



VILLAGE OF SILVERTON

AGENDA

REGULAR MEETING OF COUNCIL TO BE HELD

March 11, 2020

COUNCIL CHAMBERS – VILLAGE OFFICE – 421 LAKE AVE.

7:00 PM

A. CALL TO ORDER

B. THE VILLAGE OF SILVERTON ACKNOWLEDGES THE INDIGENOUS PEOPLES ON WHOSE TRADITIONAL TERRITORIES WE STAND

C. ADDITION OF LATE ITEMS IF ANY

D. ADOPTION OF THE AGENDA

E. ADOPTION OF THE MINUTES

1. Minutes Regular Council Meeting of February 12, 2020

F. DELEGATIONS AND PETITIONS

1. Carmen Proctor, REEP Program Manager

G. UNFINISHED BUSINESS/BUSINESS ARISING

1. RDCK Recycling depot hours request for input

H. NEW BUSINESS

1. Last Mile Survey for Connectivity
2. West Kootenay Transit Service

Recommendation:

That the Village of Silverton Council supports the amendments to the Kootenay Lake West Transit Service to increase the annual requisition limit and changes the apportioning costs of the Service; AND

FURTHER that the Village of Silverton Council appoints Director Main and CAO Elliott to sign the Letter of Consent on behalf of the Village of Silverton.

I. CORRESPONDENCE FOR INFORMATION

1. RDCK RE: State of Climate Action
2. Nelson Cares RE: Kootenay Seniors Transportation Program
3. Forest Enhancement Society of BC
4. RCBC – Recycling Council of BC
5. RDCK RE: Woodstove Exchange Program Update

J. COUNCIL REPORTS

1. Mayor Jason Clarke

- BC Mayors Caucus
- Slovan Lake Arts Council Liaison

2. Councillor Leah Main

- RDCK Director for the Village of Silverton
- West Kootenay Boundary Regional Hospital Board
- Rosebery Parklands and Trails Commission
- Winlaw Regional and Nature Park Commission
- Slovan Valley Economic Development Commission
- FCM Board
- Health Committee – Slovan District Chamber of Commerce
- RDI Climate Adaptation project Team

3. Councillor Kerry Gordon

- Municipal Emergency
- Slovan District Chamber of Commerce
- Composting Project Liaison Alternate
- RDI Climate Adaptation project Team Alternate

4. Councillor Tanya Gordon

- Recreation Commission No. 6 Alternate
- Ktunaxa Kinbasket Treaty Advisory Committee (TAC)
- RDI Climate Adaptation project Team
- Rat Control Liaison

5. Councillor Arlene Yofonoff

- Recreation Commission No. 6
- Cultural Planning Group
- Composting Project Liaison (Healthy Community Society of the North S.V.)
- RDI Climate Adaptation project Team Alternate

K. ADMINISTRATION REPORTS

1. CAO Report

L. BYLAWS AND POLICY

None at this time.

M. PUBLIC INPUT PERIOD/PRESS

Terms of reference as per the Procedure Bylaw include;

- The maximum time allotted is two (2) minutes.
- The Public Input is for items on the Council Agenda only.
- The Public Input Period provides an opportunity for public input only, without expectation of response from Council.

N. IN CAMERA MEETING: there will be an In-Camera Meeting at this time. This meeting will be closed to the public in accordance with Sections 90 – 1 (c) employee relations; (i) solicitor-client privilege.

The Regular Meeting recessed at _____pm in order to conduct the Closed Meeting.

The Regular Meeting reconvened at _____pm

O. ITEMS BROUGHT FORWARD FROM IN CAMERA

P. ADJOURNMENT

MINUTES OF THE REGULAR COUNCIL MEETING HELD IN COUNCIL CHAMBERS ON WEDNESDAY, FEBRUARY 12, 2020 AT 7:00PM

PRESENT: Mayor Clarke, Councillors L. Main, K. Gordon, T. Gordon, A. Yofonoff

ABSENT:

STAFF: H. Elliott, Chief Administrative Officer

A. CALL TO ORDER

Mayor Clarke Called the Meeting to Order at 7:00 pm.

B. THE VILLAGE OF SILVERTON ACKNOWLEDGES THE INDIGENOUS PEOPLES ON WHOSE TRADITIONAL TERRITORIES WE STAND

C. ADDITION OF LATE ITEMS IF ANY

None at this time.

D. ADOPTION OF THE AGENDA

023/2020 - Moved, seconded that the Agenda be adopted as amended.

CARRIED

E. ADOPTION OF THE MINUTES

024/2020 - Moved, seconded That the Regular Council Meeting Minutes of January 8, 2020 and Special Meeting Minutes of January 21, 2020 be adopted as presented.

CARRIED

**FEBRUARY 12, 2020 MINUTES OF THE REGULAR COUNCIL
MEETING**

F. DELEGATIONS AND PETITIONS

Juliet Craig presented information regarding Kootenay Conservation.

G. UNFINISHED BUSINESS/BUSINESS ARISING

G1. PUBLIC HEARING FOR AMENDMENT TO OCP RE: DATE TO BE SET

025/2020 - Moved, seconded That the Village of Silverton Council set the Public Hearing date regarding OCP Bylaw No. 463 – 2010 amendment to Schedule A Green Map and Schedule C Land Use Map for March 20, 2020 at 7pm at Memorial Hall, 203 Lake Avenue, Silverton BC.

CARRIED

H. NEW BUSINESS

H1. ASSET MANAGEMENT PROJECT PHASE 3

026/2020 - Moved, seconded That the Village of Silverton Council supports and approves the third Phase of the Village's Asset Management Plan project for *Integrating Asset Management Data into Capital and Operational Planning*; AND

FURTHER, supports and approves Silverton Village staff applying for applicable funding for the Phase 3 Asset Management project in 2020 and continue to work with local government partners and Land Info Tech on the project.

CARRIED

H2. LGMA 2020 CONFERENCE

027/2020 - Moved, seconded That the Village of Silverton Council approve the Chief Administrative Officer and the Administrative Assistant to attend the local chapter 2020 LGMA conference in Kimberley in accordance with the Village of Silverton's *Travel Reimbursement Policy*.

CARRIED

**FEBRUARY 12, 2020 MINUTES OF THE REGULAR COUNCIL
MEETING**

I. CORRESPONDENCE FOR INFORMATION

Received for information.

J. COUNCIL REPORTS

028/2020 - Moved, seconded THEREFORE BE IT RESOLVED the Village of Silverton send anyone from Council that would like to attend the AKBLG and FCM AGMs to those AGMs.

CARRIED

K. ADMINISTRATION REPORTS

None at this time.

L. BYLAWS AND POLICY

L1. GARBAGE UTILITY RATE BYLAW NO. 517 - 2020

029/2020 - Moved, seconded That Village of Silverton Council reconsider and finally adopt Garbage Utility Rate Bylaw No. 517 – 2020.

CARRIED

L2. WATER UTILITY RATE BYLAW NO. 518 - 2020

030/2020 - Moved, seconded That Village of Silverton Council reconsider and finally adopt Water Utility Rate Bylaw No. 518 – 2020.

