re-entered the meeting at 7:14 pm

## **2. Water Licence Application**

Moved by Councillor Main seconded by Councillor Broughton  
THAT Council approves submission of the Water Licence Application (Tracking Number 100442155) along with the supporting Technical Memorandum (Reference 24-003-01VR) as presented on June 12, 2024.

*Carried Unanimously*

### **L. BYLAWS**

### **M. PUBLIC INPUT PERIOD**

*Members of the gallery are welcome to ask questions of council, and the questions must be directed to the Mayor. The questions must be relevant to issues dealt with on the agenda and that address policy or determinations made by council. Questions of an operational or administrative nature may be referred to staff directly at the meeting or in the judgement of the Mayor, deferred for discussion between the questioner and staff at a separate time and place. The Mayor shall reserve the right to limit the number and type of questions and discussion.*

A member of the press asked how long the CAO will be away on sick leave. Mayor Gordon replied we are not sure how long.

### **N. ITEMS BROUGHT FORWARD FROM IN CAMERA**

### **O. IN CAMERA MEETING - there will be an In Camera (Closed) Meeting**

Moved by Councillor Broughton seconded by Councillor Main  
THAT pursuant to Section 90(1) of the Community Charter, the meeting BE CLOSED to the public on the basis that the subject matter of all agenda items to be considered relate to matters listed under Section 90(1)

*Carried Unanimously*

### **P. COUNCIL PRIORITIES**

*Will be updated at next meeting.*

**Q. ADJOURNMENT:**

There being no further business of the Regular Open Council meeting, the meeting was ADJOURNED.

THE REGULAR OPEN COUNCIL MEETING ADJOURNED AT 7:16 p.m.

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MAYOR T. GORDON

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CORPORATE OFFICER



## Village of Silverton

Minutes of the Special Open Council Meeting

Held Thursday, June 27, 2024 at 1:00 p.m.  
Memorial Hall, 203 Lake Avenue, Silverton BC

**Present:** Mayor Tanya Gordon  
Councillor Brian Mills  
Councillor Clarence denBok  
Councillor Donald Broughton  
Councillor Leah Main

**In Attendance:** Elsie Lemke, Interim Chief Administrative Officer

### **A. CALL TO ORDER**

Mayor Gordon called the meeting to order at 1:11 p.m.

### **B. ADOPTION OF MEETING AGENDA**

Moved by Councillor Main, Seconded by Councillor Mills

**THAT the Special Open Council meeting agenda for June 27, 2024 be adopted.**

Carried Unanimously

### **C. WAIVE NOTICE FOR SPECIAL OPEN AND CLOSED COUNCIL MEETINGS**

Moved by Councillor Main, Seconded by Councillor den Bok

**THAT Notice for a Special Open and Closed Council Meeting scheduled for Thursday, June 27, 2024 at 1:00 p.m. be waived by unanimous consent of Council.**

Carried Unanimously

**D. ADJOURNMENT**

Moved by Councillor Mills, Seconded by Councillor Main

**THAT** there being no further business of the Special Open Council meeting, it be adjourned.

Carried Unanimously

THE SPECIAL OPEN COUNCIL MEETING ADJOURNED AT 1:12 pm.

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MAYOR T. GORDON

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INTERIM CORPORATE OFFICER

**THE CORPORATION OF THE VILLAGE OF SILVERTON**  
**FINANCIAL STATEMENTS**  
**DECEMBER 31, 2023**

*Draft*

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**THE CORPORATION OF THE VILLAGE OF SILVERTON**  
**INDEX TO THE FINANCIAL STATEMENTS**

For the Year Ended December 31, 2023

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**Management Report**

**Independent Auditors' Report**

**Financial Statements**

Statement of Financial Position

Statement of Operations

Statement of Changes in Net Financial Assets

Statement of Cash Flows

Notes to the Financial Statements

Schedule A - Statement of Tangible Capital Assets

Schedule B - Schedule of Segmented Information

Schedule C - Growing Communities Fund Reconciliation

Exhibit 1 - Province of BC Grant Reconciliations (Unaudited)

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# THE CORPORATION OF THE VILLAGE OF SILVERTON

## MANAGEMENT REPORT

As at December 31, 2023

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### RESPONSIBILITY FOR FINANCIAL REPORTING

Management is responsible for the preparation of the accompanying financial statements. The financial statements have been prepared in accordance with the accounting principles disclosed in Note 1 to the financial statements and include amounts that are based on estimates and judgments. Management believes that the financial statements fairly present The Corporation of the Village of Silverton's financial position and results of operations. The integrity of the information presented in the financial statements, including estimates and judgments relating to matters not concluded by fiscal year-end, is the responsibility of management. The financial statements have been approved by Council.

Management has established and maintained appropriate systems of internal control including policies and procedures, which are designed to provide reasonable assurance that The Corporation of the Village of Silverton's assets are safeguarded and that reliable financial records are maintained to form a proper basis for preparation of the financial statements.

The independent external auditors, Childs Chanton Chartered Professional Accountants, have been appointed by Council to express an opinion as to whether the financial statements present fairly, in all material respects, The Corporation of the Village of Silverton's financial position, results of operations, and changes in financial position in conformity with the accounting principles disclosed in Note 1 to the financial statements. The report of Childs Chanton Chartered Professional Accountants, follows and outlines the scope of their examination and their opinion on the financial statements.

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Elsie Lemke  
Interim Chief Administrative Officer



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**THE CORPORATION OF THE VILLAGE OF SILVERTON**  
**STATEMENT OF FINANCIAL POSITION**

As at December 31, 2023

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|                                                   | <u>2023</u>         | <u>2022</u>         |
|---------------------------------------------------|---------------------|---------------------|
| <b>Financial Assets</b>                           |                     |                     |
| Cash & cash equivalents (Note 2)                  | \$ 2,100,665        | \$ 1,305,124        |
| Accounts receivable (Note 3)                      | <u>207,444</u>      | <u>495,230</u>      |
|                                                   | <u>2,308,109</u>    | <u>1,800,354</u>    |
| <b>Financial Liabilities</b>                      |                     |                     |
| Accounts payable and accrued liabilities (Note 4) | 252,715             | 489,511             |
| Deferred revenue (Note 5)                         | 232,966             | 127,963             |
| Asset retirement obligations (Note 6)             | <u>547,938</u>      | <u>-</u>            |
|                                                   | <u>1,033,619</u>    | <u>617,474</u>      |
| <b>Net Financial Assets</b>                       | 1,274,490           | 1,182,880           |
| <b>Non -Financial Assets</b>                      |                     |                     |
| Tangible capital assets (Note 7)                  | 3,382,761           | 2,856,709           |
| Prepaid expenses                                  | <u>2,207</u>        | <u>5,937</u>        |
|                                                   | <u>3,384,968</u>    | <u>2,862,646</u>    |
| <b>Accumulated Surplus (Note 8)</b>               | <u>\$ 4,659,458</u> | <u>\$ 4,045,526</u> |
| Commitments and Contingencies (Note 11)           |                     |                     |

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Elsie Lemke  
Interim Chief Administrative Officer

**THE CORPORATION OF THE VILLAGE OF SILVERTON**  
**STATEMENT OF OPERATIONS**

For the Year Ended December 31, 2023

|                                             | <u>2023 Budget</u><br>(Note 13) | <u>2023</u>         | <u>2022</u>         |
|---------------------------------------------|---------------------------------|---------------------|---------------------|
| <b>Revenue</b>                              |                                 |                     |                     |
| Taxes                                       | \$ 192,439                      | \$ 191,788          | \$ 176,273          |
| Sale of services                            | 85,407                          | 97,896              | 83,765              |
| Other revenue from own sources              | 11,776                          | 10,691              | 29,968              |
| Investment income                           | 2,000                           | 10,910              | 5,197               |
| Government transfers - unconditional        | 294,000                         | 294,000             | 375,000             |
| Government transfers - conditional          | 1,156,212                       | 957,474             | 599,743             |
| Water user fees                             | <u>102,658</u>                  | <u>98,872</u>       | <u>97,575</u>       |
|                                             | <u>1,844,492</u>                | <u>1,661,631</u>    | <u>1,367,521</u>    |
| <b>Expenses</b>                             |                                 |                     |                     |
| General government                          | 393,495                         | 421,062             | 359,479             |
| Protective services                         | 69,750                          | 211,314             | 464,291             |
| Transportation services                     | 135,376                         | 96,406              | 133,449             |
| Environmental health services               | 30,000                          | 25,641              | 27,459              |
| Parks, recreation and cultural services     | 61,500                          | 42,524              | 74,658              |
| Water utility operations                    | 125,450                         | 42,750              | 51,438              |
| Amortization                                | 132,873                         | 183,255             | 130,268             |
| Accretion                                   | -                               | <u>24,747</u>       | -                   |
|                                             | <u>948,444</u>                  | <u>1,047,699</u>    | <u>1,241,042</u>    |
| Annual surplus                              | 896,048                         | 613,932             | 126,479             |
| Accumulated surplus, beginning of the year  | <u>4,045,526</u>                | <u>4,045,526</u>    | <u>3,919,047</u>    |
| <b>Accumulated surplus, end of the year</b> | <u>\$ 4,941,574</u>             | <u>\$ 4,659,458</u> | <u>\$ 4,045,526</u> |

