



VILLAGE OF SILVERTON

AGENDA

REGULAR MEETING OF COUNCIL TO BE HELD

August 10, 2022

MEMORIAL HALL – 203 LAKE AVE. & ONLINE

7:00 PM

A. CALL TO ORDER

B. THE VILLAGE OF SILVERTON ACKNOWLEDGES THE INDIGENOUS PEOPLES ON WHOSE TRADITIONAL TERRITORIES WE STAND

C. ADDITION OF LATE ITEMS IF ANY

D. ADOPTION OF THE AGENDA

E. ADOPTION OF THE MINUTES

1. Minutes of Regular Council Meeting July 13, 2022

F. DELEGATIONS AND PETITIONS

1. Margaret Scaia - museum artifacts discussion

G. UNFINISHED BUSINESS/BUSINESS ARISING

H. NEW BUSINESS

1. Alpha Lane Paving Project

Recommendation:

Pursuant to the Committee of the Whole Meeting held July 27, 2022 Silverton Village Council, supports in principle, the proposed paving project of Alpha Lane between 2nd Street and 3rd Street. Subject to a final costing report to Silverton Council of the project costs and confirmation that the off-site costs have been agreed upon by adjacent property owners.

2. Lakeside Campground Re-Development

Recommendation:

Pursuant to the Committee of the Whole Meeting held July 27, 2022 that Silverton Village Council supports and instructs staff to undertake the planting of live material that creates a boundary between the campground and Water Street and additional improvements achievable within the 2022 operating budget for the campground.

3. Bylaw No. 535, 2022 Civic Addressing Bylaw

Recommendation:

Pursuant to the Committee of the Whole Meeting held July 27, 2022 Silverton Village Council instruct administration to prepare an executive brief covering the legal and legislative provisions regarding the proposed Civic Addressing Bylaw No. 535, municipal responsibility regarding public roadways and a legislative review of Resolution No. 011-2022.

4. Village Office Renovation

Recommendation:

Pursuant to the Committee of the Whole Meeting held July 27, 2022 Silverton Village Council instruct administration to obtain a building condition assessment of the Village Office and Public Works Shop covering the building condition, mechanical and operational functionality.

5. Bear Bins

Recommendation:

Pursuant to the Committee of the Whole Meeting held July 27, 2022 Silverton Village Council instruct administration to prepare an executive brief on costs associated with a bear bin garbage collection system for the Village of Silverton.

6. Executive Report from the Acting Chief Administrative Officer
7. Appointment of Chief Administrative Officer

Recommendation:

Be it resolved that Silverton Village Council appoint Viv Thoss as Chief Administrative Officer for the Village of Silverton.

I. CORRESPONDENCE FOR INFORMATION

1. Letter, Isy Schumann - Slocan Community Health Centre
2. Letter, Dawn Regan - MADD Campaign

J. COUNCIL REPORTS

1. Mayor Colin Ferguson

- Recreation Commission No. 6
- Slocan District Chamber of Commerce
- Ktunaxa Kinbasket Treaty Advisory Committee (TAC) Alternate
- CBBC Liaison

2. Councillor Clarence denBok

- Slocan Lake Arts Council Liaison
- Recreation Commission No. 6 Alternate

3. Councillor Leah Main

- RDCK Director for the Village of Silverton
- West Kootenay Boundary Regional Hospital Board
- Rosebery Parklands and Trails Commission
- Winlaw Regional and Nature Park Commission
- Slocan Valley Economic Development Commission
- FCM Board
- CBBC Liaison, Alternate
- Health Committee Alternate – Slocan District Chamber of Commerce
- Ktunaxa Kinbasket Treaty Advisory Committee (TAC)

- Municipal Emergency Management Alternate

4. Councillor Brian Mills

- Municipal Emergency Management

5. Councillor Arlene Yofonoff

- Slocan District Chamber of Commerce Alternate
- Composting Project Liaison (Healthy Community Society of the North S.V.)

K. ADMINISTRATION REPORTS

1. Acting CAO Report
2. Foreman's Report

L. BYLAWS AND POLICY

1. Bylaw No. 535, 2022 Civic Addressing Bylaw

M. PUBLIC INPUT PERIOD

Terms of reference as per the Procedure Bylaw includes:

- The maximum time allotted is three (3) minutes.
- The Public Input is for items on the Council Agenda only.
- The Public Input Period provides an opportunity for public input only, without expectation of response from Council.