CARRIED

**FEBRUARY 12, 2020 MINUTES OF THE REGULAR COUNCIL
MEETING**

M. PUBLIC INPUT PERIOD/PRESS

Valley Voice Press asked for clarification on agenda items.

N. IN CAMERA MEETING:

The Regular Meeting recessed at 8:39 pm in order to conduct the Closed Meeting.

The Regular Meeting reconvened at 8:56 pm.

O. ITEMS BROUGHT FORWARD FROM IN CAMERA

None at this time.

P. ADJOURNMENT

031/2020 – Moved that Council adjourn at 8:57 pm.

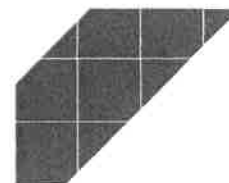
CERTIFIED CORRECT:

Mayor Clarke

Chief Administrative Officer



Regional Energy Efficiency Program
HOME RENOVATION



Regional Energy Efficiency Program (REEP) Update

To: The Village of Silverton
From: Carmen Proctor, REEP Program Manager
Date: March 4, 2020
Re: Program Update for Council on March 11, 2020

It is almost a year since the program has launched and I would like to provide an update on the home renovation portion of REEP (those living in existing homes, not new builds). At the meeting I will discuss participation levels, outreach efforts and next steps to meeting our program targets.

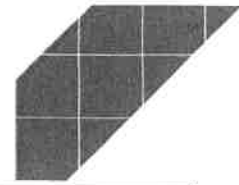
The program launched in April 2019. This memo includes a summary of the information sessions that we held to introduce the program, the participation levels to 2019-Q4, the community outreach and marketing.

I have included the information from the entire area to show the activity within the region.

The kick-off information events

The total attendance for all events was 184. The following table is where and when each event was held and how well they were attended in 2019 – Q-1/2.

Date	Community	Venue	Attendance
April 16	City of Castlegar	Castlegar & District Community Complex	14
April 23	Village of Slocan	The Slocan Legion Branch 276	17
April 24	Village of Silverton and Village of New Denver	Silverton Memorial Hall	8
April 25	Village of Salmo	Salmo Valley Youth & Community Centre	14
April 30	City of Nelson	Prestige Lakeside Resort	53
May 1	Village of Nakusp	Nakusp & District Sports Complex	13
May 2	Town of Creston	Creston & District Community Complex	18



May 6	Village of Kaslo	Kaslo Branch 74 Royal Canadian Legion	15
June 11	Area A	Crawford Bay/East Shore	9
June 5	Area B	Yahk	7
June 25	Area D	Lardeau Valley	7
June 3	Area E	Harrop/Proctor	9

Ads for those information sessions were placed with the following media:

Valley Voice (Slocan, Silverton, New Denver, Nakusp, Kaslo & area)

Pennywise (Regional)

The Fun Pape (Creston & East)

Bob's Buzz (Nelson & Area)

Black Press (Nelson, Castlegar, Creston)

The Nelson Daily (wide coverage West Kootenays)

Bell Media (Ez Rock, The Goat)

Vista Radio (The Juice FM)

Facebook (regional coverage)

Program Participation

To find all program information on REEP, [click here](#). There are two ways to participate for those in existing homes, which is to have an energy evaluation for \$165 or enroll in ECAP.

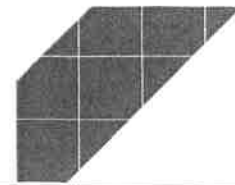
ECAP is the Energy Conservation Assistance Program that is offered through FortisBC, it is income qualified and those who are eligible can access this program for free. It is offered at the time of registration as an alternative to the energy evaluation with the blower door test.

[Click Here](#) for ECAP information and to view a short video.

[Click Here](#) to view a one minute video on the Blower Door test (\$165 energy evaluation).

The following is the program participation up to the end of Q4 (Dec 2019):

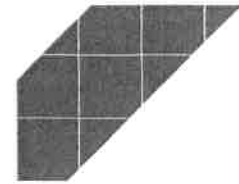
City/Town	A	B	D	E	F	G	H	J	K	Member Municipalities	Total
Nelson										155	155
Creston										21	21
Salmo										18	18



Castlegar								1		17	18
Nakusp										12	12
Kaslo										10	10
Winlaw							10				10
Slocan										7	7
New Denver										5	5
Silverton										4	4
Procter				4							4
Bonnington					3						3
Riondel	3										3
Wynndel	3										3
Ainsworth				2							2
Balfour				2							2
Boswell	2										2
Yahk		1									1
Rosebery								1			1
Robson									1		1
Krestova								1			1
Kuskanook	1										1
Sanca	1										1
Gray Creek	1										1
Canyon		1									1
Harrop				1							1
Burton									1		1
Lemon Creek								1			1
Ymir						1					1
Longbeach				1							1
Meadow Creek			1								1
Grand Total	11	2	3	8	3	1	13	2	1	249	293

Total free products installed at the time of the energy evaluation (this does not include ECAP):

Energy Efficient Product	To Date Total	kWhs Saved
LED A Lamps	192	5,917.6
Showerheads	63	16,764.3
Bathroom Aerators	33	5402.1



Kitchen Aerators	31	5074.7
Total kWh saved		33,158.7

To help put these savings into context, an average home in Nelson uses 10,000 kWh/year, so these savings would be more than three homes worth of kWhs saved each year. This data is not separated by community, this is just a glance at some savings from the free installations that were offered to participants who completed the energy evaluation. The final program evaluation will have the energy savings for each community, and will include savings from the energy upgrades that homeowners install.

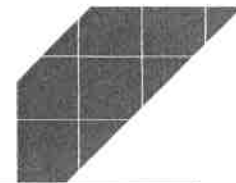
Community Outreach

Community events that we attended in 2019 - Q2:

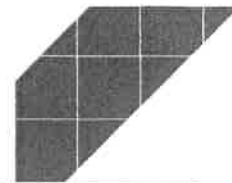
April 6	BC Science Fair	LVR - Nelson
April 23	Clean BC Open House	Nelson
April 25-26	Creston Trade Show	Creston & Area
April 27	Castlegar Trade Show	Castlegar & Area
May 11	GardenFest	Nelson
May 18	Kaslo May Days	Kaslo
May 25	GardenFest	Castlegar
May 30	SunFest	Castlegar
June 1	SunFest	Castlegar
June 8	Tiny Lights Festival	Salmo
June 10	ECAP with Fortis	Slocan
June 11	ECAP with Fortis	Kaslo
June 12	ECAP with Fortis	Nelson
June 13	ECAP with Fortis	Castlegar
June 13	Clean BC	Salmo
June 14	Seniors Fair	Salmo
June 26	Baker Street Market	Nelson
June 29	Cottonwood Market	Nelson

Community events that we attended in Q3:

July 1	Canada Day	Crawford Bay	Well attended local event. REEP was the only info booth. Lots of interest.
July 6	Balfour Days	Balfour	Well organized event. Busy event in spite of rainy weather. Many good conversations.