The accompanying summary of significant accounting policies and notes form an integral part of these consolidated financial statements

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**THE CORPORATION OF THE VILLAGE OF SILVERTON**  
**STATEMENT OF CHANGES IN NET FINANCIAL ASSETS**

For the Year Ended December 31, 2023

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|                                               | <u>2023 Budget</u>         | <u>2023</u>                | <u>2022</u>                |
|-----------------------------------------------|----------------------------|----------------------------|----------------------------|
| Annual surplus                                | \$ 896,048                 | \$ 613,932                 | \$ 126,479                 |
| Acquisition of tangible capital assets        | (622,016)                  | (709,307)                  | (250,430)                  |
| Amortization of capital assets                | <u>-</u>                   | <u>183,255</u>             | <u>130,268</u>             |
|                                               | 274,032                    | 87,880                     | 6,317                      |
| Recognition (acquisition) of prepaid expenses | <u>-</u>                   | <u>3,730</u>               | <u>16,599</u>              |
| Increase in net financial assets              | 274,032                    | 91,610                     | 22,916                     |
| Net financial assets, beginning of year       | <u>1,182,880</u>           | <u>1,182,880</u>           | <u>1,159,964</u>           |
| <b>Net financial assets, end of the year</b>  | <b><u>\$ 1,456,912</u></b> | <b><u>\$ 1,274,490</u></b> | <b><u>\$ 1,182,880</u></b> |

Draft

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# THE CORPORATION OF THE VILLAGE OF SILVERTON

## STATEMENT OF CASH FLOWS

For the Year Ended December 31, 2023

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|                                                         | <u>2023</u>         | <u>2022</u>         |
|---------------------------------------------------------|---------------------|---------------------|
| <b>Cash Provided by (Used In)</b>                       |                     |                     |
| <b>Operating Activities</b>                             |                     |                     |
| Annual surplus                                          | \$ 613,932          | \$ 126,479          |
| <b>Items not involving cash:</b>                        |                     |                     |
| Amortization of tangible capital assets                 | 183,255             | 130,268             |
| Accretion                                               | 24,747              | -                   |
| Initial recognition of asset retirement obligation      | <u>523,191</u>      | <u>-</u>            |
|                                                         | <u>1,345,125</u>    | <u>256,747</u>      |
| <b>Increase (decrease) in non-cash operating items:</b> |                     |                     |
| Accounts receivable                                     | 287,786             | (414,988)           |
| Accounts payable and accrued liabilities                | (236,796)           | 409,264             |
| Deferred revenue                                        | 105,003             | 85,082              |
| Prepaid expenses                                        | <u>3,730</u>        | <u>16,599</u>       |
|                                                         | <u>1,504,848</u>    | <u>352,704</u>      |
| <b>Financing Activities</b>                             |                     |                     |
| <b>Capital Activities</b>                               |                     |                     |
| Acquisition of tangible capital assets                  | <u>(709,307)</u>    | <u>(250,430)</u>    |
| <b>Net increase in Cash</b>                             | 795,541             | 102,274             |
| <b>Cash and cash equivalents, beginning of year</b>     | <u>1,305,124</u>    | <u>1,202,850</u>    |
| <b>Cash and cash equivalents, end of year</b>           | <u>\$ 2,100,665</u> | <u>\$ 1,305,124</u> |

The accompanying summary of significant accounting policies and notes form an integral part of these consolidated financial statements

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# THE CORPORATION OF THE VILLAGE OF SILVERTON

## NOTES TO THE FINANCIAL STATEMENTS

December 31, 2023

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### 1. Significant accounting policies

The Corporation of the Village of Silverton (the "Village") is a local government in the Province of British Columbia. The financial statements have been prepared in accordance with Canadian public sector accounting standards.

The following is a summary of the Village's significant accounting policies:

(a) Revenue Recognition

Sources of revenue are recorded on the accrual basis and include revenue in the period in which the transactions or events occurred that give rise to the revenues. Taxation revenues are recognized at the time of issuing the property tax notices for the fiscal year. Sale of services and user fee revenues are recognized when the service or product is rendered by the Village.

Grant revenues are recognized when the funding becomes receivable. Revenue unearned in the current period is recorded as deferred revenue.

(b) Deferred Revenue

Deferred revenue represents funds received for specific purposes which are externally restricted by legislation, regulation or agreement and are not available for general municipal purposes as well as licenses, permits, other fees and grants which have been collected, but for which the related services have not been performed and or projects have not been constructed. These amount will be recognized as revenues in the fiscal year in which it is used for the specified purpose, the services are performed and or the projects are constructed.

(c) Government Transfers

Government transfers are recognized in the financial statements as revenue in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met and reasonable estimates can be made.

(d) Financial Instruments

The Village's financial instruments consist of cash and cash equivalents, accounts receivable, accounts payable and accrued liabilities. It is management's opinion that the Village is not exposed to significant interest, currency or credit risks arising from these financial instruments. The fair values of these financial instruments approximate their carrying values.

(e) Tangible Capital Assets

Tangible capital assets, comprised of capital assets and capital assets under construction, are recorded at cost and are classified according to their functional use. Amortization is recorded on a straight-line basis over the estimated useful life of the asset commencing the year the asset is put in to service. Donated tangible capital assets are reported at fair value at the time of donation. Estimated useful lives are as follows:

|                                             |                |
|---------------------------------------------|----------------|
| Buildings                                   | 40 years       |
| Furniture, Equipment & Vehicles             | 5 to 10 years  |
| Technology                                  | 5 years        |
| Roads and Paving                            | 40 years       |
| Bridges and other Transportation Structures | 40 years       |
| Water Infrastructure                        | 10 to 40 years |

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# THE CORPORATION OF THE VILLAGE OF SILVERTON

## NOTES TO THE FINANCIAL STATEMENTS

December 31, 2023

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### 1. Significant accounting policies (continued)

(f) Cash and Cash Equivalents

Cash and cash equivalents consist of cash on hand, balances with banks and highly liquid temporary money market instruments.

(g) Statutory Reserves

Statutory reserves are funds that have been restricted by council. Formal establishing bylaws have been adopted pursuant to the Community Charter, which define how these reserves are to be used.

(h) Non-Financial Assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations.

(i) Use of Estimates

The preparation of financial statements in accordance with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported revenues and expenses during the reporting period. Significant areas requiring estimates include the useful lives of tangible capital assets for amortization, future employee benefits, allowance for doubtful accounts, provision for contingencies, and timing and extent of future asset retirement obligations. Actual results could differ from management's best estimates as additional information becomes available in the future.

(j) Budget

Budget data presented in these financial statements is based on the Village's Five Year Financial Plan for the years 2023-2027, adopted by Council on May 8, 2023.

(k) Liability for Contaminated Sites

Contaminated sites are a result of contamination being introduced into air, soil, water or sediment of a chemical, organic, or radioactive material or live organism that exceeds an environmental standard. The liability is recorded net of any expected recoveries. A liability for remediation of contaminated sites is recognized when a site is not in productive use and all of the following criteria are met:

- an environmental standard exists;
- contamination exceeds the environmental standard;
- the Village is directly responsible, or accepts responsibility;
- it is expected that a future economic benefit will be given up; and
- a reasonable estimate of the amount can be made.

The liability is recognized as management's estimate of the cost of post-remediation including operation, maintenance, and monitoring that are an integral part of the remediation strategy for a contaminated site.

There are no liabilities to be recorded as at December 31, 2023.

(l) Segments

The Village conducts its business through a number of reportable segments. These operating segments are established by senior management to facilitate the achievement of the Village's long-term objectives to aid in resource allocation decisions, and to assess operational performance.

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# THE CORPORATION OF THE VILLAGE OF SILVERTON

## NOTES TO THE FINANCIAL STATEMENTS

December 31, 2023

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### 1. Significant accounting policies (continued)

#### (m) Asset retirement obligations

An asset retirement obligation is a legal obligation associated with the retirement of a tangible capital asset that the Village will be required to settle. The Village recognizes asset retirement obligations when there is a legal obligation to incur retirement costs in relation to a tangible capital asset, the past transaction or event giving rise to the liability has occurred, it is expected that future economic benefits will be given up, and a reasonable estimate of the amount can be made.

Asset retirement obligations are initially measured at the best estimate of the amount required to retire a tangible capital asset at the financial statement date. The estimate of a liability includes costs directly attributable to asset retirement activities.

Asset retirement obligations are recorded as liabilities with a corresponding increase to the carrying amount of the related tangible capital asset. The obligation is adjusted to reflect period-to-period changes in the liability resulting from the passage of time and for revisions to either the timing or the amount of the original estimate of the undiscounted cash flows or the discount rate.

### 2. Cash and cash equivalents

Cash and cash equivalents in the statement of financial position are comprised of:

|                                 | <u>2023</u>         | <u>2022</u>         |
|---------------------------------|---------------------|---------------------|
| Cash                            | \$ 2,000,810        | \$ 1,210,075        |
| MFA bond and money market funds | <u>99,855</u>       | <u>95,049</u>       |
|                                 | <u>\$ 2,100,665</u> | <u>\$ 1,305,124</u> |

Municipal Finance Authority (MFA) pooled investment funds are considered equivalent to cash because of their liquidity.