N. IN CAMERA MEETING:

The Regular Meeting recessed at _____pm in order to conduct the Closed Meeting.

The Regular Meeting reconvened at _____pm

O. ITEMS BROUGHT FORWARD FROM IN CAMERA

P. ADJOURNMENT

**MINUTES OF THE *REGULAR COUNCIL MEETING* HELD AT
MEMORIAL HALL & ONLINE, WEDNESDAY JULY 13, 2022 AT 7:00PM**

PRESENT: Mayor C. Ferguson, Councillors L. Main, A. Yofonoff, C. denBok, B. Mills

ABSENT:

STAFF: J. Boisvert, Administrative Assistant

A. CALL TO ORDER

Mayor Colin Ferguson called the Meeting to Order at 7:00 pm.

**B. THE VILLAGE OF SILVERTON ACKNOWLEDGES THE INDIGENOUS
PEOPLES ON WHOSE TRADITIONAL TERRITORIES WE STAND**

C. ADDITION OF LATE ITEMS IF ANY

D. ADOPTION OF THE AGENDA

060/2022 - Moved, seconded that the Agenda be adopted as presented.

CARRIED

E. ADOPTION OF THE MINUTES

061/2022 – Moved, seconded that the minutes of the Regular Council Meeting held June 8, 2022 be accepted as presented.

CARRIED

062/2022 – Moved, seconded that the minutes of the Special Council Meeting held June 22, 2022 be accepted as presented.

CARRIED

JULY 13, 2022 MINUTES OF THE REGULAR COUNCIL MEETING

063/2022 – Moved and seconded that the minutes of the Special Council Meeting held June 29, 2022 be accepted as presented.

CARRIED

F. DELEGATIONS AND PETITIONS

G. UNFINISHED BUSINESS/BUSINESS ARISING

H. NEW BUSINESS

1. **Land Inventory**

064/2022 - Moved and seconded that administration be instructed to assess and complete a thorough inventory of all vacant and improved municipal property to assist Silverton Village Council in discussions regarding potential housing development initiatives.

CARRIED

2. **Housing Review**

065/2022 – Moved and seconded that administration be instructed to organize a meeting to facilitate a discussion on current housing trends in Silverton and the Region and Council to undertake a broad discussion regarding options available for housing initiatives.

CARRIED

JULY 13, 2022 MINUTES OF THE REGULAR COUNCIL MEETING

3. Village Office Renovation

066/2022 – Moved and seconded that administration be instructed to complete an assessment of the structural condition, mechanical systems and functionality of the Village Office to serve as a discussion paper in a future discussion regarding renovating The building or giving consideration to a new facility.

CARRIED

4. Liquor License, Silverton Arts Centre

067/2022 – Moved and seconded that administration be instructed to investigate if it is possible for the Slocan Valley Arts Council to hold an all facility liquor license.

CARRIED

5. Bylaw No. 534, 2022 a Bylaw to amend Council Procedures Bylaw No. 512, 2019

068/2022 – Moved and seconded that Bylaw No. 534, 2022 be reconsidered and finally adopted.

CARRIED

6. Civic Addressing Bylaw

069/2022 – Moved and seconded that this agenda item be tabled to the next Committee of the Whole Meeting to be held July 27, 2022.

CARRIED

JULY 13, 2022 MINUTES OF THE REGULAR COUNCIL MEETING

I. CORRESPONDENCE FOR INFORMATION

Received for information.

J. COUNCIL REPORTS

Received for information.

K. ADMINISTRATION REPORTS

Acting CAO Report, received for information
Foreman's Report, received for information

L. BYLAWS AND POLICY

M. PUBLIC INPUT PERIOD

Mr. Don Broughton has questions regarding the pedestrian foot bridge and sought clarification of the agenda item regarding an inventory of municipal property.

JULY 13, 2022 MINUTES OF THE REGULAR COUNCIL MEETING

N. IN CAMERA MEETING:

The Regular Meeting recessed at 7:35 pm in order to conduct the Closed Meeting.

The Regular Meeting reconvened at 8:07 pm.

O. ITEMS BROUGHT FORWARD FROM IN CAMERA

None at this time.

P. ADJOURNMENT

070/2022 – Moved that Council adjourn at 8:10 pm.