July 12	New Denver Market	New Denver	Vibrant local market. Spoke with many residents about program and STEP Code.
July 13	Nakusp Market	Nakusp	Lovely market. Heavy on tourist traffic. Visited the local building supplies stores as well.
July 20	Creston Market	Creston Valley	Lots of traffic from Creston and the surrounding district - Erikson, Yahk, Wyndell
July 21	Robson Market	Pass Creek	This is a busy year round event. Lots of seniors asked questions and took application.
July 25	Salmo Farmers Market	Salmo Valley	Thursday evening market. Low attendance for no foreseeable reason.
July 26	Marketfest	Nelson	Excellent location at the busiest event of the summer in Nelson.
July 27	Kootenay Festival	Castlegar	Very well organized event in Castlegar. Lots of traffic.
August 16	New Denver Market	New Denver	Another busy day at this thriving local market.
August 17	Slocan Valley Market	Slocan	New market still building momentum.
August 21	Green New Deal	Nelson	Short presentation at standing room only NDP Green New Deal event.
August 23	Marketfest	Nelson	Rainy evening reduced the crowds; still had non stop conversations with area residents
August 25	Redfish Festival	North Shore	Beautiful day; awesome event. Many visitors from Nelson and the surrounding area.
August 31	Kaslo Farmers Market	Kaslo	Busy local market for Kaslo and the northern part of the Region.
Sept 6	Creston Fall Fair	Creston Valley	Not too busy on Friday; traffic and exhibitors significantly lower than Spring Home Show.
Sept 7	Creston Fall Fair	Creston Valley	Worthwhile event; I would recommend just



			exhibiting at the Farmers market on Sat.
Sept 8	GarlicFest	Slocan Valley	One of the busiest fall events in the West Kootenays in spite of rainy weather.
Sept 11	Wednesday Market	Nelson	Many new residents in the area interested in signing up for the program.
Sept 15	Harrop Harvest Fest	Harrop/Procter	Great event; most of the village came in spite of rainy weather.
Sept 18	Community Round Table	Nelson	Presentation and discussion at the Climate Round Table in Nelson. Great support.
Sept 21	Yahk Fall Fair	Yahk	Local event with limited residents attending. Some interest.
Sept 22	Pass Creek Fair	Castlegar	Traffic was significantly higher on Saturday at this local long running community event.
Sept 25	Wednesday Market	Nelson	Still signing up seniors for the Seniors Weatherization Program.
Sept 26	Business After Business	Nelson	Speaking to local businesses at this monthly Chamber of Commerce event.
Sept 28	Salmo Fall Fair	Salmo Valley	Busy from open to close. Lots of interest now the weather is turning colder.

Additional Notes:

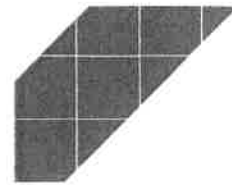
- Leslie (Community Energy Ambassador) is seeing lots of residents who are either in process with the program or ready to go ahead.
- She is receiving lots of great feedback from participants who have had their Energy Assessment or ECAP installations

Community events that we attended in 2019 - Q4:

Oct 2	Green Home & Energy Show	Nelson	Very well attended, 7 th annual show. Lots of interest.
Oct 4	Nelson Cares Seniors Fair	Nelson	Great attendance, a lot of interest in ECAP, and the Seniors Program through the EcoSociety.
Oct 5	Lardeau Valley Harvest Fest	Lardeau	Lots of people, but not a lot of interest.



Regional Energy Efficiency Program
HOME RENOVATION



Oct 16	Open House Event w/FortisBC	Creston	6 attended
Oct 17	Open House Event w/FortisBC	Kaslo	4 attended
Oct 17	Open House Event w/FortisBC	Slocan	6 attended
Oct 19	Open House Event w/FortisBC	Castlegar	8 attended
Oct 19	Fall Harvest Fair	Taghum	Great traffic, some interest, spoke with several who are in the program and was able to answer questions.
Oct 25	Seniors Dinner	Nakusp	Well attended, lots of questions after presentation. 10 people signed up.
Nov 1	Pealow's Grocery	Creston	Lots of discussion, manager felt that tabling on a Sunday afternoon that traffic would be busier after Church.
Nov 1	Thundercats Hockey Game	Creston	Worth a try, but not much interest.
Nov 2	Climate Symposium	Creston	Excellent event, lots of interest
Nov 7	Dollars & Sense	Slocan	Well organized and well attended event, good amount of interest
Nov 23	Community Connect Day	Nelson	Tabled with FortisBC to hand out ESKs, plus market REEP/ECAP, less in attendance than previous years, difficult to discuss program due to location of table, small space
Nov 28	Senior dinner	Salmo	A lot of attendance, given the size of the community. After the presentation there was a lot of interest, 10 signed up that night and several more registrations came in the following couple of weeks.

Additional Notes:

- Open house events were not a great turn out
- Attending events that are already planned in the communities on a regular basis, seem to have better results

Ongoing Marketing

The following ad was placed in the Creston Valley Advance, Castlegar News, Arrow Lakes, Valley Voice and Nelson Star in late 2019 as part of the on-going effort to show that the program is offered until December 2020, plus on Facebook:

INTERESTED IN SAVING ENERGY AND MONEY?

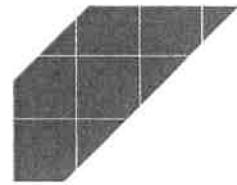
Learn how to lower your heating costs and increase your comfort with the **Regional Energy Efficiency Program**

PROGRAM AVAILABLE UNTIL: **DECEMBER 2020. LEARN MORE:**
www.rdck.ca/reep
 (250) 352-8278
ecosave@nelson.ca

For more information about the Regional District of Central Kootenay Regional Energy Efficiency Program – Home Renovation Stream – visit www.rdck.ca/reep or email ecosave@nelson.ca



Regional Energy Efficiency Program
HOME RENOVATION



Next Steps:

As of March 2020, we have 328 participants signed up. To meet our target of having 774 participants sign up by Dec 31, 2020 we will continue community outreach and marketing. We are counting on each community to help spread the word about the program benefits and that the program is available. Some ideas are to have the REEP registration forms on hand by staff, Mayor and Council to various committee meetings, events and gatherings in the community and to encourage a wide discussion around the program. If you have sustainability or suitable committees that would be interested in meeting with us to plan events, or brainstorm additional outreach efforts we are open to this.

Thank you!

RECYCLING DEPOT PROPOSED HOURS

East SR	Sun	Mon	Tue	Wed	Thu	Fri	Sat
Riondel		8:00 - 12:00					
Crawford Bay	9:00 - 3:00		9:00 - 3:00		9:00 - 3:00		
Boswell				11:00 - 3:00			11:00 - 3:00
Creston Car Wash			8:00 - 5:00	8:00 - 5:00	8:00 - 5:00	8:00 - 5:00	8:00 - 5:00
Creston Landfill			9:00 - 4:00	9:00 - 4:00	9:00 - 4:00	9:00 - 4:00	9:00 - 4:00
Yahk				11:00 - 1:00			11:00 - 1:00