### 3. Accounts receivable

|                           | <u>2023</u>       | <u>2022</u>       |
|---------------------------|-------------------|-------------------|
| Property taxes            | \$ 18,541         | \$ 24,331         |
| Utility billings          | 12,460            | 18,301            |
| Other governments         | 34,707            | 13,875            |
| Trade & other receivables | <u>141,736</u>    | <u>438,723</u>    |
|                           | <u>\$ 207,444</u> | <u>\$ 495,230</u> |

### 4. Accounts payable and accrued liabilities

|                            | <u>2023</u>       | <u>2022</u>       |
|----------------------------|-------------------|-------------------|
| Trades payable             | \$ 235,257        | \$ 472,769        |
| Accrued wages and benefits | <u>17,458</u>     | <u>16,742</u>     |
|                            | <u>\$ 252,715</u> | <u>\$ 489,511</u> |

**THE CORPORATION OF THE VILLAGE OF SILVERTON**  
**NOTES TO THE FINANCIAL STATEMENTS**

December 31, 2023

**5. Deferred revenue**

|                            | Opening<br>Balance | Contributions<br>Received<br>(Returned) | Revenue<br>Recognized | Ending<br>Balance |
|----------------------------|--------------------|-----------------------------------------|-----------------------|-------------------|
| Federal Gas Tax grant *    | \$ -               | \$ 69,825                               | \$ (69,825)           | \$ -              |
| Growing Communities Fund * | -                  | 585,000                                 | (585,000)             | -                 |
| Other Provincial grants    | 57,963             | 40,082                                  | (17,356)              | 80,689            |
| Other grants               | <u>70,000</u>      | <u>221,475</u>                          | <u>(139,198)</u>      | <u>152,277</u>    |
|                            | <u>\$ 127,963</u>  | <u>\$ 916,382</u>                       | <u>\$ (811,379)</u>   | <u>\$ 232,966</u> |

\* The Federal Gas Tax grant and the Growing Communities Fund are recognized into revenue and immediately transferred into the Community Works Fund and that Growing Communities Fund reserves respectively.

**6. Asset retirement obligations**

Existing laws and regulations require the Village to take specific actions regarding the removal and disposal of certain capital assets at the end of their useful life. Following the adoption of the Public Accounting Standard PS 3280 Asset Retirement Obligations, the Village recognized an obligation relating to the removal of these assets as estimated at January 1, 2023. The transition and recognition of asset retirement obligations involved an accompanying increase to the buildings, sewer, and storm sewer infrastructure capital assets. The increase in capital assets is amortized on a straight-line basis over the remaining expected useful life of the related assets.

The Village has adopted the standard prospectively. Under the prospective method, the discount rate and assumptions used on initial recognition are those as of the date of adoption or the standard. Estimated costs totaling \$3,465,732 using an inflation rate of 3.5% have been discounted using a present value calculation with a discount rate of 4.73%. The discount rate used was based on borrowing rate for liabilities with similar risks and maturity. The timing of these expenditures is estimated to occur between 2024 and 2084 with the regular replacement, renovation, or disposal of assets. No recoveries are expected at this time.

The following is a summary of asset retirement obligation transactions for the year:

|                                                       | <u>2023</u>       | <u>2022</u> |
|-------------------------------------------------------|-------------------|-------------|
| Opening asset retirement obligation                   | \$ -              | \$ -        |
| Initial recognition of expected discounted cash flows | 523,191           | -           |
| Increase due to accretion                             | <u>24,747</u>     | <u>-</u>    |
| Closing asset retirement obligation                   | <u>\$ 547,938</u> | <u>\$ -</u> |



# THE CORPORATION OF THE VILLAGE OF SILVERTON

## NOTES TO THE FINANCIAL STATEMENTS

December 31, 2023

### 7. Tangible capital assets

|                                 | <u>Cost</u>         | <u>Accumulated<br/>Amortization</u> | <u>2023 Net<br/>Book Value</u> | <u>2022 Net<br/>Book Value</u> |
|---------------------------------|---------------------|-------------------------------------|--------------------------------|--------------------------------|
| Land                            | \$ 93,917           | \$ -                                | \$ 93,917                      | \$ 93,917                      |
| Buildings                       | 1,892,595           | 659,006                             | 1,233,589                      | 1,105,707                      |
| Vehicles, equipment & furniture | 347,452             | 292,346                             | 55,106                         | 66,359                         |
| Engineering infrastructure      | 828,579             | 360,595                             | 467,984                        | 370,309                        |
| Transportation infrastructure   | 425,131             | 240,401                             | 184,730                        | 193,041                        |
| Water machinery and equipment   | 102,063             | 63,298                              | 38,765                         | 43,804                         |
| Water infrastructure            | <u>2,200,770</u>    | <u>892,100</u>                      | <u>1,308,670</u>               | <u>983,572</u>                 |
|                                 | <u>\$ 5,890,507</u> | <u>\$ 2,507,746</u>                 | <u>\$ 3,382,761</u>            | <u>\$ 2,856,709</u>            |

See Schedule A - Statement of tangible capital assets for more information.

### 8. Accumulated surplus

|                                   | <u>2023</u>         | <u>2022</u>         |
|-----------------------------------|---------------------|---------------------|
| <b>Operating</b>                  |                     |                     |
| General                           | \$ 417,147          | \$ 514,232          |
| Water                             | <u>247,782</u>      | <u>191,660</u>      |
|                                   | <u>664,929</u>      | <u>705,892</u>      |
| <b>Reserves</b>                   |                     |                     |
| General                           | 117,254             | 102,321             |
| Water                             | 10,624              | 10,547              |
| Community works fund              | 443,918             | 370,057             |
| Growing communities fund          | <u>587,910</u>      | <u>-</u>            |
|                                   | <u>1,159,706</u>    | <u>482,925</u>      |
|                                   | 1,824,635           | 1,188,817           |
| <b>Invested in capital assets</b> | <u>2,834,823</u>    | <u>2,856,709</u>    |
| <b>Total Accumulated Surplus</b>  | <u>\$ 4,659,458</u> | <u>\$ 4,045,526</u> |

### 9. Taxes levied for other paid authorities

In addition to taxes levied for municipal purposes, the Village is legally obligated to collect and remit taxes levied for the following authorities. These collections and remittances are not recorded as revenue and expenses.

|                                       | <u>2023</u>       | <u>2022</u>       |
|---------------------------------------|-------------------|-------------------|
| Provincial Government - School taxes  | \$ 146,697        | \$ 122,062        |
| Provincial Government - Police taxes  | 15,193            | 11,304            |
| Regional District of Central Kootenay | 77,302            | 64,337            |
| Central Kootenay Hospital District    | 13,390            | 11,913            |
| British Columbia Assessment Authority | 2,929             | 2,399             |
| Municipal Finance Authority           | <u>17</u>         | <u>13</u>         |
|                                       | <u>\$ 255,528</u> | <u>\$ 212,028</u> |

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# THE CORPORATION OF THE VILLAGE OF SILVERTON

## NOTES TO THE FINANCIAL STATEMENTS

December 31, 2023

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### 10. Pension plan

The Village of Silverton and its employees contribute to the Municipal Pension Plan (a jointly trustee pension plan). The board of trustees, representing plan members and employers, is responsible for administering the plan, including investment of assets and administration of benefits. The plan is a multi-employer defined benefit pension plan. Basic pension benefits provided are based on a formula. As at December 31, 2022, the plan has about 240,000 active members and approximately 124,000 retired members. Active members include approximately 43,000 contributors from local governments.

Every three years, an actuarial valuation is performed to assess the financial position of the plan and adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the plan. The actuary's calculated contribution rate is based on the entry-age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the plan. This rate may be adjusted for the amortization of any unfunded actuarial liability.

The most recent actuarial valuation of the Municipal Pension Plan at December 31, 2021, indicated a \$3,761 million funding surplus for basic pension benefits on a going concern basis.

The next valuation will be as at December 31, 2024 with results available in 2025.

Employers participating in the plan record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the plan records accrued liabilities and accrued assets for the plan in aggregate, resulting in no consistent and reliable basis for allocating the obligation, assets and cost to individual employers participating in the plan.

The Village of Silverton paid \$11,521 (2022 - \$14,751) for employer contributions to the plan in fiscal 2023.

### 11. Commitments and contingencies

#### Regional District Debt

Regional District debt is under the provisions of the Community Charter of BC a direct, joint and several liability of the District and each member municipality within the District including the Village of Silverton.

#### Reciprocal Insurance Exchange Agreement

The Village is a subscribed member of the Municipal Insurance Association of British Columbia (The "Exchange") as provided by Section 3.02 of the Insurance Act of British Columbia. The main purpose of the exchange is to pool the risks of liability so as to lessen the impact upon any subscriber. Under the Reciprocal Insurance Exchange agreement, the Municipality is assessed a premium and specific deductible based on population and claims experience. The obligation of the Village with respect to the Exchange and/or contracts and obligations entered into by the Exchange on behalf of its subscribers in connection with the Exchange are in every case several and not joint and several. The Village irrevocably and unconditionally undertakes and agrees to indemnify and save harmless the other subscribers against liability losses and costs which the other Subscriber may suffer.