CERTIFIED CORRECT:

Mayor C. Ferguson

Acting Chief Administrative Officer

Darrell Garceau

From: Colin Ferguson
Sent: August 4, 2022 2:39 PM
To: Darrell Garceau
Subject: Fw: Silvery Slokan Historical Society Delegation Note for Council Agenda Aug.10th

Hi Darrell, please see forwarded email.

Thanks, Colin

Colin N. Ferguson

Mayor

The Village of Silverton

421 Lake Avenue | Silverton, BC | V0G 1S0

P: 250-358-2472 | F: 250-358-2321

CONFIDENTIALITY NOTICE:

The information contained in the email is intended only for the individual or entity to whom it is addressed. Its contents (including any attachments) are confidential and may contain privileged information. If you are not an intended recipient you must not use, disclose, disseminate, copy or print its contents. If you receive this message in error, please notify the sender by reply email and delete and destroy the message.

From: Margaret Scaia <mrgrtscaia@gmail.com>
Sent: Thursday, August 4, 2022 10:39 AM
To: Colin Ferguson <colin.ferguson@silverton.ca>; Janet Boisvert <jboisvert@silverton.ca>
Cc: Henning von Krogh <vonkrogh@telus.net>
Subject: Silvery Slokan Historical Society Delegation Note for Council Agenda Aug.10th

Hi Colin and Janet

Here is the information for the agenda item we discussed for the Aug. 10th Council meeting, regarding the former Silverton Historical Society Archive management:

"The Silverton Historical Society dissolved in about 2013_and transferred archival material (written records) held by that society to the Silvery Slokan Historical Society in 2018. Those materials have been accessioned (information about them recorded) and are now part of the collection held at the New Denver Museum. As a next step in consolidating this collection, the Silvery Slokan Historical Society proposes to accession (make a record of) the artefacts (physical objects of historical interest) currently stored on the lower floor of the Silverton Gallery, but not currently open to the public. As part of this process, we would like to enhance the visual display of these historical objects so that they can be viewed by the public at the Silverton Gallery."

Regards, Margaret Scaia, Vice President, Silvery Slokan Historical Society, New Denver BC

Executive Brief: Darrell Garceau, Acting CAO

Village of Silverton Council

Regular Meeting of Silverton Village Council August 10, 2020

Public Roadways:

“highway” by definition under the Transportation Act and Community Charter means a public street, road, trail, lane, bridge, trestle, tunnel and any other public way or any other land or improvement that becomes or has become a highway. The most common means of establishing a highway is a deposit of a subdivision, reference or explanatory plan in a Land Title Office under section 107 of the Land Title Act.

The subdivision plan acts as an immediate and conclusive dedication by the landowner to the public of that portion of land as a highway and extinguishes the landowner’s common law property in that land.

Section 35(1)(a) of the Community Charter states that all highways physically located in a municipality are vested in that municipality except for those highways listed as being Provincial arterial highways and other forms of highway owned by the Province.

Municipalities have a common law duty to reasonably maintain their roads. This duty is often described as requiring a road or sidewalk to be “in such reasonable state of repair that those requiring to use the road, may, using ordinary care, pass to and from or upon it in safety. What standard of care constitutes reasonable maintenance is something that can be varied through municipal policies. If a highway has no paving, there is no work to keep in reasonable state of repair other than maintaining the highway in good repair for safety purposes.

The general authority to construct roads is contained in the general service power in section 8(2) of the Community Charter, which states that Council may by bylaw establish and operate any service that the Council considers necessary or desirable. The words “may” and “necessary or desirable” make it clear that a municipal Council has complete discretion whether or not to establish and operate any service, including whether or not to build any particular highway.

Reconsideration of a Motion of Council:

The democratic right to introduce a proposition in the form of a motion, and of full debate and a free vote thereon, carries with it the obligation of the majority to respect its own decisions to the same extent as the obligation of a minority to accept and respect decisions of the majority.

A motion that has been carried can be rescinded at a subsequent meeting. Council Procedures Bylaw No. 512 – 2019 states under Article 25 (2) “ A Council member who voted affirmatively for a resolution adopted by Council may at any time move to rescind that resolution.”

Article 25 (5) (c) states Council may only reconsider a matter that has not been acted on by an officer, employee or agent of the Village. Reconsideration of a resolution is a special means of changing direction that is unlike repeal or rescission, in that it is a continuation of the legislative procedure by which the resolution to be reconsidered was initially put before the legislative body and voted on, rather than a fresh legislative initiative.