Central SR	Sun	Mon	Tue	Wed	Thu	Fri	Sat
Marblehead				10:00 - 2:00			10:00 - 2:00
Kaslo	9:00 - 3:00		9:00 - 3:00			9:00 - 3:00	
Balfour		9:00 - 3:00		9:00 - 3:00	9:00 - 5:00		9:00 - 3:00
Kokanee	9:00 - 5:00		9:00 - 5:00		9:00 - 5:00		
Lakeside		8:00 - 4:30	8:00 - 4:30	8:00 - 4:30	8:00 - 4:30	8:00 - 4:30	8:00 - 4:30
Grohman		8:30 - 5:30	8:30 - 5:30	8:30 - 5:30	8:30 - 5:30	8:30 - 5:30	8:30 - 5:30
Salmo			10:00 - 4:00	10:00 - 4:00		10:00 - 4:00	10:00 - 4:00
Central TS				10:00 - 2:00			10:00 - 2:00
Ymir	10:00 - 2:00						

no recycling

West SR	Sun	Mon	Tue	Wed	Thu	Fri	Sat
Edgewood	9:00 - 1:00			9:00 - 1:00			
Burton							10:00 - 2:00
Nakusp		9:00 - 12:30		9:00 - 4:00			9:00 - 4:00
Rosebery				9:00 - 3:00			9:00 - 3:00
New Denver			10:00 - 4:00	10:00 - 4:00	10:00 - 4:00		10:00 - 4:00
Silverton						10:00 - 4:00	
Slocan					9:00 - 3:00		9:00 - 3:00
Winlaw		10:00 - 4:00		10:00 - 4:00			
Crescent Valley	10:00 - 5:00		10:00 - 5:00		10:00 - 5:00	10:00 - 5:00	10:00 - 5:00
Ootischenia		8:30 - 5:30	8:30 - 5:30	8:30 - 5:30	8:30 - 5:30	8:30 - 5:30	8:30 - 5:30

no recycling

Models for Realizing Last Mile Delivery

Different service delivery models exist; choice depends on how much the community want to be involved, the importance of open network connectivity and sense of urgency. Each model described below outlines various options for involvement, investment and control. As the complexity, cost and liability to the community increases, so does the community's control, influence and ability to generate revenue through connectivity services.

1. Private Sector Service Model

Private sector owns the infrastructure and offers services for profit. The service provider may be a national, regional or local company:

- Low risk; financial and legal risk (including regulatory) lies with the service provider and the community requires only the knowledge and capacity to engage providers in a productive conversation
- Low investment; less financial incentive required to attract a provider if an adequate customer base exists
- Low involvement; capacity to plan, operate and maintain lies with the service provider, not local government or the community. Governments may increase incentive by offering in-kind support (i.e. right-of-way access or support for grant applications) to incent service provider investment
- Low control; local government and community has little influence over location, quality or pricing of services

This model favours situations where a profitable customer base exists (eg. Urban environment) and where growth in the customer base appears imminent. The profit margins required for national, regional and local providers to operate is part of the service providers investment decision. It does not favour situations where communities want increased control over service provision.

2. Private/Public Sector Partnership Model (Local or Regional collaboration)

Local government(s) (municipal, indigenous, regional) collaborate and/or partner with an Internet Service Provider(s) (ISP) on behalf of residents. Local gov't can but does not need to own the infrastructure. Local gov't can leverage grants, or taxation/other revenues and negotiates/sets terms for partnership with for profit or non-profit ISP:

- Medium risk; financial and legal risk is shared among partners and the service provider remains responsible for complying with federal telecommunications regulations
- Medium investment; potential for governments to pool financial resources and in-kind support to maximize public investment
- Medium Involvement; the community requires some telecommunications industry knowledge and management capacity to participate in the partnership while the capacity for infrastructure and business operations lies with the service provider
- Medium control; increased influence over location, quality and pricing of services through investment and terms of the partnership

This model favours situations where additional incentive is required for a service provider to expand infrastructure in advance of growth in a customer base. It also favours situations

where the community wants increased influence to use Internet access as an attractor while also seeking to balance risk.

3. Public Sector Infrastructure Ownership Model (Open Access Network)

Network owned by local government, which may have the potential to generate revenue once the investment capital to build the asset is repaid. Note: Capital outlay can be extensive with longer term investment recuperation periods offsetting returns in the short to medium term. Service delivery could be through local government or a partner ISP.

- High risk; financial and legal risk increases because government assumes a direct role in telecommunications network management. Must maintain a revenue-generating or revenue-neutral model and becomes subject to federal regulation
- High investment; government responsible for aggregating initial investment (i.e. taxation, low cost borrowing model, grants), maintaining financial stability and the added costs of regulatory compliance
- High Involvement; management and technical capacity required to develop, build and operate a telecommunications infrastructure business
- High control; direct control over location of services, and increased influence over quality of service and service pricing

This model favours situations where multiple service providers and options for delivery may not exist or are limited. It also favours situations where government invests for reasons other than revenue generation (e.g. economic development), although revenue generation or break-even may be possible.

Model	Risk	Investment	Involvement	Control
Private Sector	Low	Low	Low	Low
Private/Public Sector Partnership	Medium	Medium	Medium	Medium
Public Sector Infrastructure Ownership (Open Access Network)	High	High	High	High

1. Village and/or Rural Area Represented: _____

2. Is this the view of Council or individual? (circle one)

3. Which of the following delivery models is the most appealing for your community?
(descriptions can be found in the email)
 - a. 1. Fully Private with major/minor telecom
 - b. 2. Private/Public partnership with major/minor telecom with for profit ISP
 - c. 2A. Private/Public partnership with non-profit ISP
 - d. 3. Local gov't owned infrastructure and ISP delivery
 - e. 3A. Local gov't owned infrastructure with for-profit/non-profit ISP delivery
 - f. Other (please specify) _____

4. Why?

5. What kind of role do you/your village/area want to take to enable better last mile connectivity?
 - a. Direct role – lead efforts as part of Economic Development. Approach Internet like other services (electricity, roads, water) by leading, planning and investing lead efforts as part of in broadband or cellular services
 - b. Influence/supporting role - understand the telecommunications business and support broadband expansion by others (ie through tax incentives, right-of-way access agreements, OCP and by-law changes, etc.)
 - c. None – it's a private sector service and we do not have the capacity to take it on
 - d. Other: _____

6. For your community, relative to other priorities, on a scale of 1-10 (1 being not a priority, 10 being a top priority), what is the priority for bringing better connectivity?

7. What activities/opportunities can connectivity unlock for the village/region? Ex. economic development, health and safety, community development, etc...(Any supportive stats, please include) _____

8. What method of last mile connectivity solution would your community accept given the existing constraints (eg. cost, geography, population density, etc)?
- a. Fibre to the Home (FTTH)– most expensive but is most 'future-proof'
 - b. Hybrid: FTTH where affordable to do so, wireless/cellular (less expensive) in other areas
 - c. Wireless/Cellular - least expensive
 - d. Other: _____

9. Would your community support the use of tax dollars to make last mile connectivity happen?
- a. Yes
 - b. No
 - c. It depends: _____

10. What other comments would you like us to consider?

REGIONAL DISTRICT OF CENTRAL KOOTENAY

Bylaw No. 2707

A Bylaw to amend Bylaw No. 1783, being the "Kootenay Lake West Transit Service Establishment Bylaw", by increasing the annual requisition limit and changing the method of apportioning the cost of the transit services provided by the service.