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**THE CORPORATION OF THE VILLAGE OF SILVERTON**  
**NOTES TO THE FINANCIAL STATEMENTS**

December 31, 2023

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12. **Segments**

The Village provides a range of services to its citizens. For each reported segment, the revenue and expenses represent both amounts that are directly attributable to the segment and amounts that are allocated on a reasonable basis. The accounting policies used in these segments are consistent with those followed in the preparation of the financial statements as disclosed in Note 1.

Refer to Schedule B - Schedule of Segmented Information

13. **Budget data**

The reconciliation of the approved budget for the current year to the budget figures reported in these financial statement is as follows:

|                                                   | <u>2023</u>        |
|---------------------------------------------------|--------------------|
| Budget surplus per Statement of Operations        | \$ 896,048         |
| Less: Capital expenditures                        | 622,016            |
| Budgeted transfers to reserves                    | 601,462            |
| Add: Budgeted transfers from surplus and reserves | 194,557            |
| Amortization                                      | <u>132,873</u>     |
| Net annual budget                                 | <u><u>\$ -</u></u> |

**THE CORPORATION OF THE VILLAGE OF SILVERTON**  
**SCHEDULE A - STATEMENT OF TANGIBLE CAPITAL ASSETS**

For the Year Ended December 31, 2023

|                                | Additions & Reallocation of Assets Under Construction |                          |                    | Closing Balance            | Accumulated Amortization   |                          |                        | Accumulated Amortization Closing Balance | Net Carrying Amount End of year |
|--------------------------------|-------------------------------------------------------|--------------------------|--------------------|----------------------------|----------------------------|--------------------------|------------------------|------------------------------------------|---------------------------------|
|                                | Opening Balance                                       | Construction             | Disposals          |                            | Opening balance            | Amortization Expense     | Reduction on Disposals |                                          |                                 |
| <b>Tangible Capital Assets</b> |                                                       |                          |                    |                            |                            |                          |                        |                                          |                                 |
| Land                           | \$ 93,917                                             | \$ -                     | \$ -               | \$ 93,917                  | \$ -                       | \$ -                     | \$ -                   | \$ -                                     | \$ 93,917                       |
| Buildings                      | 1,718,030                                             | 174,565                  | -                  | 1,892,595                  | 612,323                    | 46,683                   | -                      | 659,006                                  | 1,233,589                       |
| IT, equipment & furniture      | 347,452                                               | -                        | -                  | 347,452                    | 281,093                    | 11,253                   | -                      | 292,346                                  | 55,106                          |
| Engineering infrastructure     | 709,662                                               | 118,917                  | -                  | 828,579                    | 339,353                    | 21,242                   | -                      | 360,595                                  | 467,984                         |
| Transportation infrastructure  | 425,131                                               | -                        | -                  | 425,131                    | 232,090                    | 8,311                    | -                      | 240,401                                  | 184,730                         |
| Water machinery and equipment  | 102,063                                               | -                        | -                  | 102,063                    | 58,259                     | 5,039                    | -                      | 63,298                                   | 38,765                          |
| Water infrastructure           | <u>1,784,945</u>                                      | <u>415,825</u>           | <u>-</u>           | <u>2,200,770</u>           | <u>801,373</u>             | <u>90,727</u>            | <u>-</u>               | <u>892,100</u>                           | <u>1,308,670</u>                |
| <b>Total</b>                   | <b>\$ <u>5,181,200</u></b>                            | <b>\$ <u>709,307</u></b> | <b>\$ <u>-</u></b> | <b>\$ <u>5,890,507</u></b> | <b>\$ <u>2,324,491</u></b> | <b>\$ <u>183,255</u></b> | <b>\$ <u>-</u></b>     | <b>\$ <u>2,507,746</u></b>               | <b>\$ <u>3,382,761</u></b>      |

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**THE CORPORATION OF THE VILLAGE OF SILVERTON**  
**SCHEDULE B - SCHEDULE OF SEGMENTED INFORMATION**

For the Year Ended December 31, 2023

|                                 | General<br>Government | Protective<br>Services | Transportation<br>Services | Environmental<br>Health<br>Services | Parks &<br>Recreation | Water<br>Utility   | 2023<br>Total     |
|---------------------------------|-----------------------|------------------------|----------------------------|-------------------------------------|-----------------------|--------------------|-------------------|
| <b>Revenues</b>                 |                       |                        |                            |                                     |                       |                    |                   |
| Taxes                           | \$ 191,788            | \$ -                   | \$ -                       | \$ -                                | \$ -                  | \$ -               | \$ 191,788        |
| Sales of Service                | 190                   | -                      | -                          | 29,844                              | 67,862                | -                  | 97,896            |
| Other revenue from own services | 1,765                 | 1,525                  | -                          | -                                   | 7,351                 | 50                 | 10,691            |
| Investment income               | 10,832                | -                      | -                          | -                                   | -                     | 78                 | 10,910            |
| Grants - unconditional          | 294,000               | -                      | -                          | -                                   | -                     | -                  | 294,000           |
| Grants - conditional            | 602,355               | 139,610                | 1,485                      | -                                   | 214,024               | -                  | 957,474           |
| Water user fees                 | -                     | -                      | -                          | -                                   | -                     | 98,872             | 98,872            |
|                                 | <u>1,100,930</u>      | <u>141,135</u>         | <u>1,485</u>               | <u>29,844</u>                       | <u>289,237</u>        | <u>99,000</u>      | <u>1,661,631</u>  |
| <b>Expenditures</b>             |                       |                        |                            |                                     |                       |                    |                   |
| Wages and benefits              | 180,311               | -                      | 57,865                     | 18,650                              | -                     | 26,083             | 282,909           |
| Supplies and services           | 240,751               | 211,314                | 38,541                     | 6,991                               | 42,524                | 16,667             | 556,788           |
| Amortization                    | 14,563                | 5,018                  | 16,018                     | 960                                 | 50,929                | 95,767             | 183,255           |
| Accretion                       | 5,078                 | -                      | -                          | -                                   | -                     | 19,669             | 24,747            |
|                                 | <u>440,703</u>        | <u>216,332</u>         | <u>112,424</u>             | <u>26,601</u>                       | <u>93,453</u>         | <u>158,186</u>     | <u>1,047,699</u>  |
| <b>Annual Surplus (Deficit)</b> | <u>\$ 660,227</u>     | <u>\$ (75,197)</u>     | <u>\$ (110,939)</u>        | <u>\$ 3,243</u>                     | <u>\$ 195,784</u>     | <u>\$ (59,186)</u> | <u>\$ 613,932</u> |

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**THE CORPORATION OF THE VILLAGE OF SILVERTON**  
**SCHEDULE C - GROWING COMMUNITIES FUND RECONCILIATION**  
December 31, 2023

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**Province of BC Growing Communities Fund Reconciliation**

The following is a summary of fund transactions for the current year:

|                                          | <u>2023</u>       |
|------------------------------------------|-------------------|
| Growing Communities Fund opening balance | \$ -              |
| Initial funds                            | 585,000           |
| Interest earned during the year          | 2,910             |
| Less: Eligible use of funds              | -                 |
| Remaining grant                          | \$ <u>587,910</u> |

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**THE CORPORATION OF THE VILLAGE OF SILVERTON**  
**EXHIBIT 1 - PROVINCE OF BC GRANT RECONCILIATIONS (UNAUDITED)**  
December 31, 2023

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1. **Province of BC COVID-19 Restart Grant reconciliation**

The following is a summary of grant transactions for the current year:

|                                        | <u>2023</u>      |
|----------------------------------------|------------------|
| COVID-19 Restart Grant opening balance | \$ 65,596        |
| Less grant recognition:                |                  |
| Facility reopening & operating costs   | <u>49,872</u>    |
| Remaining grant                        | <u>\$ 15,724</u> |

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# Unfinished Business

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**Date:** July 10, 2024

**Subject:** New Denver & Area Housing Society

**Prepared by:** Elsie Lemke, Interim CAO

## PURPOSE

To appoint a non-voting representative to the New Denver & Area Housing Society. (NDHS)

## BACKGROUND

This request to appoint a non-voting representative to the NDAHS came to the June 12, 2024 Council meeting. Council requested more information regarding the expectations for this appointment.

## DISCUSSION

Meetings of the NDAHS are held on the first Tuesday of the month, between 4 pm and 6 pm. They are held at "Wendy Harlock's place". Generally the agenda is provided to board members one or two days in advance. Members are not expected to remain at the meeting for every agenda item if it is not something that pertains to their community. This is a non-voting position and is intended to ensure Silverton remains informed of the housing society's important work.

## OPTIONS

- (1) **(Recommended Option)** THAT Council appoint Don Broughton to the New Denver and Area Housing Society.
- (2) THAT Council direct staff to take another action deemed appropriate by Council.
- (3) THAT Council takes no action. This option is not recommended by staff.

## IMPLICATIONS

Ensures that Council and the community remains involved and informed in the NDAHS activities and decisions.



**RECOMMENDATION**

- (1) **THAT Council appoint Don Broughton to the New Denver and Area Housing Society.**

Report prepared and respectfully submitted by:

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Elsie Lemke  
Interim Chief Administrative Officer



# Unfinished Business

Date: July 10, 2024

Subject: Request for Traffic Controls

## PURPOSE

To provide recommendations to Council regarding traffic concerns raised at the intersection of Hunter Street and Fourth Street.