The standard process for reconsideration of a motion requires that:

- notice of motion is required;
- the motion must be made by a member who voted on the prevailing side on the original motion;
- the motion must be seconded;
- the motion cannot be made if a specified period of time has elapsed since the original motion;
- the motion cannot be made if the local government has acted on the original motion;
- the motion requires a simple majority vote.

The aforementioned is provided to assist Silverton Village Council in it's deliberation of Motion 011/2022 dated February 9, 2022.

Darrell Garceau, Acting CAO

Isy Schumann
PO Box 267
New Denver BC V0G 1S0
busyisy@telus.net
250-358-2873

Village of Silverton
421 Lake Avenue
Silverton BC V0G 2B0

July 20, 2022

Dear Mayor Colin Ferguson and Council,

Re: "Show the Love" to the Slocan Community Health Centre (SCHC) Staff

In January 2022 I spoke with a registered nurse at the SCHC. She told me that staff morale was at an all-time low after the recent reduction in the Emergency Department hours. Dealing with the last two years of uncertainty with Covid and staff shortages was also taking its toll on staff. I asked the nurse what I could do to help. She suggested that some coffee or snacks to show appreciation might help.

"Show the Love" campaign commenced on January 21st. With the help of Colin Moss, I was able to secure \$700.00 from Slocan Valley Chamber of Commerce health committee funds. Once a week I deliver coffee and snacks to the Health Centre and Pavilion staff. The budget is \$50 per week. Several volunteers have assisted with baked items, and some local businesses have donated goodies too. The Village of New Denver donated \$250.00 and an anonymous donor gave \$500.00. I have enough funding left to continue the program for another seven weeks. Showing appreciation and kindness towards the SCHC is a great staff retention initiative too!

I received this message on Tuesday from an RN:

"Thank you, thank you so much from the bottom of our hearts for the treats. I ended up doing a shift at SCHC today so I totally scored!! Those lemon bars were incredible. The Show the Love campaign has truly brightened our spirits."

I'd like to ask the Village of Silverton if you would also consider contributing \$250.00 to the campaign. The village logo would be added to a poster displayed in the staff room at the SCHC as a sponsor.

I have attached some photos of what the program looks like and a copy of the poster.

Thank you for your consideration,

Isy Schumann
"Show the Love" volunteer coordinator

“Show the Love” to SCHC photos – Village of New Denver donation \$250



May 24, 2022 (Chamber, Isy & Village)



May 31, 2022 (Chamber, Isy & Village)



June 07, 2022 (Village)



June 14, 2022 (Village)



June 20, 2022 (Village)



June 27, 2022 (Village)

Dear Prospective Advertiser,

On behalf of the Board of Directors, Members and Volunteers of MADD Canada, I would like to thank you for your interest in The MADD Message Yearbook.

The generosity of community-minded people like you makes it possible for MADD Canada to pursue its much-needed programs including victim support services, educational programs, youth programs and public awareness programs.

By placing an advertisement, you will be helping us in our mission *to stop impaired driving and to support victims of this violent crime*. The magazine will enable us to spread our life-saving messages even further and bring in additional revenues for our programs.

Every day in Canada, on average 4 people are killed and another 175 people are injured as a result of alcohol and drug-related crashes. You can help make all the difference in our efforts to save lives.

Thank you once again for your interest and support.

Sincerely,



Dawn Regan
Chief Operating Officer
MADD Canada

18 July

Leadership Workshop with Dr. Christopher Horsethief

- Dr. Horsethief is a researcher and consultant (currently working for Ktunaxa Nation and Selkirk College) specializing in language, culture, community, and leadership
- This day-long workshop introduced and explored non-linear/non-hierarchical styles of knowledge and leadership.
- The workshop was sponsored by RDCK Area D Director Aimee Watson, on a pay-it-forward basis

19 July

Emergency Planning Committee

20 July

CAO Candidate Interviews

22 July

RDCK Board

- Delegation: Rob Gay - Southeastern BC Regional Connectivity Committee (RDCK, RDEK, RDKB, CSRD, Village of Valemount and Ktunaxa Nation Council Committee) Three Year Strategic Plan
- Delegation: Kootenay Cannabis Economic Development Council (please see attached article for contents of report)
- Directed Staff to prepare a service case analysis on implications of establishing a Waster & Watershed Protection Service bylaw. While this would apply to the rural areas (and mo9re specifically to RDCK-owned water systems), it would have positive implications for municipal watersheds (such as ours) and water supply infrastructure located in rural areas
- Appointed Chief and Deputy Election Officers for the upcoming Civic Elections