WHEREAS the Board of the Regional District of Central Kootenay established a service for the purpose of providing public transit by adopting *Kootenay Lake West Transit Service Establishment Bylaw No. 1783, 2005*, as amended;

AND WHEREAS the Board of the Regional District of Central Kootenay deems it expedient to further amend Bylaw No 1783 to increase the annual requisition limit and change the method of the apportionment of the cost of the transit services provided by the service;

AND WHEREAS pursuant to the *Local Government Act*, consent has been received from at least two-thirds of the participants to amend Bylaw No. 1783.

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

ANNUAL REQUISITION

- 1 Section 4 is deleted in its entirety and the following substituted therefore:

The maximum amount of money that may be requisitioned annually shall be \$650,000 or \$0.058/\$1,000 of net taxable value of land and improvements with the service area, whichever is greater.

The annual cost of providing the service shall be apportioned among the participating areas on the basis of Base Cost, Transit Opportunity, Annual Mileage, and Actual Assessed Value.

DEFINITIONS

- 2 Section 6 is add and the following included therefore:

Base Cost means the equally distributed annual administrative cost of transit network membership.

Transit Opportunity means the population within 400m of a bus stop multiplied by the number of times a bus stops at that location on an annual basis.

Annual Mileage means the number of annual transit kilometers required to provide service.

Actual Assessed Value means the Actual Assessed Hospital Value as defined annually by BC Assessment

CITATION

3 This Bylaw may be cited as **"Kootenay Lake West Transit Service Amendment Bylaw No. 2707, 2020"**.

READ A FIRST TIME this 20th day of February, 2020.

READ A SECOND TIME this 20th day of February, 2020.

READ A THIRD TIME this 20th day of February, 2020.

I hereby certify that this is a true and correct copy of the as **"Kootenay Lake West Transit Service Amendment Bylaw No. 2707, 2020"** as read a third time by the Regional District of Central Kootenay Board on the 20th day of February, 2020.


Mike Morrison, Corporate Officer

APPROVED by the Inspector of Municipalities on the _____ day of _____, 2020.

ASSENT RECEIVED as per the *Local Government Act – Consent has been received from at least two-thirds of the participants*

ADOPTED this _____ day of _____, 2020.

Aimee Watson, Board Chair

Mike Morrison, Corporate Officer



REGIONAL DISTRICT OF CENTRAL KOOTENAY

**Letter of Consent
Bylaw No. 2707**

We, the Council of the Village of Silverton in the Regional District of Central Kootenay, do hereby consent, on behalf of the Village of Silverton electors, to the Board of the Regional District of Central Kootenay adopting Bylaw No. 2707 being:

“Kootenay Lake West Transit Service Amendment Bylaw No. 2707, 2020”

which increases the annual requisition limit and changes the method of apportioning of costs for the Kootenay Lake West Transit Service Area.

Hillary Elliott, Chief Administrative Officer
Village of Silverton
Regional District of Central Kootenay

Councillor (Director) Leah Main
Village of Silverton
Regional District of Central Kootenay

helliott@silverton.ca

From: Paris Marshall Smith -
Sent: February 14, 2020 1:16 PM
To: 'Hillary Elliott'; jason.clarke@silverton.ca; kerry.gordon@silverton.ca; tanya.gordon@silverton.ca; arlene.yofonoff@silverton.ca; Leah Main-silverton
Subject: State of Climate Action in the RDCK
Attachments: 2019-11-29_State of Climate Action in the RDCK - final.pdf; RDCK-ClimateActionReport-FINAL_FLAT-inhouseprinting.pdf

Dear Village of Silverton: Mayor, Council and Village Staff.

The first annual State of Climate Action in the RDCK is currently out for distribution.

This document is a collective achievement and reflects the good work that has been happening in the RDCK for many years. We can all be proud of the leadership the RDCK continues to demonstrate on climate action. Examples of efforts include the resource recovery compost diversion program, the upgrades that staff at our large recreation facilities in Castlegar, Creston and Nelson have done to improve energy efficiency and operational costs, FireSmart and WaterSmart – programs that have worked with residents to significantly improve their vulnerability to extreme weather events, as well as the small but continuous efforts we all make to be more efficient in how resources are used.

The process of preparing this report was initiated by the Community Sustainable Living Advisory Committee (CSLAC), a committee of the Board that responds and takes leadership on climate action and sustainability for the RDCK. The report is a collaborative effort between RDCK Finance, Corporate Administration, Environmental Services, Development Services, and Fire and Emergency staff. This report creates a baseline for staff, elected officials and RDCK residents. Each year, we will adapt and refine the indicators as information and processes continue to integrate a climate action lens.

If you have climate actions you would like to highlight from the Village, please send an email to [Paris](#). We would love to hear more. In the coming month or two, there will be a lunch and learn in Nelson (with a remote access option for Creston and Nakusp) for Elected Officials and staff to go into the State of Climate Action in the RDCK and discuss what more we can do as an organisation.

For now, please find attached the summary and full reports which can be shared publicly. I will also be sending 30 printed copies to the Village for distribution.

To learn more, please visit rdck.ca/sustainability.

Have a great long weekend,

Paris

Paris Marshall Smith
Sustainability Coordinator & Senior Energy Specialist

CRESTON OFFICE
Regional District of Central Kootenay
531B -16th Avenue South Creston BC V0B 1G5

Web: <https://rdck.ca> **Friend us on Facebook**

Get Involved

The average BC resident produces **13.7 tonnes of CO₂ equivalent each year**. Around the world, we are being called to **reduce our emissions by 50% by 2030**.

How will you reduce **6.85 tonnes CO₂ equivalent from your life?**

What does PRODUCING 1 tonne (tCO₂e) of GHG look like?

- Driving 4500km (428 litres of gasoline) — from Nelson to New Brunswick, or Creston to Yellowknife and back, or Nakusp to Savannah, Georgia
- \$200 of natural gas or a month of winter heating
- 40.9 x 20 pound propane cylinders used for home barbecues
- 2 return flights from Vancouver to Mexico City

What does REDUCING 1 tonne (tCO₂e) of GHG look like?

- 43.6 bags of waste recycled instead of landfilled
- Every 5th single passenger trip, choosing a zero emission form of transportation (walk, bike, bus or zero emission vehicle) assuming ~20,000 kms per year
- Reducing your home natural gas consumption by 17 gigajoules (GJ) per year

Community Actions

Transportation

- Travel by walking/hiking, biking, or rideshare
- Join Kootenay carshare or get a group of people together and start a carshare chapter: www.carsharecoop.ca
- Switch to an electric or hybrid vehicle

Buildings and Energy

- Register for REEP: www.rdck.ca/leep and do an energy audit on your home to see where you can save energy
- Find incentives from your utility and the province through www.BCBetterHomes.bc.ca
- Work with BC Energy Step Code to build a high performance house

Resource Recovery

- Reduce what you consume
- Learn how to compost successfully to reduce your kitchen and yard waste

Food and Agriculture

- Grow your own food
- Buy food from a local farmer

Wildfire Mitigation

- Do a FireSmart assessment on your home: www.bcwildfire.ca/prevention

Emergency Preparedness

- Learn about potential risks around your home and community through the RDCK website and have an emergency plan and kit ready: rdck.ca/EN/main/services/emergency-management/emergency-preparedness.html

Sources: www.epa.gov/energy/greenhouse-gas-equivalencies-calculator
www.icao.int/environmental-protection/CarbonOffset/Pages/default.aspx
www.forstbc.com/about-us/facilities-operations-and-energy-information/natural-gas-facts.