## BACKGROUND

Correspondence was presented at the June 12, 2024 regular Council meeting that had been received from area residents, reiterating concerns raised by them in June of 2022, about traffic issues on the approach to the Day Park, at the intersection of Hunter Street and Fourth Street. A list of potential solutions is proposed in the correspondence. Council passed a resolution at the June 12, 2024 meeting directing staff to prepare a report for the next regular meeting addressing the concerns and providing recommendations to resolve the traffic issues.

## DISCUSSION

Staff reviewed the situation at the intersection of Hunter Street and Fourth Street, as well as the traffic patterns and signage throughout the community. There is minimal signage present in Silverton, including the absence of stop or yield signs at most street and laneway intersections. Signage is present at other playground/park areas reducing the speed limit to 30 km/h. No crosswalks appear to be present in the community.

In order to address the current request, it is suggested that signage for park/playground with a reduced speed limit to 30 km/h would create consistency with the park/playground area on Leadville Street. To further warn and slow down traffic, a sign indicating "Yield to Oncoming Traffic" is suggested at the single lane approach into Slip Day Use Park. The area residents who brought forward the request are encouraged to provide feedback to the Village Office on how effective the new signage appears to be in the coming months.

Intersection stop/yield signs and crosswalks are a larger issue that could at some point be considered throughout the community through a planning exercise in conjunction with related projects.

## OPTIONS

- (1) **(Recommended Option)** THAT Council direct staff to install a park/playground/30 km/h sign and "Yield to Oncoming Traffic" sign in the area of Hunter Street and Fourth Street, and further, THAT residents Anthony Neilson and Janet Bryger be advised of Council's decision and encouraged to provide feedback on the effectiveness of the new signage.

- (2) THAT Council defer the matter to another time.
- (3) THAT Council direct staff to take any other action deemed appropriate by Council.

### **IMPLICATIONS**

Minimal financial implications – signage material and labour installation costs only.

Legal – no implications.

### **RECOMMENDATION**

**THAT Council direct staff to install a park/playground/30 km/h sign and “Yield to Oncoming Traffic” sign in the area of Hunter Street and Fourth Street, and further THAT residents Anthony Neilson and Janet Bryger be advised of Council’s decision and encouraged to provide feedback on the effectiveness of the new signage.**

Report prepared and respectfully submitted by:

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Elsie Lemke  
Interim Chief Administrative Officer

*Attachments: Correspondence from Anthony Neilson & Janet Bryger*

---

**From:** Anthony and Janet <[anjb@protonmail.com](mailto:anjb@protonmail.com)>  
**Sent:** Tuesday, May 28, 2024 4:46 PM  
**To:** Clarence denBok <[clarence.denbok@silverton.ca](mailto:clarence.denbok@silverton.ca)>  
**Subject:** Intersection of Hunter street and 4th street

Hi Clarence,  
We were wondering if this issue could be brought up with the village.

In June of 2022 we wrote to the Village of Silverton to voice our concern about traffic issues and safety at this intersection on the approach to the day park. Nothing was done.

We feel there could be several issues that could lead to an accident at this intersection.

- Vehicles regularly exceed 40 kilometres per hour going down to the day park
- There are no traffic control signs indicating pedestrians or cyclists may be crossing the road
- Children on foot and on bicycles often go straight through the lane to Hunter Street across the intersection without looking for traffic or slowing down
- The road narrows as you approach the day park with only enough room for one vehicle
- As you get close the day park parking lot the road grade steepens considerably, which could cause visibility problems

Both ourselves and our neighbours have purchased children at play markers to attempt to get people to slow down, however the problem persists.

We would like to suggest the following

1. A speed limit reduction to 20 kilometres per hour from beyond the mail boxes to the parking lot.
2. A children crossing sign or crosswalk sign
3. A painted crosswalk from the lane across to Hunter Street
4. A stop sign in the lane to alert people that they are crossing a road

We have seen several close calls at the intersection over the few years we have lived here. We would like to point out this could be a liability for the village.

Thanks for your time.

Anthony Neilson  
Janet Bryger

Sent with [Proton Mail](#) secure email.



# CAO's Report

Date: July 10, 2024

Subject: Firehall Roof Repair Project

## PURPOSE

To approve budget funding for repairs to firehall roof and waive purchasing policy requirements if necessary.

## BACKGROUND

The firehall roof is in need of replacement. This project appears on the Council priorities list. An estimate has been received, in the amount of \$15,660 from a local contractor and building supplier. It has been difficult to get quotes due to how busy local roofing contractors are at this time of year. In order to move this project forward, Council is requested to approve a budget figure for 2024 and waive the requirements of the purchasing policy if competitive quotes are not able to be obtained in a reasonable timeframe.

## OPTIONS

- (1) **(Recommended Option)** THAT Council approves a budget of \$20,000 including labour and material for the firehall roof replacement, and further, THAT Purchasing and Tendering Policy C-7 (4) be waived if competitive bids are not submitted within a reasonable time frame.
- (2) THAT Council defer the matter to another time.
- (3) THAT Council direct staff to take any other action deemed appropriate by Council.

## IMPLICATIONS

Financial - \$20,000 estimated maximum

## RECOMMENDATION

**THAT Council approves a budget of \$20,000 including labour and material for the firehall roof replacement, and further, THAT Purchasing and Tendering Policy C-7 (4) be waived if competitive bids are not obtained within a reasonable time frame.**

Report prepared and respectfully submitted by:

---

Elsie Lemke, Interim Chief Administrative Officer



## PURCHASING AND TENDERING POLICY

Adopted March 7, 2002

### GENERAL

The Village of Silverton has need from time to time to purchase goods, and to contract for services outside of services provided by regular staff.

1. The Village may from time to time hire contractors and or equipment with operators on an hourly basis as required to undertake works projects which have received Council's approval and for which a budget allowance has been made.
2. Staff shall maintain a list of contractor's names, equipment and operators who may be available to undertake such work.
3. Whenever possible, **preference will be given to locally supplied equipment and operators.**
4. Except where a non competitive commodity is required, purchases and contracts in excess of \$5000 shall be made on a competitive basis, consistent with quality and service; and when identical or nearly identical low bids are received for any goods or services, the successful bidder shall be determined on the basis of his ability to supply the goods promptly as required, and on the Village's past experience with said bidder.
5. All other factors being equal, **preference will be given first to goods and services offered by local suppliers.**
6. All bid advertising shall include the statement "Lowest or any bid not necessarily accepted"

## Elsie Lemke

---

**From:** Claudia Chan <cchan@miabc.org>  
**Sent:** June 21, 2024 4:18 PM  
**To:** Elsie Lemke  
**Subject:** MIABC Voting Delegate

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Hi Viv,

The Municipal Insurance Association of BC's (MIABC's) 37<sup>th</sup> Annual General Meeting (AGM) is scheduled to take place on Tuesday, September 17<sup>th</sup> in Vancouver in conjunction with the UBCM Convention. Each member's council (or board as the case may be) decides who will act as the voting delegate on behalf of the member at the AGM. At the AGM, voting delegates will:

- Hear reports from the MIABC Board Chair and Committee Chairs
- Vote on resolutions
- Elect Board Directors

In accordance with Article 6.13 of the Reciprocal Insurance Exchange Agreement (RIEA), the following voting delegate and two alternates have been registered with the MIABC to vote your interests at this year's AGM. If you would like to change the delegate and/or alternates, please forward a resolution of your Council/Board directing these changes to [miunes@miabc.org](mailto:miunes@miabc.org) no later than Monday, August 2, 2024. The voting delegate's duties include:

- Reviewing resolutions
- Gathering feedback from their council or board
- Attending the AGM

Every year, several weeks before the MIABC's Annual General Meeting (AGM), we send voting delegates a copy of the AGM booklet. This booklet provides background information and details on the resolutions to be voted on at the meeting. The resolutions concern the terms of our property and liability insurance programs and our governing document, the Reciprocal Insurance Exchange Agreement. This year the AGM Booklet with future voting information will be distributed on Tuesday, August 16<sup>th</sup>, 2024.

Voting Delegate: Councillor Leah Main  
Email address: [leah.main@silverton.ca](mailto:leah.main@silverton.ca)

Alternate #1: Councillor Clarence denBok  
Email address: [clarence.denbok@silverton.ca](mailto:clarence.denbok@silverton.ca)

Alternate #2:  
Email address:

Best Regards,



**MUNICIPAL  
INSURANCE  
ASSOCIATION  
OF BRITISH  
COLUMBIA**

**Claudia Chan** (She/Her/Hers)  
Manager of Digital Strategy and Technology  
Tel: 604.449.6345 | Fax: 604.683.6244 | [cchan@miabc.org](mailto:cchan@miabc.org)

**Municipal Insurance Association of B.C.**

200 - 429 West 2nd Ave.  
Vancouver, BC V5Y 1E3

[www.miabc.org](http://www.miabc.org)



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 Think about the environment before printing this e-mail





June 4, 2024

RDCK: Village of Silverton  
Attn.: Mayor Tanya Gordon  
421 Lake Avenue  
Silverton, BC V0G 1S0

Dear Mayor Gordon and Council,

It is with much gratitude that we write this letter to thank the Village of Silverton for your generous donation of \$500 to the KBRH Health Foundation's Orthopedic Enhancement Project. This donation, allocated through the Columbia Basin Trust – Resident Directed Grants (ReDi) Program, is deeply appreciated.