24 July

Heat Preparedness Webinar

UBCM

- In response to impending heat events, taking learnings from last year's Heat Dome
- This was a general information session that covered human responses to heat in urban and suburban environments, and covered such things as:
 - People die indoors because it is hot inside and does not cool down at night
 - A 5% increase in urban/suburban tree canopy results in 10% decrease in population morbidity
 - BC is employing a Heat Alert & Response System with Warnings (when it will be uncomfortable) and Extreme Heat Emergency (when it becomes dangerous)
 - This year we can expect some heat events in August, September and possibly into October

26 July

FCM Rural Consultation – Infrastructure Funding Needs

- Minister of Intergovernmental Affairs, Infrastructure and Communities Dominic LeBlanc, Infrastructure Canada, and other federal agencies have reached out to FCM (Federation of Canadian Municipalities) for

input and consultation on infrastructure & funding needs for rural Canada, in light of the fact that some federal funding programs legislatively end in the coming few years, and new programs and/or terms of reference need to be developed for such programs and funding streams to continue.

- FCM acknowledges that the current NDP/Liberal Supply and Confidence Agreement, and historical support for infrastructure from the Conservatives, make it likely that there will be political stability during these discussions (which are expected to be ongoing)
- We continue to press for development and application of a “rural lens” in policy and program development, that takes into account the fiscal, population growth, demographic, resource and other emerging challenges experienced by and in rural communities, towns and villages, and small cities
- Certain topics received consensus support:
 - Broadband
 - Housing
 - Natural Infrastructure
 - Transit and Transportation – including need for operations funding, not just capital costs
 - Capacity & Knowledge challenges (lack of staff, increased costs when employing consultants)
- Identified need for Allocation funding to be increased and expanded, before launching new Application-based programs
- Identified need to be able to stack funding (ie-use funding from more than one federal program to support a single project)
- Identified make-or-break challenges with funding intake and approval timelines

27 July

CSLAC (Community Sustainable Living Advisory Committee) Agenda Prep

- Phone meeting with staff to review items proposed for August 16th meeting

28 July

FCM Executive Committee

- Monthly meeting, including receiving report from Green Municipal Fund (new stand-alone GMF website to be activated in September)
- FCM will participate in the COP27 meetings Nov 6-18 in Egypt
- FCM has been asked to lead a United Nations Net Zero International Municipal Roundtable August 8th
- Upcoming: September Board Meetings will be spread over two weeks: Sept. 7-9 Caucus and Committee virtual meetings; Sept. 13-15 in-person/hybrid Study Tours, continuing Committee meetings, Forums, COTW and Board meetings in Strathcona, AB
- Due to FCM participation in international events in November, our Ottawa Board meeting and Advocacy Days is rescheduled to the week of December 5

Inconsistent regulation hampering cannabis industry growth: report

July 31, 2022 by **The Canadian Press**

Without recognizing craft cannabis cultivators as legitimate actors in the agricultural sector, the market will continue to be dominated by mass-produced product and a few large, corporate growers, a recent report suggests.

By John Boivin, Local Journalism Initiative Reporter, Valley Voice

Inconsistent and contradictory agricultural regulations towards cannabis have hampered efforts to transition legacy growers to the legal industry, a new report says.

A briefing paper produced by the Kootenay Cannabis Council in June calls on the Province to clear up the problematic legislation and regulations to allow the industry to reach its potential.

“The inconsistent interpretation of cannabis cultivation as agriculture means that the default response is to bar cannabis cultivators from accessing various programs that provide support to farmers, from technical to financial,” notes the briefing paper, titled ‘Cannabis cultivation is agriculture.’ “It has also given tacit permission to some local governments to exclude cannabis cultivation from their agricultural zones, resulting in additional challenges for outdoor cannabis cultivation.”

Provincial legislation has several examples of inconsistent or discriminatory exclusion of cannabis, the briefing paper states. The Assessment Act explicitly excludes cannabis cultivation as a ‘qualifying agricultural use’ when determining if a property is a farm. Another provincial act, governing food products, narrows the definitions of ‘agricultural product’ and ‘food’ to the extent cannabis is not included.