A snapshot of the state of Climate Action in the RDCK

We all have a role to play in reducing our greenhouse gas emissions and transitioning to a low carbon lifestyle. In the next pages, read about what the RDCK is doing and on the last page more about what you can do.

In the summer of 2019, the RDCK worked internally to produce a report called the State of Climate Action in the RDCK. The report identifies indicators¹ to better understand how as a region the RDCK is:

- 1 Reducing Risks Associated with Climate Change
- 2 Building Climate Resilient Communities

Within these two climate action categories, pathways, goals, objectives/targets, policies/tools and indicators have been identified. An overview of the risk reduction and climate resilient pathways, goals and objectives is provided on the following pages. Take a look inside to see where we are today, where we are going and how you can take action.

¹Indicator – a thing, like a trend or a fact, that shows that an action has had the desired impact

Figure 1: RDCK Corporate Emissions

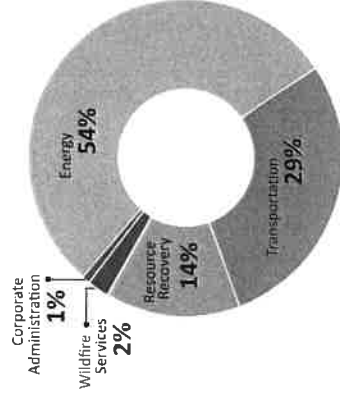


Figure 2: Columbia Basin Community Emissions

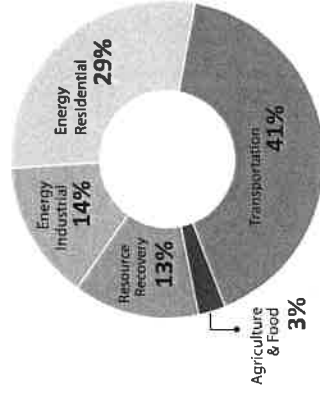
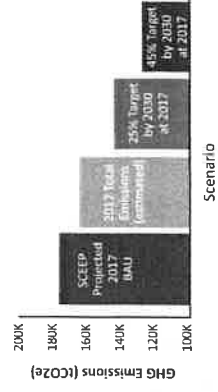


Figure 3: Comparison of 2017 emissions to different GHG emissions reduction targets



Visit rdck.ca/sustainability for the full State of Climate Action in the RDCK



Risk Reduction

GOAL 1

To obtain 100% of the region's net energy from renewable sources (like water, hydro, wind, and biofuel power) and be carbon-neutral (meaning the amount of emissions we produce is the same as the amount of emissions we sequester) by 2050. To achieve this goal requires a 50% reduction in greenhouse gas emissions (GHG) by 2030.

GOAL 2

To better prepare for and reduce flood, geohazard and wildfire risk by creating a sustainable land use pattern that supports the RDCK goals while preserving the integrity of the landscape through land use/planning policy and regulation.

PATHWAY

GOAL

OBJECTIVES



Land Use & Planning
Achieve a sustainable land use pattern that supports the RDCK's goals to better prepare for and reduce flood, geohazard and wildfire risk



Transportation
Establish a regional transportation network focused on active transportation and low carbon fuel options



Buildings
Accelerate high performance low carbon construction and energy efficiency upgrades in corporate and community structures



Energy
Transition from a high carbon dependent region to a low carbon dependent region by 2050



Resource Recovery
Reduce the RDCK's impact by assessing and diverting waste from landfills



Water Supply
Update planning policies and bylaws to decrease urban sprawl while supporting active transportation and complete communities



Agriculture & Food Security
Track Implementation of new bus routes, bike lanes and trails while promoting and supporting mobility for vulnerable communities



Floods & Geohazards
Adopt Better Building Policy for RDCK facilities, BC Energy StepCode for new buildings and continue to improve energy efficiency of existing buildings



Wildfire
Support the creation and implementation of the regional 100% Renewable Energy Plan by 2050



Corporate Administration
Align with CleanBC and aim to divert 95% of organic waste from landfills by 2030

PATHWAY

GOAL

OBJECTIVES



Water Supply
Strengthen watershed governance and implement adaptive strategies to protect drinking water



Agriculture & Food Security
Empower local food systems with productive and resilient climate adapted agricultural strategies.



Floods & Geohazards
Reduce community vulnerability against increased flooding and geohazard events



Wildfire
Reduce fire risk around the wildland—urban interface of communities



Corporate Administration
Incorporate a climate lens for all decision making and prioritize climate adaptation

GOAL 1

To build climate resilient communities by recognizing future uncertainties and priorities while providing strategies to strengthen and empower residents, business owners and local governments to adapt to climate change.

PATHWAY

GOAL

OBJECTIVES



Water Supply
Consider recommendations of the Watershed Governance Initiative Scoping Study with the primary intent to protect watersheds where consumptive water sources are at risk



Agriculture & Food Security
Continue to support producers in their farm practices as shifting temperature and precipitation patterns result in food systems variability



Floods & Geohazards
Develop strategies for risk reduction and pursue funding opportunities to take action



Wildfire
Increase the number of certified FireSmart Homes



Corporate Administration
Align decision making with the RDCK's greenhouse gas emissions reduction targets in all areas

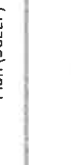
RDCK Climate Actions to Date



2007
Joined the BC Climate Action Charter: committing to working toward carbon neutrality



2008
Carbon Neutral Kootenays



2016-19
Supported the reduction of corporate emissions in 3 recreations centers (the largest emitters for the RDCK)



2016
Strategic Community Energy Emissions Plan (SCEEP)



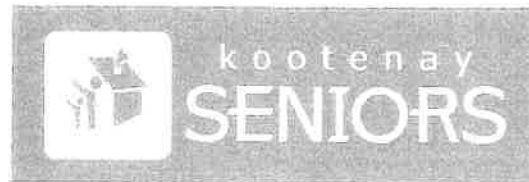
2017
Senior Energy Specialist hired to implement recommendations from SCEEP



2018
Supported the reduction of community emissions through the Regional Energy Efficiency Program (REEP) launched in 2019



2019
Declared a Climate Action Imperative
Committed to 100% renewable energy by 2050
Created climate action indicators to monitor and track progress within the RDCK



DRIVERS NEEDED!

No cost to drivers!



- Do you have access to a reliable vehicle?
- Do you have 3 years minimum driving experience and a good driving record?
- Would you like to help seniors to be more connected in our communities?

PLACES TO GO AND PEOPLE TO SEE!

We prioritize medical transportation and we also provide rides to get groceries, visit friends, haircuts, wherever the senior needs to go. If we have drivers available, we will try and help. The Volunteer Driver Program is available 7 days/week so you can volunteer around your

Kootenay Seniors Transportation Program
Volunteer Driver Program

Phone (250)352-2708

Email: seniorstransportation@nelsconcares.ca

Website: www.kootenayseniors.ca



CARES



Better Home





Forest Enhancement
Society of British Columbia

I3

March 2, 2020

Re: Forest Enhancement Society of BC Accomplishments Update

Dear Mayor and Council of Silverton (Village),

British Columbians are concerned about climate change along with other environmental, social, and economic concerns. We want to know what our governments are doing to protect communities from wildfire risk, improve wildlife habitat, reduce greenhouse gases, expand the bio-economy, and enhance B.C.'s forests. The enclosed Forest Enhancement Society of BC (FESBC) Accomplishments Update provides a snapshot of the huge amount of work underway in a vast number of communities across British Columbia to address some of these concerns. We hope that you will find this update informative and will share this with your constituents, who we hope are pleased to see real-life projects happening around the province and often close to where they live.