Your continued support through the CBT ReDi Program is instrumental in improving healthcare for residents of the impacted regions of the Central Kootenay & Kootenay Boundary. Your contribution helps us bring better care closer to home, ensuring that our community receives the high-quality medical services it deserves.

We are thrilled to announce that the Orthopedic Enhancement Project has reached a significant milestone, with over \$500,000 raised to date. Your generous donation will add to this total and bring us one step closer to achieving our fundraising goal. Your donation will be instrumental in acquiring state-of-the-art medical equipment, further enhancing orthopedic services and treatment options for patients in our community. Your support enables the introduction of two new orthopedic surgical procedures, increases surgical capacity, and decreases wait times, ultimately improving patient outcomes.

The KBRH Health Foundation is honoured to have your support as we strive to provide better care closer to home. Your generous donation will make a lasting impact on the lives of those in need.

On behalf of the KBRH Health Foundation Board of Directors and staff, thank you for choosing to partner with us. Your generosity is deeply appreciated, and we are grateful for your commitment to improving healthcare in our community.

Sincerely,

A handwritten signature in black ink, appearing to read "Lisa Pasin", written over a white background.

Lisa Pasin  
Executive Director  
KBRH Health Foundation



June 6, 2024

Mayor and Council  
Village of Silverton  
421 Lake Avenue, P.O. Box 14,  
Silverton, BC, V0G 2B0

Dear Mayor and Council,

**Re: Invitation to the 11<sup>th</sup> Annual Resource Breakfast Series – September 17, 18, 19, 2024**

It is my pleasure to invite you to the 11<sup>th</sup> Annual Resource Breakfast Series scheduled for September 17, 18, and 19, 2024 at the Terminal City Club in Vancouver, BC. The Resource Breakfast Series promises an exceptional experience, bringing together Resource Ministers, Local Government Representatives, and natural resource sector leaders for insightful discussions on the latest news, advancements, and future strategies in BC's natural resource sectors.

**Event Details:**

|               |                          |                    |                               |
|---------------|--------------------------|--------------------|-------------------------------|
| <b>Date:</b>  | September 17, 18, and 19 | <b>Location:</b>   | Terminal City Club, Vancouver |
| <b>Time:</b>  | 7:00 – 8:30 am           | <b>Dress Code:</b> | Business Casual               |
| <b>Style:</b> | Plated Breakfast         | <b>Price:</b>      | \$31.00 + tax per breakfast   |

**Registration:** <https://www.eventbrite.ca/e/11th-annual-resource-breakfast-series-tickets-866938184447>

Continuing its tradition of fostering a welcoming atmosphere, the annual Resource Breakfast Series remains a cornerstone event, facilitating meaningful exchanges. Through engaging presentations, attendees will gain valuable insights into the newest resource initiatives and developments. Speaker announcements to follow shortly.

This exclusive event is reserved for elected officials and sponsoring companies, ensuring a focused and intimate atmosphere for meaningful discussions. While the series operates independently from the UBCM convention, it provides a platform for Local Area Government, Provincial Government officials, and invited sponsors to engage in insightful conversations about BC's natural resource sector. General tickets are not available for purchase.

We look forward to seeing you at the 11th Annual Resource Breakfast Series. Please reach out to [events@c3alliance.ca](mailto:events@c3alliance.ca) if you have any questions.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Sarah Weber'.

Sarah Weber, P.Geo., MBA  
President & CEO, C3 Alliance



Gold Fever Follies

Box 1584

Rossland, BC

V0G 1Y0

June 22, 2024

Hello,

The Gold Fever Follies, established in 1987, is in its 38th season of producing an original high-kicking, family-oriented, musical comedy based on Rossland's rich gold rush days.

This summer's show, *Casino Rossland*, is based on an actual 1902 political scandal involving Rossland's newly elected Mayor, its Police Chief, illegal gambling and some questionable payoffs to City officials and newspapers.

The show, which runs 90 minutes (no intermission), is performed at the historic Miners Hall in Rossland, Tuesday through Saturday, 3:00 pm and 7:30 pm, June 29 through August 24, with no matinee on June 29.

We would appreciate your sharing the attached poster (8.5" x 11") with local businesses and invite owners to display it on their property, as they see fit.

It would be wonderful to meet some of your citizens at the performances this summer!

Thank you for your time.

Terry Brinson

Rossland Gold Fever Follies

The  
**Gold Fever Follies**

present...



# ***Casino Rossland***

written by Landon LaFond & Lucas Myers

directed by Lucas Myers

music by Kevin Wasilenkoff & Landon LaFond ~ choreography by Acaica Sproule

2 Shows Daily ~ Tuesday thru Saturday

3:00pm & 7:30pm

June 29 ~ August 24 (No matinee on June 29)

**BUY YOUR TICKETS in ADVANCE ONLINE for "Reserved Bubbled Seating"**

~ see website for details ~ [goldfeverfollies.com](http://goldfeverfollies.com) ~

Rossland Miners Hall ~ 1765 Columbia Avenue

Made possible with the generous support of

TECK ~ Columbia Basin Trust ReDi Program (RDKB & RDCK) ~ Rossland Community Branch Nelson & District Credit Union

Grant-In-Aid from City of Rossland & Electoral Area "B" of RDKB ~ Hall Printing

CBT Sponsorship ~ BCAC / Province of BC ~ TDAC ~ RCAC ~ YCW ~ CSJ ~ Service Canada





June 14, 2024

Ref. 68598

Dear Mayors and Chairs:

As you know, last fall, we passed legislation requiring local governments to update their zoning bylaws to make it easier to build Small Scale Multi-Unit Housing (SSMUH), like town homes, multiplexes, and laneway houses. These changes support our government's work to tackle the housing crisis and build more homes faster. We know local governments in BC have been working hard to comply.

I would like to remind you that the deadline for local governments to amend their zoning bylaws to comply with the new SSMUH requirements is fast approaching. All local governments are required to notify the Minister of Housing that they have amended their bylaws in accordance with the SSMUH requirements in Bill 44: *Housing Statutes (Residential Development) Amendment Act, 2023*, legislation by June 30, 2024. Direction on notification can be found on the Ministry website [here](#).

While the compliance date for zoning bylaw amendments is June 30, 2024, the requirements must be applied to all zones that met the definition in the legislation of a restricted zone on the date the legislation came into force, which was December 7, 2023. In preparing, amending, or adopting a zoning bylaw to permit the use and density required by the SSMUH legislation, a local government must consider any applicable guidelines for SSMUH, including the Provincial Policy Manual and Site Standards and any subsequent policy bulletins issued by the Province. These guidelines were developed to ensure that SSMU projects are viable so more homes will be available in our communities for people. Current and future resources can be found online at: [Local government housing initiatives - Province of British Columbia](#). Of note, the legislation also states that local governments must not unreasonably prohibit or restrict the use or density of use required by Bill 44 for SSMUH.

.../2

I would also like to remind you that the Province encourages local governments to allow for strata-titled SSMUH at every opportunity. This will increase opportunities for home ownership while still adding to the supply of rental housing in the secondary rental market.

Similarly, policy recommendations for parking contained in the [Provincial Policy Manual and Site Standards](#) highlight the influence of onsite vehicular parking requirements on the viability of SSMUH housing forms. Local governments should seek to minimize parking requirements when updating their zoning bylaws, and where appropriate, consider removing parking requirements for residential zones altogether.

Finally, if you have applied for an extension to the compliance date for the SSMUH requirements, please be assured the Ministry of Housing is processing applications, and decisions will be communicated as they are made. Local governments that have applied for an extension for part of their community are still required to adopt an amended zoning bylaw for all areas for which they have not requested an extension by June 30, 2024.

I look forward to our continued work together to ensure that all British Columbians have access to the homes that they need.

Sincerely,



Ravi Kahlon  
Minister of Housing

pc: Chief Administrative Officers  
City Managers



June 10, 2024

Mayor and Council  
Village of Silverton  
Email: [cao@silverton.ca](mailto:cao@silverton.ca)

Dear Mayor and Council;

**RE: NAKUSP, ROSEBERY AND SLOCAN TRANSFER STATION UPGRADE CONSTRUCTION**

Please be advised that the Regional District of Central Kootenay (RDCK) has begun a major construction project at the Nakusp Landfill and projects at both the Rosebery and Slocan Transfer Stations will follow in the coming months. This work will replace aging infrastructure, increase site capacity, and improve the efficiency of waste management in the area.

The Nakusp Landfill will see the development of a new tipping area, addition of compacting bins, recycling area improvements, and upgrades to the road, security system, electric fencing and gates. This work is already in progress and will proceed until September. Little to no service impacts are expected during construction. Access to the active face, waste transfer bins, wood waste, yard & garden, and metal drop-off areas are all expected to be maintained. Construction of the new tipping area is the first phase of works to transition the site from an operating landfill to a transfer station, as identified in the RDCK's 2021 Resource Recovery Plan.