[READ MORE: Kootenay Rockies Tourism, Selkirk College explore cannabis tourism opportunities](#)

Classification inconsistencies abound, the report notes. Tobacco is mostly consumed by smoking, and is considered an agricultural product. Lavender is used as an aromatic or essential oil — not for consumption — and is also considered an agricultural product. Alfalfa is both a food and a soil amending agent, and growing it is seen as agricultural activity. However, the cultivation of cannabis, which can be all those, is not an agricultural use. While BC’s Ministry of Agriculture recognizes and supports more than 200 products, cannabis is not one of them.

Local governments are left to define for themselves if cannabis cultivation should be zoned as agricultural, rural or light industrial, creating a patchwork of different regulations across the province. Cannabis cultivators are explicitly excluded from support programs for farmers, and can't apply for organic certification.

These red-tape issues have real-world consequences, the briefing paper states.

"These inconsistencies create uncertainty for the sector, exacerbating an already unstable and challenging regulatory and business environment for cannabis licence holders," the report notes. "The financial impacts are considerable: agricultural land tends to be less expensive. In order to avoid the uncertainty, some cultivators may choose to locate on industrial or commercial properties."

Pre-legalization caution

The report's author says much of the legislation and regulation was set up when there was still a lot of uncertainty about the impact cannabis would have.

"There was so much unknown about how legalization would play out and I am sympathetic that governments were trying to prepare for various eventualities," agricultural consultant Abra Brynne says. "However... by recognizing that craft cannabis cultivators are legitimate actors in the agricultural sector, we will have public policy that fosters thriving businesses that produce the kind of quality cannabis product grown by the incredible master growers for which our region is rightly famous."

But Brynne warns of a bleak future if small-scale, quality cultivators aren't encouraged, one where "the market will continue to be dominated by mass-produced, lower-quality product and a few, very large, corporate players."

Solutions proposed

The briefing paper calls on the Province to make changes to the definitions in the Food and Agricultural Products Classification Act, Assessment Act regulations on the definition of a farm, and include cannabis as an agricultural activity in all provincial policy, legislation and programs.

"Cannabis is a huge part of our economy here in the Kootenays," Che' LeBlanc, a member of the Kootenay Cannabis Council, told the Regional District Central Kootenay board of directors meeting July 21. "If we lose that opportunity, it will really affect us all. I think it is extremely important to reduce barriers to allow our legacy community to transition and continue to bring dollars to our region."

LeBlanc noted the KCC had made some important gains in efforts to have provincial and federal agencies work better with the legacy industry. He said the Province was going to be introducing a 'BC Bud' label for locally grown cannabis, which will help distinguish the product in a crowded market.

The council, however, has run out of funds, and is currently in hiatus. LeBlanc thanked the RDCK for its support of the industry since legalization.

The RDCK's directors will be bringing the KCC briefing paper to the fall meeting of the Union of BC Municipalities, and will be calling for policy changes based on the document's recommendations. The KCC has also distributed the briefing paper to political leaders, agriculture bureaucrats, and supporters and other cannabis organizations.

Administrative Report: Darrell Garceau, Acting CAO

Village of Silverton Council

Regular Meeting, August 10, 2022

This administrative report covers the period July 14, 2022 to August 5, 2022 as to the activities, functions and meetings I have attended in my capacity as Acting Chief Administrative Officer for the Village of Silverton.

Financial Operations:

The Village is in good financial shape, accounts receivable are close to being reconciled. Progress payments for capital projects and initiatives have been posted to our account. Utility and Property Tax Trial Balances are consistent with prior years, outstanding balances are manageable.

We have fulfilled all of our financial reporting requirements to the Province and we are currently in the last stages of completing our grant funding request applications. The applications for funding will be presented to Silverton Village Council at a future Council Meeting for approval and ratification.

Functions:

Capital Projects:

We are anxiously awaiting the engineering report on the water line crossing and Main Line feasibility study from WSA. Once these reports are submitted and reviewed by staff, the findings will be presented to Silverton Village Council for consideration of future capital infrastructure initiatives.

Campground Attendant Living Quarters:

Work is progressing on the construction of the facility and we anticipate the project to be complete by the end of August.