Our forests are a heritage that defines our province. Managed properly, our forests provide important social, economic, and environmental benefits to all British Columbians, in both rural and urban areas. Investing in our forests can enhance the benefits they provide and help to protect them for future generations. As an example, FESBC recently announced \$30 million in grants for 42 new forest fibre utilization projects where First Nations, community forests, and B.C. companies will be using debris piles of wood fibre that would otherwise be slash burned. These piles will instead be chipped and converted to electricity, heat energy, and a variety of pulp products, adding value to this fibre and helping to achieve B.C.'s and Canada's climate change targets.

We can achieve social, environmental, and economic aspirations of British Columbians by investing in forests to reduce our carbon footprint, reduce wildfire risks, enhance habitat, and create jobs. This is a win-win-win on all fronts.

FESBC will be sending you a more comprehensive Accomplishments Report later this year. If you are interested in further information, please visit our website www.fesbc.ca or connect with our Executive Director Steve Kozuki at skozuki@fesbc.ca or 1.778.765.0938.

Wayne Clogg, RPF
Board Chair, Forest Enhancement Society of BC

RECEIVED

051- MC

I4

March 2, 2020



Suite 10
 119 West Pender St
 Vancouver, BC
 V6B 1S5
 Canada

phone:
 (604) 683-6009

fax:
 (604) 683-7255

email:
 rcbc@rcbc.ca

web:
 www.rcbc.ca

Mayor Jason Clarke and Council
 Village of Silverton
 Box 14 - 421 Lake Avenue
 Silverton, BC V0G 2B0
 Canada

Dear Mayor Jason Clarke and Council:

Re: Recycling Council of British Columbia's (RCBC) 46th Annual Conference on Circular Economy

Established in 1974 as Canada's first non-profit waste prevention organization, RCBC is at the forefront of collaborating with businesses and local governments to promote both a sustainable environment and economy throughout the regions of our province.

This year's conference theme - **2020 Foresight: Transforming Tomorrow** – is set to run June 10 - 12, 2020 in Whistler, B.C. Of particular note is our keynote speaker, Vancouver Economic Commission (VEC) Director Bryan Buggey. With the knowledge that the transition to a low-carbon circular economy is a massive economic opportunity, Bryan shares his thoughts on the progressive municipal, provincial and federal priorities related to climate change and regional economic development. You'll hear how Vancouver's integrated Greenest City Action Plan, Renewable City 2050, and Zero Waste 2040, fit within Vancouver's business community and how similar initiatives can be applied to other regions. Bryan outlines how the VEC is accelerating the transition by supporting innovation, trade, investment and the move to a circular economy.

Programming for RCBC 2020, www.rcbcconference.ca, will also include:

- extended producer responsibility
- provincial & federal plastics initiatives
- compostable plastics
- youth-led sustainability initiatives

As well, we plan to address a variety of waste, recycling, and diversion-related issues your council may be facing now or in the near future. We provide a three-day experience of policy development workshops, presentations, and opportunities to network with professionals and area experts to become better informed. Representatives from BC's industry stewards (eg. RecycleBC and Return-It), are attending, as well as the BC Ministry of Environment.

Our public policy work includes a Government Caucus Round Table to identify areas of policy priority on the Wednesday afternoon of June 10. So please join us at Canada's longest running sustainability event, the annual RCBC Conference on Circular Economy, now in its 46th year.

Thank you for your continued support. Let us keep working together to make a waste-free province through the application of sustainable circular economy principles. If you have any questions, you can reach me at 604-683-6009 ext. 307 or at brock@rcbc.ca.

Sincerely,

Brock Macdonald
 Chief Executive Officer

RECEIVED
 Mar. 5/2020



Regional District of Central Kootenay ¹⁵

Box 590, 202 Lakeside Drive, Nelson, BC V1L 5R4
Telephone: (250) 352-6665
BC Toll Free: 1-800-268-7325

Web: www.rdck.ca
Email: info@rdck.bc.ca
Fax: (250) 352-9300

File No. 6240-20

March 3, 2020

Participating Municipality

RE: WOODSTOVE EXCHANGE PROGRAM UPDATE

Thank you for committing to participate in the 2020 Woodstove Exchange Program. Grant funding from the Province/Lung Association of BC has been received, in the amount of \$15,000. To date, six rebates have been issued to residents of the Regional District.

At this time, I would ask you to review the information you have available to the public, to ensure that it is current and correct - especially that contained on your municipal website. Copies of the most recent Application Form and Brochure may be found on the Regional District website (rdck.ca) – located under “Environmental Initiatives”. I have also sent application forms, brochures and posters to you in the mail. Please let me know if you require more printed copies.

It is my goal to expend all of the available funding by the end of this year. I would appreciate all of your assistance to help achieve this.

Should you have any questions or concerns, please contact me at your earliest convenience.

Sincerely:

Rachel Burns
Administration Assistant Environmental Services
RBurns@rdck.bc.ca
250-352-8161

RECEIVED
March 5/2020



Mayor Clarke's Report to March 05, 2019

- ▲ VoS Regular Meeting (February 12)
 - See E(1)

- ▲ Fire Service Budget (February 25)
 - See J(1)a
 - SCBA is a Self Contained Breathing Apparatus
 - The fire service continues to work closely with the search and rescue group
 - The search and rescue boat has been added in to this budget

- ▲ Slocan Lake Arts Council (March 02)
 - They have great ideas for the future
 - Want to offer more programming
 - Are looking to "really put Silverton on the map"
 - They are looking to re-negotiate their lease agreement