Landfilling will continue for approximately another year as we prepare for landfill closure. After landfilling ceases, the transfer station service will continue to serve the majority of the area's waste disposal needs by transferring waste to the Ootischenia Landfill.

While most residents will not see a change to their disposal services, there are some waste types which are not appropriate for disposal at a transfer station, such as asbestos-containing materials. RDCK staff are assessing potential options to manage these materials.

The regionalization of landfill services allows the RDCK to maximize cost efficiency and ensure regulatory compliance across the RDCK. As a small landfill, the Nakusp site has a significantly higher cost per tonne to manage waste than larger landfills. Further, the next phase of landfilling at Nakusp would require a base liner and leachate collection system, which would move the cost per tonne in Nakusp well beyond a reasonable level for our residents.

The upgrades at the Rosebery Transfer Station include the addition of a compactor bin, expansion of the tipping area to include a yard & garden waste bin, adjustment to the access road, and installation of site surveillance. This work is scheduled to commence in August through to October.

Slocan's aging bin wall is being fully replaced and a staff washroom installed. This work is scheduled to commence in early October and be completed by late December.

The work at Rosebery and Slocan will be done in succession, and each site will be temporarily closed during construction. The RDCK will accommodate service disruptions through increased hours of operation and staffing at the closest neighbouring facility for both waste and recycling.

The RDCK will post a simplified project schedule along with other updates as they occur at on our website: [www.rdck.ca/2024Construction](http://www.rdck.ca/2024Construction).

Please direct any questions or concerns about these projects to Nathan Schilman at [nschilman@rdck.bc.ca](mailto:nschilman@rdck.bc.ca) or 250.551.5937.

Kind regards,



Uli Wolf  
General Manager – Environmental Services

cc: Stuart Horn, Chief Administrative Officer  
Dan Elliott, Communications Coordinator  
Amy Wilson, Resource Recovery Manager  
Director W. Popoff, Electoral Area H  
Director T. Weatherhead, Electoral Area K



# Canada Community Building Fund renewed for next decade



**Publishing Date:** July 3, 2024

UBCM, the Province of B.C. and the federal government are **pleased to announce** that a new administrative agreement has been signed to renew the delivery of the Canada Community-Building Fund (CCBF) for the next 10 years. The longstanding infrastructure program will deliver approximately \$3.5 billion to B.C.'s local governments over this period, including \$1.7 billion for transit investments in Metro Vancouver.

The completion of the renewed agreement follows a year-long negotiation involving Canada, BC and UBCM.

The CCBF will continue to be delivered through three established funding streams: the Community Works Fund, the Metro Vancouver Regional Fund and the Strategic Priorities Fund.

| Initiatives                                                                                                                                       | Status & Notes | Resources Required (Financial & Staff) | Timeline/Targets Expected Completion Date                                                                                                   |
|---------------------------------------------------------------------------------------------------------------------------------------------------|----------------|----------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------|
| <b>2024 January - June Priorities</b>                                                                                                             |                |                                        |                                                                                                                                             |
| 1. Financial Services Transition – Financial Controls & Processes                                                                                 | In Progress    | CAO<br>CFO                             | Ongoing                                                                                                                                     |
| 2. Prepare Utility Notices                                                                                                                        | Complete       | CAO<br>CFO<br>Village Staff            | 2024 Utility Billing complete                                                                                                               |
| 3. Schedule a Council orientation session                                                                                                         | In Progress    | CAO                                    | Rescheduling for Sept, 2024                                                                                                                 |
| 4. Asset Retirement Obligation                                                                                                                    | In Progress    | CAO<br>CFO                             | * Legislative requirement Prior to May 15 <sup>th</sup> , 2024                                                                              |
| 5. Council Code of Conduct                                                                                                                        | In Progress    | CAO<br>Contractor<br>Legal             | Referred to COW meeting                                                                                                                     |
| 6. Prepare year-end, audit and budget                                                                                                             | In Progress    | CAO<br>CFO<br>Village Staff            | * Budget complete<br>Audit presentation July 10, 2024                                                                                       |
| 7. Prepare Five-Year Financial Plan and Tax Rate Bylaws                                                                                           | Complete       | CAO<br>CFO                             | * Bylaws adopted                                                                                                                            |
| 8. Upgrade remote meeting technology for Council meetings in Memorial Hall                                                                        | In Progress    | CAO<br>Contractor                      | - Equipment ordered February 15 <sup>th</sup> , 2024<br>- Installation being rescheduled                                                    |
| 9. Upgrade the Village Office phone system                                                                                                        | In Progress    | CAO<br>Contractor                      | - Equipment ordered February 29 <sup>th</sup> , 2024<br>- Changeover scheduled for first week in July                                       |
| 10. Water System Upgrades                                                                                                                         | In Progress    | CAO<br>Contractor                      | * Top Priority in 2024<br>- Waiting for various parts for well #2 air release valve; estimated date of arrival May 16 <sup>th</sup> , 2024. |
| 11. Undertake reservoir inspection/maintenance                                                                                                    | In Progress    | CAO<br>Contractor                      | * Top priority in 2024<br>- Matter of public safety.<br>- Reservoir #1 has a crack<br>- Residents reported blackness in the water.          |
| 12. Undertake work required by Interior Health regarding water system - well registration, hydrogeological report, surface seal for well #1, etc. | In Progress    | CAO<br>Contractor<br>Village Staff     | * Top priority in 2024<br>- Matter of public safety.<br>- GARP Assessment complete                                                          |
| 13. Office of the Comptroller of Water Rights - EUGW licence                                                                                      | In Progress    | CAO<br>Contractor                      | - Application submitted June 19, 2024                                                                                                       |
| 14. Columbia Basin Trust capital projects:                                                                                                        |                |                                        |                                                                                                                                             |

|                                                                                                            |             |                                       |                                                                                                                                                                                                                                                   |
|------------------------------------------------------------------------------------------------------------|-------------|---------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 14. a) Purchase Village public works EV truck                                                              | Complete    | CAO                                   | - EV truck ordered in Q4 2023 for delivery in 2024<br>- <b>Truck expected to arrive July 10, 2024</b>                                                                                                                                             |
| 15. Diking Authority Recommendations:                                                                      | In Progress | Diking Authority<br>CAO<br>Contractor | * Legislative requirement. Some of the recommendations from the Diking Authority need immediate attention to avoid risks to the municipal infrastructure, public, and property.<br>- Grant application submitted on March 28 <sup>th</sup> , 2024 |
| 15. a) Complete 2023 Dike Inspection                                                                       | In Progress | CAO<br>Contractor                     | ASAP - overdue                                                                                                                                                                                                                                    |
| 15. b) Develop a dedicated budget for dike operation & maintenance                                         | In Progress | CAO<br>CFO                            | Prior to May 2024                                                                                                                                                                                                                                 |
| 15. c) Prioritize key areas for maintenance and action plan                                                | In Progress | CAO<br>Contractor                     | Prior to May 2024                                                                                                                                                                                                                                 |
| 15. d) Draft Emergency Response Plan                                                                       | In Progress | CAO<br>Contractor                     | Prior to May 2024                                                                                                                                                                                                                                 |
| 15. e) Consider other planning for dike assessment and structural flood mitigation planning, as necessary. | In Progress | CAO<br>Contractor                     | Ongoing                                                                                                                                                                                                                                           |
| 15. f) Engage & Consult with Indigenous Groups RE: Dike Work                                               | In Progress | CAO<br>Contractor                     | * Legislative requirement<br>- Staff contacted 14 indigenous groups.<br>- Waiting for referrals to proceed to the next step.                                                                                                                      |
| 16. Asset Management & Natural Asset Management Plan Grant Application                                     | In Progress | CAO<br>Contractor                     | * Council resolution #2023-101<br>- Grant application submitted on February 8 <sup>th</sup> , 2024                                                                                                                                                |
| 17. Prepare & Distribute Tax Notices                                                                       | Complete    | CAO<br>CFO<br>Village Staff           | * <b>2024 Tax Season complete</b>                                                                                                                                                                                                                 |
| 18. Prepare Annual Report                                                                                  |             | CAO<br>CFO<br>Village Staff           | * Legislative requirement<br>Prior to June 2024                                                                                                                                                                                                   |
| 19. Review capital projects and prioritize (water main & sidewalks)                                        |             | CAO<br>P/W Staff                      |                                                                                                                                                                                                                                                   |
| 20. Review public works assets & services                                                                  |             | CAO<br>Contractor<br>P/W Staff        |                                                                                                                                                                                                                                                   |
| 21. BC Hydro Lighting Issue                                                                                | In Progress | CAO<br>BC Hydro                       | - The request to modify streetlights was submitted to BC Hydro representative in Q4 2023 and Q1 2024.                                                                                                                                             |