Election Process:

Plans and preparations are on-going regarding the upcoming civic election. Appointments of Chief Elections Officer and Deputy Chief Elections Officer have been established, confirmation with the Province regarding these positions has been reported to the Province and training in advance of the election is on-going.

Cooling Centre:

It has been decided that the lower level meeting space at the Arts Centre will be utilized as a Cooling Centre during those extreme weather events in the community. The area has air conditioning and water will be provided as a comfortable space to get in out of the extreme heat. As these weather events occur, announcements regarding opening the Cooling Centre will be achieved by way of notices placed at the public information bulletin boards and on social media.

Chief Administrative Officer Position:

We are very excited to welcome Viv Thoss to the team as our new Chief Administrative Officer. Her start date is August 22nd, Viv comes to us from the Town of Golden where she held the position of Manager of Legislative Services and Deputy Corporate Officer. Viv has 14 years of Local Government experience, here knowledge and expertise will be an asset to the community.

There are a number of operational projects that are underway or have been completed by our Public Works staff. Details of this work will be articulated by your Public Works Foreman, who is in a better position than I to share this information with you.

Thank you for the opportunity to report on my activities undertaken in the capacity as your Acting Chief Administrative Officer.

Darrell Garceau, Acting CAO

THE CORPORATION OF THE VILLAGE OF SILVERTON

BYLAW NO. 535, 2022

A BYLAW TO REGULATE STREET NAMING AND CIVIC ADDRESSING IN THE VILLAGE OF SILVERTON

WHEREAS pursuant to the Community Charter a council may, by bylaw, assign a name or number to a highway;

WHEREAS pursuant to the Community Charter a council may, by bylaw, assign numbers to buildings and other structures;

WHEREAS pursuant to the Community Charter a council may, by bylaw, require owners or occupiers of real property to place assigned numbers in a conspicuous place on or near the property;

NOW THEREFOR the Council of the Village of Silverton, in open meeting assembled, enacts as follows:

PART 1 – Interpretation

1. Citation

1.1 This bylaw may be cited as “Street Name and Civic Address Bylaw No. 535, 2022.”

2. Purpose

2.1 The objective of this bylaw is to permit emergency service providers and others to locate addresses and avoid difficulties and delays in access.

3. Jurisdiction

3.1 This bylaw is applicable to the geographic service area found in Schedule A.

4. Definitions

In this bylaw the following definitions have the following meanings:

4.1 “**address**” means the number assigned to a parcel of land and/or each separate building, unit or dwelling on a property, including strata property within the **Municipality**;

4.2 “**affected business owner**” include a business owner whose **address** will change as a result of a **civic address** change:

4.3 “**affected property owner**” includes a property owner whose address will change as a result of a **civic address** change;

- 4.4 “**building**” includes a structure used for residential, commercial, industrial or institutional use;
- 4.5 “**civic address**” means an address consisting of a civic number and a highway name;
- 4.6 “**bylaw enforcement officer**” includes any person employed by the **Municipality** for the purpose of enforcing municipal bylaws;
- 4.7 “**civic number**” means a number assigned by the **Municipality** for the purpose of numbering a **building** and/or properties;
- 4.8 “**Council**” means the council of the **Municipality**;
- 4.9 “**Administration**” means the Chief Administrative Officer of the **Municipality**;
- 4.10 “**developer**” includes the **owner** of the land proposed for subdivision or development;
- 4.11 “**directional signage**” includes **civic numbers** and **unit numbers**;
- 4.12 “**highway**” includes a street, road, lane, bridge and any other way open to public use, other than a private right of way on private property;
- 4.13 “**Municipality**” means the Village of Silverton;
- 4.14 “**owner**” means the registered owner in the records of the Land Titles Office and includes strata property;
- 4.15 “**unit number**” means a qualifying description used to distinguish a group of buildings or dwellings with the same **civic number**.

PART 2 – HIGHWAY NAMING

5. General Regulations

- 5.1 A person must name all highways that serve a minimum of three (3) **buildings**.
- 5.2 A person must not repeat one (1) **highway** name with multiple suffixes.
- 5.3 A person must not use a **highway** name that has an adverse connotation.
- 5.4 A person must use a **highway** name that:
 - 5.4.1 references local pioneers, is significant to the **Municipality’s** history or the regions Indigenous peoples.

6. Subdivision Proposals

- 6.1 The **developer** must pay for the design, fabrication and installation of a **highway** name sign.