J(1)a

	B	C	D	E	F	G	H	I	J	K	L	M	N	O
1	Village of New Denver													
2	Fire Service 2019-2020													
3	Feb 19, 2020													
4														
5	REVENUES		2019 budget	2019 projected	2020 budget	Comments								
6		New Denver	(47,275)	(47,275)	(58,790)									
7		Silverton	(28,068)	(28,068)	(34,825)									
8		Area H	(50,892)	(50,850)	(62,734)									
9	TAXATION/CONTRACT		(126,034)	(126,193)	(156,349)									
10	GRANTS				(24,891)	(unconfirmed grant)								
11	ROAD RESCUE		(2,000)	(1,440)	(3,000)									
12	TOTAL REVENUES		(128,034)	(127,633)	(184,240)									
13														
14	EXPENSES													
15	FIRE CHIEF		3,308	3,308	3,473	5% increase								
16	DEPUTY CHIEF STIPEND		1,103	1,103	1,158	5% increase								
17	GENERAL INSURANCE		8,000	7,798	8,500									
18	FUEL		2,000	1,360	2,000									
19	WCB - Fire Department		400	207	400									
20	VOLUNTEER FIRE FIGHTERS		4,410	4,410	2,000									
21	VOLUNTEER FD APPRECIATION		2,000	1,029	2,000									
22	TRAINING		10,000	3,741	16,908	add textbooks, workbooks \$5408 (unconfirmed grant); \$1500 ATACC (\$3k/yr, for 6 months)								
23	FIRE HALL - HEAT & LIGHT		3,000	2,727	3,000									
24	PHONE		4,000	2,371	3,000									
25	FIRE FIGHTING EQUIPMENT		20,000	17,182	50,484	add pump, hose, fuel, coveralls \$19,484 (unconfirmed grant); incl \$11K SCBA/turnout								
26	RADIO LICENCE & REPEATER		1,700	1,187	1,700									
27	FIRE TRUCK EXPENSE		3,000	111	3,000									
28	ND FIRE HALL UPKEEP		5,000	915	3,000									
29	SILV FIRE HALL		1,500	1,500	1,500									
30	ADMIN STAFF TIME		6,000	6,000	8,000									
31	MFA DEBT & FINANCE COSTS		19,065	19,065	19,065	15 year term paid off in 2030 (principal \$13,710.48; interest \$5,355)								
32	TOTAL EXPENSES		93,985	74,012	128,688									
33														
34			(34,049)	(53,621)	(55,552)									
35														
36	TRSF TO FIRE DEPT. RESERVE		43,713	43,713	49,237									
37	ENGINE REPAYMENT (10YRS) TRSF TO FIRE DEPT RESERVE		13,315	17,315	17,315	Fire truck overspend \$173,150.61, repayment year 2 of 10								
38	TRANSFER (FROM) FIRE DEPT RESERVE		-	-	(11,000)	For SCBA								
39	New Denver operating surplus to cover 1 time 2019 shortfall		-	(7,407)	-									
40			22,979	(0)	0									
41														
42														
43														
44	Assessed Value & Tax requisition calculations													
45														
46			2020	Assessed Value	% Share	Amount	2019 Tax req	Diff						
47	New Denver		8,903,895	0.375021174	-58,790	-47,275	-11,515							
48	Silverton		5,274,248	0.222737207	-34,825	-28,068	-6,757							
49	Area H		9,501,097	0.401241619	-52,734	-50,850	-11,884							
50	Total		23,679,241	1	-156,349	-126,193	-30,156							

Administrative Report: Hillary Elliott, CAO

Village of Silverton Council

Regular Meeting – March 11, 2020

This administrative report covers the period February 8, 2020 to March 6, 2020 as to the activities, functions, and meetings I have attended in my capacity as Chief Administrative Officer for the Village of Silverton.

Financial Operations:

Staff have also been managing the numerous grants that are currently underway, the new grants we are pursuing as well as, new grants received such as the Memorial Hall upgrades from CBT, as well as, past grants and finalizing completed projects.

Staff have been working with the CFO for the year end process and working on the 2020 budget process, as well as, working on budgeted items approved by council for staff to realize funding opportunities for 2020 capital projects and strategic goals.

Conducting regular monthly functions with our banking and financial software. The IT issues have been resolved and our finance team can now access our server.

Functions:

I have begun compiling the survey data for a brief report for Council and will begin working on a draft OCP for Council consideration. My goal is to complete it as soon as possible, however, this is based on the time I am able to allocate within the busy schedule of corporate day-to-day business and emergent items that must be addressed immediately – such as the unfortunate event of trees falling in the campground and onto a private dwelling and other corporate business items not in the regular day-to-day necessary operational activities.

Projects:**RDI Climate Adaptation Project**

Councillors Tanya Gordon, Leah Main and myself attended a meeting to provide input for the draft Silverton Report. The final report should be available within the next month or so.

Asset Management Phase 2 and Climate Adaptation Initiatives:

Phase 2 Final Report is being completed and filed with the funder. Council approved participating in an Asset Management Phase 3 project, *Integrating Asset Management Data into Capital and Operational Planning*, in 2020 at the January 21, 2020 meeting. The Village's

contribution for the 3rd phase is \$500.00, with the remaining funds covered by UBCM grant. This will be another partnership project, building on Phase 1 & 2. Staff continue to work on this file to move it forward and accomplish Council goals.

FireSmart Application 2019 for Silverton, Slocan, and New Denver in Partnership with SIFCo

The 2019 project is mostly completed and staff from the 3 Villages met with SIFCo regarding this sub-regional project. The sub-regional partnership was successful in our Fire Resiliency application for 2020 and **we were awarded \$460,000 through UBCM funding!!! Great work sub-regional team and SIFCo!!!**

Sidewalk Upgrade/Footbridge Upgrades

This project is deferred until Spring of 2020.

Staff have been continuing to work with the Engineer company for repairs on the footbridge.

Staff more information and has this project on hold until further direction is provided by Council.

This item will be on the agenda for the Budget meeting on March 24th at 4pm.

Computer System and Equipment Upgrades 2020

The system has been upgraded to allow for our finance team to access our server and to update our Firewall. Other items presented to Council at the January Special meeting are scheduled for later this year after Council passes the budget for 2020.

Memorial Hall Upgrades

Staff have talked with the heritage specialist and secured \$5,000 to have both the Memorial Hall and Gallery building to have a heritage assessment to help with future funding applications. Staff are waiting for a quote and engineered plans as the next steps for the Memorial Hall upgrades.

Completion date: Dependent on variables with the goal of having works completed before our busy summer season bookings.

Public Works:

Have continued to meet and worked with several of our project partners to complete the Council initiatives for Fire Resiliency, ICABCCI, RDI Climate Adaptation, Asset Management, and contractors for completion of 2019 capital projects to compile all the different information and to meet with stakeholders. This also was on-going for the CAO and public works staff for 2020.

Staff have been busy with work on:

- the Gallery and museum
- plowing and snow removal/moving
- memorial capital project

- Lucerne student work placement
- repairing plow
- working on budget and Council capital projects for 2020

Staff have been busy continuing snow removal, working in the Gallery building and working with professionals regarding the repairs needed for the Gallery building. The Village continues to work hard to get the building up and running and safe for the public once again. It is scheduled to be up and running by the end of March.

Meetings:

Ron LeBlanc regarding Economic Development.

CFO before last Council meeting.

Emergency Management RDCK meeting, with more scheduled this month.

CAO's Catherine Allaway and Michelle Gordon regarding sub-regional projects.

CAO's Catherine Allaway and Michelle Gordon, as well as, Stephan Martineau, SIFCo regarding Fire Resiliency projects 2019-20.

New Denver and Area Fire Service draft budget meeting.

RDI meeting with Councillor's Main and T. Gordon to give input to Silverton's Draft Report.

Attended the regularly scheduled weekly meetings with Mayor Clarke.

Meetings with IT service provider for completing the Village's IT capital projects for 2020 and to resolve IT issues that required immediate attention.

Numerous corporate business meetings, phone calls and following up on active items for the Village.

Had meetings and correspondence with several community members/groups regarding concerns, requests, or questions and following up from correspondence to Mayor and Council.

Met with staff regularly.

CAO Training/Courses:

CAO attended two free webinars.

Administrative Assistant attended free webinars regarding our financial systems and corporate operations.

Hillary Elliott, CAO