| <u>2024 July - Dec. Priorities</u>                          |                    |                                       |                                                                                               |
|-------------------------------------------------------------|--------------------|---------------------------------------|-----------------------------------------------------------------------------------------------|
| 22. Floodplain Mapping                                      | In Progress        | CAO<br>Contractor                     | * Council resolution #2023-020                                                                |
| 23. Fleet Maintenance                                       | In Progress        | Contractor<br>CAO<br>P/W Staff        | - We've been dealing with ongoing equipment breakdowns and malfunctions since September 2022. |
| 24. Parking & Public Use Study                              | In Progress        | CAO<br>Contractor                     | * Council resolution #2023-212<br>The CAO met with the contractor on-site on April 19, 2024.  |
| 25. Records Management                                      |                    | CAO<br>Contractor                     |                                                                                               |
| 26. Structural Inspection of Municipal Facilities           |                    | CAO<br>Contractor                     | * Council Policy C-6                                                                          |
| <b>27. Silverton Fire Hall Roof Repair</b>                  | <b>In Progress</b> | CAO<br>Contractor                     | <b>Getting quotes updated and Council approval</b>                                            |
| 28. Assessment of Stability of Bank Behind 410 Alpha Street |                    | CAO<br>Contractor                     |                                                                                               |
| <b>29. IT Services Review</b>                               |                    | CAO<br>Contractor                     | <b>Not required</b>                                                                           |
| 30. Columbia Basin Trust Capital Projects:                  |                    |                                       |                                                                                               |
| <b>30. a) Install EV Charge Stations</b>                    | <b>In Progress</b> | CAO<br>Contractor                     | <b>*Getting quotes updated and Council approval</b>                                           |
| 30. b) Village Hall Upgrades (solar, heat pump)             |                    | Contractor<br>CAO                     |                                                                                               |
| 30. c) Memorial Hall Upgrades Generator                     |                    | CAO<br>Contractor                     |                                                                                               |
| 31. Prepare Working Alone and in Isolation Policy           |                    | CAO                                   | * Council resolution #2023-169                                                                |
| <b>32. Housing Needs Assessment</b>                         | <b>In Progress</b> | <b>CAO<br/>Contractor or<br/>RDCK</b> | <b>*Underway with RDCK contracted support</b>                                                 |
| <b>33. New OCP</b>                                          |                    | <b>CAO<br/>Contractor</b>             | <b>Not required</b>                                                                           |
| <b>34. New Zoning Bylaw</b>                                 |                    | <b>CAO<br/>Contractor</b>             | <b>Not required</b>                                                                           |
| <b>35. Slocan Arena Society Lease</b>                       |                    |                                       |                                                                                               |
| <b><u>Beyond 2025</u></b>                                   |                    |                                       |                                                                                               |
| 1. Review Fees, Utility Rates                               |                    | CAO<br>CFO<br>Village Staff           |                                                                                               |
| 2. Sidewalk Replacement/Repair                              |                    | CAO<br>Contractor<br>P/W Staff        |                                                                                               |
| 3. Advice on Alpha Lane Paving                              |                    | CAO<br>Contractor<br>Legal            |                                                                                               |

|                                                                                                  |             |                   |                                                                                                                         |
|--------------------------------------------------------------------------------------------------|-------------|-------------------|-------------------------------------------------------------------------------------------------------------------------|
| 4. Campground Kiosk                                                                              |             | CAO<br>Contractor |                                                                                                                         |
| 5. Request the Ministry of Forests to Map Watershed                                              |             | CAO               |                                                                                                                         |
| 6. Request the Province to allow Silverton to 'opt-in' to short-term vacation rental regulations |             | CAO               |                                                                                                                         |
| 7. Connecting BC - Slokan Valley Fibre Construction Project                                      | In Progress | CAO<br>Contractor | - This project commenced in 2019, and I'm trying to gather pertinent information in order to process the final payment. |
| 8. Complete the Campground Housing Project                                                       |             | CAO<br>Contractor | - Staff was informed that this project commenced in 2021.                                                               |
| 9. Complete wayfinding and map work (may result in loss of funds if not underway in 2023)        |             | Contractor<br>CAO | - This project commenced in 2020.<br>- Staff requested another extension on March 4 <sup>th</sup> , 2024.               |
| 10. Consider Roger's telecommunications tower request                                            | In Progress | CAO               | - Rogers' representative will contact the Village once they assess the suitability of the site.                         |

**June 13****RDCK Board****• Regional Housing Needs Report Project**

“The Board approved that RDCK enter into a consulting service agreement with M’akola Development Services for the Regional Housing Needs Report. A housing needs assessment is a report that describes current and anticipated housing needs in a community by collecting data, analyzing trends, and speaking with community members to identify existing and future gaps in housing supply. The RDCK has partnered with the Village of Nakusp, Village of Slocan, and Village of Silverton to hire the consultant to complete the project.”

In 2023 the BC Government passed several pieces of legislation that changed the local government land use planning framework with the purpose to provide more housing, in the right places, faster. Included is Bill 44 which requires all local governments to update Housing Needs Reports using a standard method on a regular basis for a more consistent, robust understanding of local housing needs over 20 years.” (from RDCK Board Highlights, June 2024)

**• Columbia Basin Trust**

CBT Board will hold its next Meeting in Silverton July 19-20. By convening these Board Meetings in various locations throughout the Basin, residents have an opportunity to observe and hear what issues CBT is addressing.

**June 18****RDCK - Community Sustainable Living Advisory Committee (CSLAC)**

- Active Transportation - RDCK will form a “collaborative working group and partnership with regional industry, local governments, and community organizations”, with up to \$15,000 allocated to this initiative from LGCAP (Local Government Climate Action Program) funds
- RDCK will undertake a ‘Ymir Watershed Natural Asset Management Plan’ funded through Community Works funds (The Community Works Fund (CWF) is one of the funding streams of the Canada Community-Building Fund. The CWF allocates funding to all local governments in BC based on a per capita formula that includes a funding floor. Local governments may direct the funding towards eligible costs of eligible projects as set out in the CWF agreement and report annually on these projects and their outcomes) - Silverton will receive \$71,653 for financial year 2024-25( \*- see update)
- RDCK will submit an application to the Watershed Security Fund for water sustainability for yaqan nu?kiy ?amak?is - Creston Valley in the amount of \$150,000 and that if successful, grant funds be allocated to S105 Community Sustainable Living Service, briefing notes will be shared with elected officials, and elected officials will be engaged when Chief and Council are engaged

**June 18**

**RDCK - West Transit Service Committee**

- Discussed and approved a 3-Year Transit Improvement Proposal that includes a number of recommended Route expansions for Grandview Heights, Harrop-Proctor, Route 99 (Nelson to Trail via Castlegar and return), Trail Regional Airport and/or Fruitvale to Salmo in years 2024-2027
- I proposed that discussion and inclusion of Slocan Valley (including Nakusp) be included in our next Agenda
- next meeting October 1 or 8 (TBD)

**June 26**

**RDCK - All Rec (all recreation services)**

- RDCK has had an online survey regarding "Parks, Trails and Water Access Strategy" - this survey has had very minimal uptake, so there was a lot of discussion around how to improve public engagement on these big issues.
- Recreation and Parks Management and Asset Management - Union and non-union staff pay equity; facility condition assessment for Castlegar & District Recreation Complex - costs escalating rapidly due to inflation, affecting many of the repair and improvement Budgets Regional District-wide. In depth reports expected for our next meeting (September).
- **Community Services Governance Committee/Commission:** This is intended to initiate discussion around proposed potential Sub-Regional Services Committees. "... staff recommend to the Board opportunities to convert commissions and committees related to recreation to community advisories in order to increase efficiency in service governance while maintaining the ability for public to engage with the RDCK"
- I will be meeting with Area H Director Walter Popoff (Monday, July 8) regarding Area H North (Enterprise Creek to Summit Lake), Silverton, New Denver Sub-Region and will report back after this initial discussion. This will eventually become a Council and Board discussion & decision.

**June 26**

**West Kootenay-Boundary Regional Hospital District Board (virtual)**

- Kootenay-Boundary Regional Hospital (KBRH) in Trail has been using a portable MRI machine, which is insufficient to meet the needs of this Regional Hospital. Ministry of Health has approved:
  - Replacement of the mobile MRI with a permanent machine
  - Building expansion for a new MRI suite and services, including main floor and basement infrastructure
  - Upgrades to KBRH Parking areas for patients and staff
  - Design to start August 2024
  - Procurement of General Contractor February 2026
  - Construction start Summer 2026
  - Target Completion June 2028

Total Design-Bid-Build Capital Cost \$35.9 Million

WKBRHD Contribution Request \$13.945 Million

Interior Health and KBRH Foundation for Health are in discussion on their potential participation (which could reduce project cost)

- UBCM MEETING PRIORITY TOPICS - Chair Hewat will provide an overview to the Board regarding the UBCM meeting priority discussion at the June 17, 2024 Executive Committee meeting. The Committee identified priorities for a meeting request with the Ministry of Health, with a Ministry meeting submission deadline of June 21, 2024.
- Executive Committee determined that the following priorities:
  - The RDCK and RDKB are looking to discuss the availability of health care in the rural areas,
  - including the following:
    - 1. Recruitment and retention of healthcare workers - the retention of qualified workers is a key struggle in the rural areas.
    - 2. Mental health and addiction supports. Many of the issues our communities are dealing with are a direct result of mental health and addiction, and increased supports around these issues is critically required.
    - 3. Access to health care services is limited by transit accessibility in rural areas. This issues presents itself not only for services in larger centres (Kelowna) but also locally (i.e. Kaslo to Trail).
- Discussion around aging equipment in local hospitals - this will be an ongoing topic