7. Highway Renaming

- 7.1 A person may request a **highway** name change by application in a form acceptable to the **Municipality** and in accordance with the **Municipality’s** policies and procedures.
- 7.2 A person requesting a **highway** change must pay the applicable fee found in Schedule B.
- 7.3 A person requesting a **highway** name change must bear the cost of reimbursement for one (1) year of change address service with Canada Post for an **affected business owner** or an **affected property owner**.

PART 3 – CIVIC ADDRESSING

8. Civic Addressing Changes

- 8.1 A person may request a **civic address** change by application in a form acceptable to the **Municipality** and in accordance with the **Municipality's** policies and procedures.
- 8.2 A person requesting a **civic address** change must pay the applicable fee found in Schedule B.

9. Attaching Civic Numbers

- 9.1 An **owner** or **developer** must supply and attach the assigned **civic number**:
 - 9.1.1 to a conspicuous place on the **building**, or;
 - 9.1.2 display it elsewhere on the property where it can be seen from the driveway entrance.
- 9.2 An **owner** or **developer** must ensure the assigned **civic number** is securely attached to the **building** or property and is visible from the **highway**.
- 9.3 An **owner** or **developer** of a large commercial or multi-family development must supply and attach directional signage where it can be easily seen from the **highway**.
- 9.4 An **owner** or **developer** must attach the assigned **civic number** to the **building** within ninety (90) days of receiving notice from the **Municipality**.
- 9.5 An **owner** or **developer** must not display a **civic number** other than the **civic number** assigned by the **Municipality**.
- 9.6 An **owner** or **developer** must not change a **civic number** without permission from the **Municipality**.

PART 4 – ENFORCEMENT, PENALTIES AND REMEDIES

10. Delegation

- 10.1 The **Administration** may coordinate all:
 - 10.1.1 subdivision proposals,
 - 10.1.2 requests to change a **highway** name,
 - 10.1.3 requests to change a **civic address**, and
 - 10.1.4 mappingpursuant to the **Municipality's** policies and procedures.
- 10.2 **Council** may approve a request to change a **highway** name.

11. Enforcement

- 11.1 A **bylaw enforcement officer** may enforce this bylaw.
- 11.2 A **bylaw enforcement officer** may enter onto any property in accordance with the Community Charter to inspect and determine if this bylaw is being contravened.

12. Offence

- 12.1 A person commits an offence if that person:
 - 12.1.1 contravenes a provision of this bylaw,
 - 12.1.2 consents to, allows or permits an act or thing to be done in contravention to this bylaw, or

13. Penalties

- 13.1 A person found guilty of an offence under this bylaw is liable:
 - 13.1.1 if proceedings are brought under the Offence Act to pay the maximum fine and other penalties, compensation and costs authorized by that Act.
 - 13.1.2 Fines and penalties imposed under this Section are in addition to and not in substitution for any cost recovery, remedial action or other consequence of default or contravention provided for under this bylaw, and do not limit the right of the **Municipality** to bring civil proceedings or pursue any other remedy available by law.

14. Remedial Action and Cost Recovery

- 14.1 If a provision of this bylaw requires a person to do something and that person has not completed the action in the time specified.
 - 14.1.1 a **bylaw enforcement officer** may fulfill the requirement at the expense of that person,
 - 14.1.2 a **bylaw enforcement officer** may enter onto that person's property to fulfill the requirement, and
 - 14.1.3 the **Municipality** may recover the costs incurred for fulfilling the requirement from that person as a debt.

PART 5 – GENERAL

15. Schedules

- 15.1 The following Schedules are attached to and form part of this bylaw:

Schedule A – Geographic Service Area; and
Schedule B – Fees.

16. Severability

16.1 If any section, sub-section, sentence, clause or phrase of this bylaw is for any reason found to be invalid by a decision of a court of competent jurisdiction, such decision will not affect the validity of the remaining portions of this bylaw.

17. Repeal and Amendment

17.1 The Village of Silverton Street and Address Identification Bylaw No. 241, 1987 is hereby repealed.

READ A FIRST TIME this day of , 2022

READ A SECOND TIME this day of , 2022

READ A THIRD TIME this day of , 2022

ADOPTED this day of , 2022

Mayor

Corporate Officer

SCHEDULE B

Fees

Bylaw Section	Description	Fee
Section 7.2	Highway name change application fee	\$50.00
Section 8.2	Civic address change application fee	\$50.00